

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 18th NOVEMBER 2013 AT THE SEALAND PRIMARY SCHOOL.

PRESENT: Councillors: Mrs Mary Southall (Chairman), Mrs Gwyneth Bullock, John Dodd, John Griffiths, Mrs Chris Jones (County Councillor), Norman Jones, Wayne Morris, Mike Walker, Mrs Shelley Webber and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance -

Three members of the public.

13/127 APOLOGIES FOR NON-ATTENDANCE

RESOLVED – that apologies be received from Alex Lewis.

13/128 VACANCY – WEST WARD

The Clerk advised that he has been informed by the County Council's Returning Officer that no request for an Election was received by her within 14 days of the date of the Notice and as a result it is in order for the Council to fill the vacancy by co-option following the Local Government Wales Measure 2011 / Filling Vacancies by Co-option.

The Clerk outlined the Notice which Council needs to endorse.

NOTICE IS HEREBY GIVEN that the Sealand Community Council intends to Co-opt one member to fill the vacancy that exists in the office of Councillor for the Sealand Community Council (West Ward).

Expressions of interest are being sought from members of the public who meet the following qualifications and are interested in representing their community on the aforementioned Community Council. You must be a British, Commonwealth, Irish or a European Union citizen and be 18 years of age or over; and meet at least one of the following criteria:

- registered as a local government elector for the area named above; or
- during the whole of the last 12 months occupied as owner or tenant land or other premises in the community named above; or
- your principal or only place of work during the last 12 months has been in the community named above; or
- you have during the whole of the last 12 months resided in the Community or within 4.8 kilometres of it.

If you wish to be considered for co-option for the vacant seat or want more information regarding the role of a Community Councillor please contact the Proper Officer, Clerk to the Council Community – 3 Blakeley Court, Raby Mere. Wirral CH63 0ND / 0151 334 2247 / sealandcc@googlemail.com by 5th December 2013.

Dated this 19th day of November 2013.

RESOLVED: - that

- i) the report be noted.
- ii) the notice be endorsed and placed on all Sealand notice boards.
- iii) this item should be a specific agenda item for the December meeting of Council.

13/128 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting.

13/129 MATTERS RAISED BY THE PUBLIC

No matters were raised.

13/130 CHAIR'S ACTION SINCE 21st OCTOBER 2013

The Chairman advised that she had attended

- 24.10.13 One Voice Wales Meeting , County Hall, Mold.
- 25.10.13 Connah's Quay Charity Night Bought tickets, sent apologies.
- 01.11.13 Buckley Charity Night Bought Tickets, sent apologies.
- 10.11.13 Remembrance Day.

RESOLVED – that the report be noted.

13/131 MINUTES OF THE MEETING OF COUNCIL HELD ON 21st OCTOBER 2013

RESOLVED - that the minutes of the meeting of Council held on 21st October 2013 be confirmed as a true and correct record.

13/132 WITHDRAWAL OF STATEMENT AND APOLOGY

The Clerk asked that this item should be removed from the minutes.

RESOLVED - that no further action be taken with regard to this issue.

13/133 FLOOD AWARENESS – SEALAND

There was no report.

RESOLVED – that matter be deferred.

13/134 COUNCIL'S CHAIN / BADGE OF OFFICE

The Clerk reminded Council that at the previous meeting for Council it agreed to give further consideration on how additional links should be attached to the chain of office and that it was agreed that the Council should seek quotations to add additional links across the front of the chain and to obtain a complete new chain identical to the current chain. Councillor Mrs. S. Webber has previously advised that she has contacted the service provider who is preparing a quotation for Council to consider.

RESOLVED – that the report be noted.

13/135 POLICE ISSUES

The Chairman welcomed PCSO Gareth Price to the meeting.

The following is a summary of the police report submitted to Council by PCSO Gareth Price.

There has been a spike in thefts mainly BOTDs (burglary other than dwelling). Several residents have managed to get their stolen items back. The problem is still on going. Also the kennels on Green Lane East has been hit with the theft of fuel.

Halloween and Bonfire night were very quiet with no reported incidents in the Garden City and Sealand area but the weather was a major factor.

