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**SEALAND COMMUNITY COUNCIL**

**MINUTES OF THE MEETING OF COUNCIL HELD ON 16<sup>th</sup> JULY 2012 AT THE SEALAND PRIMARY SCHOOL.**

**PRESENT: Councillors:** Mrs S. Webber (Chairman), Mrs G Bullock, J.A. Dodd, Mrs C M Jones (County Councillor, A. Lewis, N. Jones, W.Morris, G. Shotton, Mrs B.M.A Southall, and D. E. Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Two members of the public were in attendance.

**12/62            APOLOGIES FOR NON-ATTENDANCE**

Apologies were received and accepted from Councillor J. Griffiths and M. Walker.

**12/63            CODE OF CONDUCT DECLARATION**

RESOLVED – that it be noted that no declarations were made to Council.

**12/64            MATTERS RAISED BY THE PUBLIC**

No matters were raised.

**12/65            CHAIR'S ACTION SINCE 18<sup>th</sup> JUNE 2012**

The Chair advised that she has attended one Council Civic Service and also with Councillor Alex Lewis she attended the County Council's induction training for new Community / Town Councillors on 20<sup>th</sup> June 2012.

RESOLVED – that the report be noted.

**12/66            MINUTES OF THE MEETING OF COUNCIL HELD ON 18<sup>th</sup> JUNE 2012**

RESOLVED - that the minutes of the meeting of Council held on 18<sup>th</sup> June 2012 be confirmed as a true and correct record.

**12/67            COUNCIL'S CHAIN / BADGE OF OFFICE**

The Chairman advised that the chain has been returned and that she is about to arrange for the 2012 engraving to be done.

RESOLVED - that the report be noted.

**12/68**                    **NORTH EAST WALES COMMUNITY PLAY PROJECT  
SUPPORT**

The Chairman invited Moira Duffy and her colleague to outline the details of their play project.

Moira explained that they are the Flintshire team of the North East Wales Community Play Project and will be running sessions providing quality and adventurous play opportunities for children aged 5 to 15.

Sessions will be run at Garden City and Sealand Manor - sessions are free and will last about 2 hours. The sessions will run in support of the County Council's play leadership scheme.

The project will be launched with a play day event on Saturday 21st July 2012 - 11am to 2pm at the Sealand Manor Play Field - all councillors are invited to attend.

RESOLVED - that the report be noted

**12/69**                    **POLICE ISSUES**

The Clerk reminded Council that he had previously been advised by the Inspector Jeffrey Moses that his deputy, Sergeant Chris Griffiths, oversees Deeside area and has direct responsibility for the Neighbourhood Policing Team.

Sergeant Chris Griffiths' proposal to Council is mirrored by his proposals given to other Community Councils. He suggests that we agree that the Police attend meetings on a quarterly basis, and this will be reliant on an agenda being distributed to Chris within good time prior to the meeting. This will then allow the staff member attending to gather the required information prior to the meeting, which will then allow us to give you the information Council requires for the meeting. If there is not an agenda forthcoming then he will take it that there will be no need to attend due to no matters arising other than any updates from the previous meeting then you are likely to be updated on actions via email or by telephone.

However, if Councillors have a need to speak to the neighbourhood policing team about any urgent issues outside of the quarterly meetings then contact can be made with the team through the means of contact already in place. This he hopes will go some way to resolving the issue of attendance at meetings in the future.

The Chairman welcomed Community Beat Manager Graham Bailey 154 and PCSO Gareth Price 2944 to the meeting.