1. Cycle Path - Patrols are still continuing. Need as much information as possible coming into Gareth or via the 101 service.
2. Anti-Social Behaviour and crime are still one of the lowest in Deeside.
3. Youth Club –There are still issues to do with one particular issue who has been banned from the youth club. Also problems with youths climbing through hedges. Police presence needed to protect the Youth Leader.
4. SPAR – Nothing has been reported to Gareth or 101 but patrols will continue.
5. OWL – Still a push for as many people signed up to owl as possible so residents are aware of what is going on in their area. Gareth to provide details of OWL to the Clerk and for the information to be displayed on the Council's notice boards.

6. Parking Sealand CP – Patrols are continuing and drivers will be dealt with if committing any offences.
7. Parking Foxes Lane – Patrols are continuing.
8. Neighbourhood Police Meetings. The police clarified the arrangements for these meetings.
9. Problem with youths kicking balls onto cars – 5pm to 8pm.
10. Small motorbikes – Blacon via Manor Road to the River Dee cycleway.
11. Kingsley Road Play Area – Builders container left unlocked – children have taken paint and vandalised the slide. There is an order child that is acting as the ring leader.
12. Sealand Happy Group. Members of the group parked their cars in a lay-by on Sealand Avenue as they were joining the coach trip to Shrewsbury. Local resident verbally abused these members and also followed them onto the coach and continuing with the abuse. Police will visit the individual concerned.

RESOLVED – that the reports be noted.

13/136 FLINTSHIRE COUNTY COUNCIL MATTERS

a) Improvement to Road Surface – Brookside and Kingsley Road.

It was reported that the work is in progress.

RESOLVED - that the report be noted.

b) Need to clarify re-routing of public right of way in the area of the closed steel works offices

RESOLVED – that the matter be deferred pending receipt of the detailed planning application for this area that will include details of proposed routes for public rights of way.

c) Pot Holes – Bridleway – Green Lane East

Wayne Jones has previously advised that the pot holes in the bridle way Green Lane East are the responsibility of Public Rights of Way - John Davies. The Clerk advised that John Davies had informed him that he was going to arrange for the pot holes to be filled.

RESOLVED - that a reminder be sent to John Davies to find out when the pot holes will be filled in.

d) Green Lane East – Need for a CCTV – Dumping of Rubbish

The Clerk advised that he had reported at the June 2013 meeting that he had been informed by Gerwyn Davies - Anti-Social Behaviour Co-ordinator that he has apologised for the delay. A few of the County's cameras have been vandalised recently and have been away for repair. When we have one back consideration will be made regarding this area.

RESOLVED - that a further email be sent to Gerwyn Davies - Anti-Social Behaviour Co-ordinator asking if he has any news regarding the fitting of a CCTV on Green Lane East.

e) Speed Limit Review – Locations in Sealand

RESOLVED – that this matter be deferred.

f) Female Black Poplar Tree – St. Bartholomew's Church

Wayne Jones had previously confirmed that the female black poplar tree has been passed to the Council's tree inspector requesting a review to be undertaken to determine whether it requires attention.

RESOLVED – that Wayne Jones be asked to confirm whether the tree has been inspected to ensure that it is safe.

g) Ferry Lane Footbridge - Noisy

The Clerk advised that he has been informed by Stuart Jones – Flintshire County Council that he is sorry for the delay in responding to this. Stuart reported this particular problem to the Bridge Engineer, Martin Bishop. It is something that he is aware of and he has also been made aware of this by County Councillor Chris Jones. Stuart advised that he is not aware of any proposed action at this time to rectify the situation.

RESOLVED – that the report be noted.

h) Litter Bins – Sealand Manor Recreation Field

RESOLVED – that the provision of new litter bins should be deferred pending the removal of the Community Centre.

i) Need for a 40mph speed limit on Seahill Road

The County Councillor confirmed that whilst the limit on the A548 is to going to be reduced, it is also proposed to reduce the speed limit on Seahill Road to 40 mph.