- Fly tipping: Farm Road  
No current complaints to the police but should in any case be referred to Flintshire County Council.
- Kids on Scooters  
Police will keep under observation. Police have a no pursuit policy. Police require information on incidents including names and addresses. Police suggested that Council should consider writing to the parents if they live in Sealand stressing its concern about the dangers in their child(ren) using scooters on the highway.
- Drugs  
Police need immediate intelligence concern misuse and criminal acts.
- Parking outside Sealand CP School  
Police will make visits and will issue tickets as and when. Police suggest that the Headteacher should be invited to write to all parents highlighting the traffic hazards created when parents park their cars outside the school. Police also suggested that the Headteacher should contact the School Liaison Officer for support.
- Speeding on Kingsley Road  
Police will make visits.
- Parking Foxes Lane near to junction with Welsh Road – not on double yellow lines.  
Police will make visits and will issue tickets as and when.
- Lead thefts – 21 Bridge View and 11 Orchard Way.  
Police noted the problem and they advised that when lead is stolen it should be replaced with plastic pseudo lead.
- Understanding of use of police helicopter over Sealand.  
The use of the helicopter was explained – used for high priority police work.
- Need for police to give commitment for continued use of Council's CCTV at Sealand Manor.  
The commitment was given.
- Problem with youths – mainly from outside Sealand: 7pm to 10pm: various locations: Garden City.  
Police will keep under review.
- Neighbourhood Watch.  
Police suggested that the Council should work more closely with the Neighbourhood Watch.
- Use of a Traffic Warden  
Police suggested that the Council should consider employing a part time Traffic Warden as it did a few years ago.
- Quad Bike and Motor Cycles – Riverbank  
Police will keep under review.

RESOLVED - that –

i) the reports be noted.

ii) PCSO Gareth Price should be sent an agenda for future meetings and Council notes that Gareth will attend if he is available.

**a) CCTV – Sealand Manor**

The Chairman advised that she will provide the Clerk with the quote she has obtained for a new CCTV for Sealand Manor and suggested that at the next meeting Council should consider the quote together with the locations where CCTVs need to be sited in Sealand.

RESOLVED - that the report be noted.

**b) Problems with Youths – Seats – Welsh Road**

The Chairman referred to her recent survey undertaken with Councillor Gwyneth Bullock along Welsh Road and Orchard Way to identify the level of the problem – it was concluded that only two residents raised this as a problem. Following the previous meeting Council advised Streetscene at Flintshire County Council be advised that their seat on Welsh Road near to Orchard Way is in urgent of repair. The Clerk has submitted two reminders but to date the seat has not been repaired.

Note – the seat was actually removed on Monday 16 July 2012.

RESOLVED - that the report be noted.

**c) Former RAF Base at Sealand**

The Clerk reminded Councillors that he was away on holiday from 22<sup>nd</sup> to 30<sup>th</sup> June 2012 and was not set up whilst away to be access to his googlemail email account. On 25<sup>th</sup> June in the morning he was sent an email by Sergeant 1531 Christopher Griffiths that as of 6pm tonight there will be a 3 day multi-agency training exercise at the former RAF Sealand. There will be some noise from the training which may affect residents and businesses locally and some of the activity will take place during the early hours. As Clerk, please can you pass on to the local Community Councillors, as they may wish to advise the community of the above and allay any concerns re the increased noise and activity to be expected in the locality.

The Clerk advised Sergeant 1531 Christopher Griffiths on 30<sup>th</sup> June that he was away that week and did not access the email until 30<sup>th</sup> June – the Clerk asked why his email was not copied to Councillors Mrs. Shelley Webber and Mrs. Chris Jones in view of the need to urgently contact everyone.

The Clerk also informed Sergeant 1531 Christopher Griffiths that he had been advised by County Councillor Chris Jones that his message was sent out too late - she

received many complaints on Wednesday morning from residents as far afield as Connah's Quay. Flintshire's Chief Executive has complained.

Sergeant 1531 Christopher Griffiths responded saying that he has spoken right up the chain of command within his organisation about this, which I am positive will be fed back to the Flintshire Chief Executive who will understand the reasons behind the way it has been handled. You may be made aware of the very good reasons as to why the issue was dealt with the way it was when the Chief Executive feeds back to the information.

RESOLVED - that the report be noted.

**12/70**                    **FLINTSHIRE COUNTY COUNCIL MATTERS**

**a)        Meadow View– Need for Additional off Street Car Parking**

The County Councillor advised that the County Council are preparing details of how car parking can be improved together with costings and a possible date when the work may be undertaken.

RESOLVED - that the County Councillor's report be noted.

**b)        Old Marsh Farm Road – Street Name Signs**

RESOLVED - that Streetscene be asked to relocate nearer to the bus shelter as it is causing confusion with the adjacent sign for Green Lane East.

**c)        Improvement to Road Surface –Farm Road, Sandy Lane and Brookside.**

The County Councillor advised that Brookside will be worked on next week and the remaining two roads are planned for later in the year.

RESOLVED - that the County Councillor's report be noted.

**d)        Car Park – Welsh Road – Need for a Stopping up Order.**

RESOLVED - that the matter be deferred.

**e)                    Speeding Traffic – West Green, Sealand Manor**

The County Councillor reminded Council that West Green will be assessed for traffic calming in accordance with the traffic calming as approved in November 2010

RESOLVED - that the report be noted.

**f) Public Footpaths**

**Missing footpath direction signs – North Wales Shooting School.**

The Clerk confirmed that a new footpath sign has been installed on Foxes Lane

The Clerk advised that he had provided Councillor John Dodd with a map of the area so that the Councillor can indicate where additional direction signs should be installed. The Councillor advised that he has walked the route with Mr Ronnie Bray on Wednesday 20<sup>th</sup> June 2012 but has mislaid the map. The Clerk advised that he will provide a replacement copy which he will request from Flintshire County Council.

RESOLVED - that the report be noted.

**Need to clarify re-routing of public right of way in the area of the closed steel works offices**

It was reported at the previous meeting that Councillor Norman Jones had met representatives from Pochins on site to discuss possible routes for the replacement public right at this location. It is understood that three routes were discussed which are now being considered by Pochins.

RESOLVED – that Pochins be asked to provide an update on the situation regarding the Council's request for the footpath to be rerouted.

**h) Grass Cutting**

The County Councillor advised that grass cutting will be carried as when the work can be undertaken. Grass cutting is affected by the current wet weather.

RESOLVED - that the report be noted.

**i) Walkabout by the County Councillor**

The County Councillor advised that she will be undertaking every two months walkabouts at both Sealand Manor and Garden City with various officers from the County Council including Derek Turner – Area Supervisor - to cover issues such as housing repairs – tree cutting – highway and footway maintenance etc. The walkabout for Sealand Manor has recently been undertaken and the walkabout for Garden City is planned to take place during the next two weeks.

RESOLVED – that the report be noted.

**j) Flyover – Hotel Leprechaun**

RESOLVED – that the complaint about the damaged railings should be referred to the Welsh Assembly’s Trunk Road Office at Colwyn Bay.

**k) Blocked Grids and Drain – Foxes Lane**

RESOLVED – that the County Councillor should action accordingly.

**l) Green Lane Estate – New Dog Bin**

The County Councillor advised that the dog bin is still on order.

RESOLVED – that the report be noted.

**m) Houlbrooks Site – Planning Appeal – Public Enquiry**

The County Councillor advised that the Public Enquiry will take place on 7<sup>th</sup> November 2012 – 9am at County Hall, Mold.

RESOLVED - that the report be noted.

**12/71            LIGHTING MATTERS**

**a) Street Lighting Report**

The Clerk reported that his most recent lighting inspection of the Council’s 149 columns and 151 lights took place on 14<sup>th</sup> July 2012 all lights were working.

It was reported that two lights on permanently on at Sealand Avenue.

RESOLVED – that the report be noted.

**b) Proposed Lighting Projects – 2012/13**

At the March 2012 meeting of Council it was resolved that Council approved the quotations to undertake the following lighting improvements in the 2012/13 financial year -

North Green – Additional Col - £2,500

Bridge View – Cols x 5 - £8,200

The Clerk reminded Council that at the June 2012 meeting he advised that the work had started at Bridge View as agreed. Also that the two replacement lights have been

installed at Kingsley Road even though the Council had not approved the expenditure. At the June 2012 meeting Council resolved to approve the quotation submitted by the County Council to install two replacement columns at Kingsley Road at a cost of £3,290. Subsequently the Clerk has been informed by the County's Street Lighting Manager that he agreed to start the Kingsley Road work as the Bridge View work is anticipated to be much less than the original quotation.