RESOLVED – that the reported be noted.

j) St Bartholomew's Court – Sealand Road

The Clerk advised that he has been informed by Ian Jones – Flintshire County Council that has visited the site and can confirm there are two street name signs (either side of the entrance to St. Bartholomew's Court) which contain the cul-de-sac sign symbol, so an upright sign wouldn't normally be provided as well. Both signs are in very good condition so there is no reason why drivers should be under any misapprehension that it is a through route.

RESOLVED -

k) Enforcement Hot Spots – Dog Fouling

The Clerk advised that he had been informed that any area that is reported to the County's Call Centre on 01352 701234, that is subject to Dog Fouling is automatically added to the "Hotspot" Database. Having checked the database, it has been confirmed that the areas mention by Council are on the database, and as such will be subject to continuing Enforcement Patrols. The County have already undertaken numerous patrols in and around the Sealand area and at varying times in an attempt to catch these people who fail to clean up after their dogs. Whilst undertaking these patrols the team will also ensure that adequate No Dog Fouling signage is in place.

Enforcement Staff will be in the Sealand area during this week and it will be ensured that they visit Sealand Road (from Manor Road to underpass), Foxes Lane, Farm Road and Welsh Road as well as other areas.

The more intelligence they can get the better as we are then able to target patrols more specifically, if we have such information as times, description of dog and owner etc. Also if any of Sealand residents wish to request a clean-up of Dog Fouling, this can be done and the intelligence left by calling 01352 701234.

RESOLVED – that the report be noted.

13/137 LIGHTING MATTERS

a) Street Lighting Report

The Clerk reported that he had been advised prior to the meeting by the County Council that all lights 138 columns were working apart from Columns 64 and 65 at Foxes Lane and 90 at Sealand Avenue.

RESOLVED – that the report be noted.

b) Electrical Inspection – 40% of Street Columns

The Clerk advised that the first 40% of the lights have been inspected by the Lighting Engineers at Flintshire County Council – the next 20% will be undertaken in the 2014/15 financial year.

RESOLVED – that the report be noted.

c) Payment of Energy – Flintshire County Council

The Clerk reminded Council that he has requested that the Council be invoiced for the period 5th August 2013 to 31st March 2014 and from then onwards Council to be invoiced on a half yearly basis.

RESOLVED – that the report be noted.

d) Lighting Improvements – 2013/14

At the previous meeting it was suggested that the three remaining non adopted lights at East Green Sealand Manor 45, 46 and 49 should be upgraded and adopted by Flintshire County Council.

Darell Jones - Street Lighting Manager has advised that the cost to replace these 3 columns and adoption after installation is.

£1,250 per column (installation)

£965 per column to adopt

Total £6,645

RESOLVED – that the –

- a) report be noted.
- b) quotation to replace the non-adopted lights at East Green Sealand Manor 45,46 and 49 for £3,750 be accepted.
- c) decision to have these three columns adopted be deferred to the January 2014 Annual Finance Meeting.

13/138 FOXES LANE UNDERPASS

RESOLVED – that the matter be deferred to the next meeting pending the outcome of further rainfall.

**13/139 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Grants will be considered for payment at the May 2013, November 2013 and February 2014 meetings of Council.

Allocation for the 2013/14 financial year is £4000. Spent so far is £1,400.00

The Clerk advised that a grant request has been received from the Eye to Eye group.

RESOLVED – that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150 to Eye to Eye which is in the best interests of the area and its inhabitants.

13/140 PLANNING APPLICATIONS

The Clerk advised on the planning applications that had been received electronically from Flintshire County Council since the meeting of Council held on 21st October 2013.

051333 - Change of use of existing building into 3no. self-serviced holiday accommodation units at Crofters Cottage, Deeside Lane, Sealand, Chester, CH1 6BB

051383 - Erection of single storey extensions to provide rear orangery, boiler room and front porch (Works to garage covered under planning Permission 047250) at 50 Sealand Road, Sealand, Deeside, CH5 2RJ

051404 - Acrylic cut letter above entrances with logo vinyl strips beneath window covers and one box sign of it with two stacker sign refits adjacent to the road at Winfield's Outdoors Limited Burgess Agricultural, Burgess Drive, Sealand, Chester, CH1 6BT

051425 - Installation of ground mounted solar panels up to 3.804MWp (peak), power generation capacity and ancillary equipment including two substations and associated cabling at Toyota Motor Manufacturing Uk, Tenth Avenue, Deeside Industrial Park, Deeside, CH5 2TW

051432 - Demolition of church hall and removal of all arisings from the site at Church Hall, Welsh Road, Garden City, Deeside, Flintshire, CH5 2RA

RESOLVED:- that no objections be raised of the above planning applications.