Currently the new lighting installations at Bridge View, Kingsley Road and North Green at Sealand Manor are awaiting connection to the mains supply

RESOLVED - that

- i) the report be noted.
- ii) the County's Street Lighting Manager be advised that children have removed the recently laid tarmac by the new light at North Green.

**c) Review of Street Lighting Responsibilities – Flintshire County Council**

The Clerk advised that he had responded to the Head of Streetscene to the County Council's review of Street Lighting as outlined at the February 2012 meeting of Council. A reply is still awaited.

RESOLVED - that the report be noted.

**12/72 FLOOD RISK - HIGHWAYS**

**a) A550 Drainage Scheme**

It was reported that even though there has been significant rainfalls there have been no issues of flooding in Sealand except near to Green Lane West.

RESOLVED - that matter be deferred.

**b) Foxes Lane Underpass**

The Chairman advised that the underpass has been inspected by a Structural Engineer whose report is still awaited by the County Council.

The Chairman explained that on the support section of the underpass near to Claremont Avenue there clearly is an issue with one of the drainage tracks that is leaking water.

RESOLVED - that the report be noted.

**12/73 SECTION 137 – LOCAL GOVERNMENT ACT 1971  
PAYMENT OF GRANTS**



**a) Summary of Grant Payments – 2011/12 Financial Year**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 2192 and £6.50 per head produces an upper limit of £14,248.

Grants will be considered for payment at the May 2012, November 2012 and February 2013 meetings of Council.

Allocation for the 2012/13 financial year is £4,000 with £1300 being paid out so far.

The Clerk advised that he has received the required bank statements to support the grant request from St. Andrews Church which will be deferred to the November 2012 meeting of Council.

RESOLVED:- that the report be noted.

**12/74 PLANNING APPLICATIONS**

The Clerk advised on the following planning applications had been received electronically from Flintshire County Council since the meeting of Council held on 18<sup>th</sup> June 2012.

049888 - Change of use from residential to hand car wash with valeting bay and associated staff facilities at 1 Burgess Drive, Sealand, Chester, CH1 6BT

049890 - Erection of a single storey rear extension to provide sun room at 2 The Bowery, Deeside Lane, Sealand, Chester, CH1 6BQ.

RESOLVED:- that the report be noted.

**12/75 NOTIFICATION OF PLANNING PERMISSIONS**

The Clerk advised that the Head of Planning had submitted details of planning decisions since 18<sup>th</sup> June 2012 meeting of Council.

Approved – 049711 – Erection of a two storey extension at the rear to provide ground floor porch and w.c. with first floor bathroom extension at 6 Cleveland Grove, Garden City.

RESOLVED - that the report be noted.

**12/76 ACCOUNTS FOR PAYMENT**

RESOLVED - that the under mentioned accounts be approved for payment.

<b>Cheque No</b>	<b>Payable to</b>	<b>Details</b>	<b>Amount</b>	<b>VAT</b>	<b>Vat Code</b>
002645	Cheque cancelled				
002646	Hayes Dairy Ltd	School Milk – April 2012 - Replacement cheque for 002635	£170.10		
002647	Flintshire County Council	Street Lighting Maintenance – April 2012	£300.00		
002648	P. Richmond	Salary – July 2012	£554.95		
002649	P. Richmond	Salary – August 2012	£431.85		
002650	HMRC	Income Tax – PR – July 2012	£187.90		
002651	HMRC	Income Tax – PR – August 2012	£187.90		
002652	Scottish Power	Street Lighting Energy – 31/5/12 to 30/6/12	£512.14	£85.36	659372008
002653	Hayes Dairy Ltd	School Milk – March 2012	£366.66		
002654	Hayes Dairy Ltd	School Milk – May 2012	£340.20		
002655	Hayes Dairy Ltd	School Milk – June 2012	£272.16		
002656	One Voice Wales	Annual Conference – 13 <sup>th</sup> October 2012 – Attendance Fee – Councillors Mrs.S. Webber and Mrs.G. Bullock	£130.00		
<b>Total Spend</b>			<b>£3453.86</b>	<b>£85.36</b>	