13/141 NOTIFICATION OF PLANNING PERMISSIONS

The Clerk advised that the Head of Planning had advised that the following planning application have been approved –

051025 - Discharge of condition no.6 (submission of a Development Brief a Development Brief for the site comprising an illustrative land use Master Plan, green infrastructure plan and flood mitigation plan for built development and a Design Statement)attached to outline planning permission ref: 49320 at RAF Sealand South Camp, Welsh Road, Sealand, Deeside, CH5 2RD.

051256 – Conversion of existing loft space to provide two bedrooms and demolition of existing ground floor extension and rebuild to create new kitchen and dining area at 118 Welsh Road, Garden City.

RESOLVED - that the report be noted.

13/142 ACCOUNTS FOR PAYMENT

RESOLVED:- that the under mentioned accounts be approved for payment.

Cheque No	Payable to	Details	Amount	VAT	Vat Code
002765	P. Richmond	Salary – November 2013	£560.18		
002766	HM Revenues and Customs Only	Income Tax – PR – October 2013	£188.00		
002767	Councillor Mrs. Mary Southall	Travelling Expenses and Subsistence - Attendance at the One Voice Wales 2013 Annual Conference.	£121.57		
002768	St. Bartholomew's Church	Grant	£150.00		
002769	SLCC	Annual Subscription	£101.00		
002770	Eye to Eye	Grant	£150.00		
Total Spend			£1,270.75		

13/143 INCOME

The Clerk advised that Council had received the following income –

Lloyds TSB	Bank Interest	£2.05
Total		£2.05

RESOLVED - that the income be received.

13/144 CORRESPONDENCE

The Clerk reported on the following correspondence –

- Head of Planning – Flintshire County Council – 049532 Public speaking at the Planning and Development Control Committee on 6th November 2013 - Outline Erection of 2 town houses, construction of means of access and associated works (revised scheme to that withdrawn under ref 049226) - Welsh Road, Garden City. This has been refused.
- Home Start Flintshire – Grant Request.

13/145 SEALAND MANOR COMMUNITY CENTRE

It was reported that there is still a delay in concluding on contracts for the demolition of the centre whilst arrangements to remove the asbestos is concluded. All electrics have been removed.

RESOLVED – that the report be noted.

13/146 SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS **2013/14 FINANCIAL YEAR**

The Clerk outlined overall estimated expenditure and income for the 2013/14 financial year up to cheque number 002769

2 0 1 3 / 1 4 Financial Year		Actual	Anticipated	Difference
Income	General Admin Inc. Precept	£35,333.33	£53,000.00	-£17,666.67
	Bank Interest	£12.33	£20.00	-£7.67
	Insurance Claims / Refunds	£0.00	£0.00	£0
	VAT Refund	£1,500.21	£1,500.00	£0.21
	Milk Claims	£0.00	£750.00	£0
	Total	£36,845.87	£55,270.00	-£18,424.13

	Actual	Anticipated	Difference
Expenditure			
Play Areas	£0.00	£9,200.00	£0
Staffing Costs	£5,024.34	£7,537.00	£2,512.66
General Admin Costs	£2,813.09	£4,870.00	£2,056.91
S137 Grants	£1,400.00	£4,000.00	£2,600.00
CCTV	£0.00	£1,285.00	£0
Street Lighting	£10,158.02	£25,800.00	£15,641.98
Notice Boards	£0.00	£500.00	£0
Insurances	£2,295.21	£5,600.00	£3,304.79
Milk	£1,462.65	£4,700.00	£3,237.35
Election Costs	£0.00	£0.00	£0
Total	£23,153.31	£63,492.00	£40,338.89
C u r r e n t Summary			
Balance as at 31 March 2013	£41,708.04		
Total Expenditure	£23,153.31		
Total Income	£36,845.87		
Balance	£13,692.56		
Overall balance as at 18th November 2013	£55,400.60		
VAT Costs for 2013/14	£549.61		