12/77

**INCOME**

The Clerk advised that Council had received the following income –

Lloyd TSB	Bank Interest	£2.21
<b>Total</b>		<b>£2.21</b>

RESOLVED - that the income be received.

**12/78            CORRESPONDENCE**

The Clerk detailed the following correspondence –

- Flintshire County Council – Notice of Temporary Prohibition of through traffic – Brookside between its junctions with Farm Road and Sealand Avenue.
- Flintshire Local Access Forum – Collaboration between Flintshire Local Access Form and Sealand Community Council.
- One Voice Wales – 2012 Conference Saturday 13th October 2012.
- Flintshire County Council – Summer Play scheme Monday 23rd July to Friday 24th August 2012 – am at Sealand Manor and pm at Welsh Road, Garden City.
- Monitoring Officer, Flintshire County Council Town / Community Council Representative on Flintshire’s Standard Committee

RESOLVED - that the report be noted.

**12/79            FLOOD AWARENESS WALES – HELPING COMMUNITIES  
PLAN AND BETTER PREPARED FOR FLOODING**

The Clerk advised that he is still awaiting her initial work on the Sealand Community Flood Plan

RESOLVED - that the report be noted.

**12/80            REPORT – ANNUAL FINANCIAL RETURN – 2011/12**

The Clerk reminded Council that he had detailed the accounts for Council in the Local Council for Wales Annual Return for the year ended 31 March 2012 together with the audit process to be followed by Council.

The Accounts and Audit Regulations were amended in 2010. Process to follow is –

1. Draft the Annual Return sections 1 and 2 – Completed
2. Pass the Return to the internal auditor – (delivered on 16th May 2012 – returned on 23rd May 2012)
3. The Responsible Financial Officer signs Page 1, where indicated when it is returned from the internal auditor. – Completed
4. The Council approves the Return in draft and the Chair signs Page 1 – where indicated (completed - June 2012 meeting of Council)

5. Send a copy of the Return to UHY Hacker Young with bank reconciliation and variance analysis.(Posted 1<sup>st</sup> class on 19<sup>th</sup> June 2012)
6. UHY Hacker Young will send a letter at the end of the audit with details of their comments on the Return – No issues reported
7. Part 3 of the Return is signed by the Responsible Financial Officer.
8. The Council considers UHY's letter and approves the Return.
9. Part 3 of the Return is signed by the Chair
10. The original of the Return is sent to UHY for signature and closure of the audit.

The Clerk advised that the external auditor has now advised that he has substantially completed the audit work on the Annual Return for the year ended 31 March 2012.

The Appointed Auditor is responsible for providing an opinion on whether the information contained in the Council's Annual Return is in accordance with the Auditor General for Wales' requirements and that no matters have come to the auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

There are no issues which he believes the Council should consider prior to approval of its Annual Return in accordance with the Accounts and Audit (Wales) Regulations 2005 (as amended) (the Regulations). It is their intention to issue an unqualified audit certificate and report with no other matters, which they need to draw to Council's attention. Council must approve and publish the audited accounts by 30<sup>th</sup> September 2012.

The Annual Return needs to be received back before 30<sup>th</sup> September 2012 to enable the audit to be completed.

The Responsible Financial Officer should now certify Section 3 of the Return. The Council should consider any issue highlighted in the Auditor's letter and then approve the Annual Return.. The Chairman should sign Section 3 of the Annual Return.

The Annual Return should be sent back to the Auditor – he will then complete the audit, sign the Return and issue a Notice of Conclusion of the Audit.

RESOLVED – that -

- i) the report be noted.
- ii) Council should consider the proposed audit opinion which it notes.
- iii) the Responsible Financial Officer should certify Section 3 of the Return.
- iv) the Chair should certify Section 3 of the Return and for Council to note the audit opinion.

**12/81                    BANK MANDATE**

The Clerk referred back to his report given at the previous meeting – refer to Minute 12/56.

At present the Council's overall signature return for the ten members of Council who were present at the June meeting has been accepted by Lloyds TSB. A full covering letter was sent Lloyds TSB outlining the appropriate Council's resolutions for the bank mandate as contained in Minute 12/56. The remaining signatures to be obtained are for Councillors Mary Southall and Wayne Morris

Lloyds TSB have advised the Clerk that the following Councillors still require to submit their forms and provide identification – Mrs G. Bullock, W. Morris, J. Griffiths and JA Dodd. For M. Walker the bank has returned his forms with a query – the forms with the query will be posted to Mike 1<sup>st</sup> class on Tuesday 17<sup>th</sup> July 2012.

The Clerk stressed that it is very urgent for members of Council to do this as all paperwork needs to be formally completed to have the bank mandate in place.

The Clerk also advised that Lloyds TSB have returned the main Council mandate form in case any of the signatures are to be deleted. A full list of all concluded signatures must be sent to Lloyds TSB together with the following resolution. Which are the 12 members of Council and the Clerk.

At the meeting of Council held on 16<sup>th</sup> July 2012 it was agreed in accordance with the Constitution and Rules that no Councillors are to be removed from the signatory from Accounts 30 91 92 – 00388217 and 07326098 held with Lloyds TSB bank. We confirm that Barbara Southall and Wayne Morris are to be added as new signatories.

We hereby certify that the above resolution is in accordance with the Constitution and Rules of Sealand Community Council.

RESOLVED: - that –

- i) the report be noted.
- ii) at the meeting of Council held on 16<sup>th</sup> July 2012 it was agreed in accordance with the Constitution and Rules that no Councillors are to be removed from the signatory from Accounts 30 91 92 – 00388217 and 07326098 held with Lloyds TSB bank. We confirm that Barbara Southall and Wayne Morris are to be added as new signatories. We hereby certify that the above resolution is in accordance with the Constitution and Rules of Sealand Community Council.

**12/83                    SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS  
2012/13 FINANCIAL YEAR**

The Clerk outlined overall expenditure and income for the 2012/13 financial year up and including cheque number 002655

2 0 1 2 / 1 3 Financial Year		Actual	Anticipated	Difference
<b>Income</b>	General Admin Inc. Precept	£17,666.66	£53,000.00	-£35,333.34
	Bank Interest	£5.43	£20.00	-£14.57
	Insurance Claims / Refunds	£22.93	£0.00	+£22.93
	VAT Refund	£1,366.08	£1,366	+£0.08
	Milk Claims	£679.17	£750.00	-£70.83
	<b>Total</b>	<b>£19,740.27</b>	<b>£55,136.00</b>	<b>-£35,395.73</b>
<b>Expenditure</b>		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
	Play Areas	£0.00	£6,570.00	£6,570.00
	Staffing Costs	£3,098.75	£7,437.00	£4,338.25
	General Admin Costs	£1,876.06	£4,420.00	£2,543.94
	S137 Grants	£1,300.00	£4,000.00	£2,700.00
	CCTV	£0.00	£4,000.00	£4,000.00
	Street Lightning	£4,309.66	£23,500.00	£19,190.34
	Notice Boards	£1,200.00	£250.00	-£950.00
	Insurances	£5,360.30	£5,100.00	-£260.30
	Milk	£1,149.12	£3,750.00	£2,600.88
	Election Costs	£0.00	£3,000.00	£3,000.00
<b>Total</b>	<b>£18,293.89</b>	<b>£62,027.00</b>	<b>£43,733.11</b>	
<b>C u r r e n t Summary</b>	Balance as at 31 March 2012	<b>£43,972.48</b>		
	Total Expenditure	<b>£18,293.89</b>		
	Total Income	<b>£19,740.27</b>		
	Balance	<b>£1,446.38</b>		
	<b>Overall balance as at 16<sup>th</sup> July 2012 including cheques authorised for payment.</b>	<b>£45,418.86</b>		
	<b>VAT Costs for 2012/13</b>	<b>£381.97</b>		

<b>End of Year Prediction</b>	Balance as at 31 March 2012	<b>£43,972 .48</b>
	Total Anticipated Expenditure	£62,027 .00
	Total Anticipated Income	£55,136 .00
		-
	Anticipated Balance for the year	£6,891. 00
	<b>Anticipated Overall Balance as at 31 March 2013</b>	<b>£37,081 .48</b>

**12/84      PLAYING FIELD – SEALAND MANOR**

The Clerk advised that he had been asked by the Council Councillor to contact Paul Brockley, Valuation and Estates Service, Flintshire County Council to discuss the proposed Easement and the disposal of 9m<sup>2</sup> of land for the siting of a District Gas Governor (housed within a cabin).

As a result of the conversation with Paul a letter had been sent to Flintshire County Council advised -

“I can advise that the Community Council will welcome the installation of the gas main provision to the Council's properties within The Greens /Meadow View and will be very supportive of the installation of the Gas Main within the Playing Field and also of the Disposal of 9m<sup>2</sup> of land within the Playing Field to the Statutory Undertaker for the purposes of siting a District Gas Governor.”

A second draft letter has been referred to Flintshire County Council for comments before it is formally submitted.

To Mrs Sian Jones (Solicitor), Head of Legal and Democratic Services, Flintshire County Council, County Hall, Raikes Lane, MOLD, Flintshire. CH7 6NR.

“I can confirm that the Community Council was aware that a lease existed between Sealand Parish Council and the Hawarden Rural District Council up to 31st March 1974. Both Councils ceased to exist after that date and I was under the clear impression from Alyn and Deeside District Council that they revoked the lease shortly after that date.

Since 1st April 1974, Sealand Community Council has not been involved with the management of the field nor incurred any costs. The maintenance of the field (including grass cutting/football pitch/play equipment and such) has since that date been undertaken by Alyn and Deeside District Council and more recently Flintshire County Council. For the period up to 1982 Sealand Community Council received £5.00 (per year) rental from a local football team for the use of the pitch and from that date the payment was made to Alyn and Deeside District Council and more recently Flintshire County Council.

The Community Council has never authorised any works to be undertaken including grounds maintenance and as such various works have been undertaken by Alyn and Deeside District Council and more recently Flintshire County Council. The Community Council has not been consulted by either Alyn and Deeside District Council nor subsequently Flintshire County Council clearly indicating that this Council was not regarded as a tenant.

Finally, I confirm that that the Community Council has no intention or such to become involved in this management / control etc. of the Playing Field.

RESOLVED - that the report be noted.

**12/85                    CONTACT LIST FOR COUNCILLORS AND THE CLERK**

The Clerk referred to the contact list circulated with the agenda that still requires information from some Councillors. The Clerk highlighted the communication advantages if members could provide their email addresses and mobile phone numbers.

The Clerk thanked Wayne Morris for his information.

RESOLVED - that the report be noted.

**12/86                    MATTERS RAISED BY MEMBERS OF COUNCIL**

- Blocked drain – top of Farm Road – Environmental Services – Peter Woodhouse
- Need to cut hedge – top of Farm Road – Pochins
- Need to cut hedge – Foxes Lane – North Wales Shooting School.

**12/87                    MATTERS RAISED BY MEMBERS OF PUBLIC**

- No matters were raised.

**12/88                    DATE OF NEXT MEETING - MONDAY 17<sup>th</sup> September 2012.**



The meeting opened at 6 pm and closed at 8.10pm .

Signed ..... Monday 17<sup>th</sup> September 2012

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**Chair – Councillor Mrs. S. Webber - Sealand Community Council) PR**