End of Year Prediction		
Balance as at 31 March 2013.	£41,708.04	
Total Anticipated Expenditure	£63,492.00	
Total Anticipated Income	£55,270.00	
Anticipated Balance for the year	-£8,222.00	
Anticipated Overall Balance as at 31 March 2014	£34,111.11	

RESOLVED - that the report be noted.

The Clerk advised that he has received further communications from Chris Cox, Senior Planner, advising that he would like the opportunity to explain the proposal and benefits of the scheme and also to answer any questions that the Council may have.

Some issues were raised at the consultation, including impact on ecology and loss of agricultural land, and we want to address these and any other concerns.

This will help us refine and improve the scheme. The consultation has already influenced the scheme, including maintaining wildlife corridors through the site and the type of boundary treatment to the sailing club for example.

RESOLVED – that Chris Cox be invited to the December meeting of Council at 6pm

13/148 REMEMBRANCE SUNDAY

The Clerk advised that he had received an email from Matthew Lovelock – a local historian who advised that he had received a copy of the Remembrance Sunday service from Councillor Mike Walker. Matthew advised that some of the names ought to be researched to ensure accuracy of Sealand and Queensferry; perhaps a mammoth task, even for Matthew . He has researched War Memorials locally, but most certainly WGC Gladstone never lived in Sealand. If there is any merit in this, I'd be happy to help.

RESOLVED – that Matthew Cox's offer to be accepted.

13/149 SNOOKER HALL – SEALAND AVENUE

The County Councillor confirmed that building work should start at the site in March 2014.

RESOLVED:- that the report be noted.

13/150 DEVELOPMENT OF TOWN AND COMMUNITY COUNCIL WEB SITES.

The Clerk advised that he has been informed by Peter Evans – Flintshire County Council that Town and Community Councils are required to have a web site in place by 31st December 2013.

This relates to Sections 55 to 57 of the Local Government Act(Democracy) (Wales) Act 2013 that contains provisions requiring certain information to be made available by Town and Community Councils electronically. Section 55 requires the following information to be available electronically –

- Information no how to contact the Council.
- Information about the members of the Council
- The minutes of the Council's meetings
- Any audited statement of the Council's accounts.

Section 56 is amending the provision in the LGA so that where a public notice is required to be given by posting the notice in some conspicuous place it also must be published electronically.

Section 57 is amending the provisions in Schedule of the LGA 1972 requiring notice of the time and place of intending meetings to be fixed in a conspicuous place 3 clear days at least before a meeting so that it is also published electronically along with any documents relating to the business to be transacted at the meeting.

There is also Section 58 concerning publishing the register of Member interests electronically which we are seeking clarification on and once the effect of this provision is clear I will write to you again.

In addition to the above Council should consider putting the following information on its website:-

- Current issues of interest to your community
- Any arrangements you may have to enable the public to address your meetings
- Details of Council's Members' Code of Conduct

Whilst some Town & Community Councils may already have websites that provide the above information, for those who do not it is not too late for reimbursement of up to £500 expenditure in improving your website.

The Clerk advised that he was unsure why he hadn't been made aware of these proposals however he had contacted Flintshire County Council today together with a couple of other Community Council. Flintshire County Council advised that the site needs to be Bi-lingual.

It is very clear that Council should arrange for the web site to be set and supported by a reputable company and the name of a company given by FCC is JOLORA. The Clerk has contacted other companies but none have responded

JOLORA have submitted the following -

A quote of £1950 would cover providing a bespoke website for the council that can provide the required content and regular updates. The following is included:

- An entirely bespoke design with the ability for the council to provide feedback on our iterations until entirely happy with the design.
- The site will operate on all modern devices (including mobile devices)
- There will not be a content management system (CMS) but we will be readily available to make regular updates to the site's content on request. A CMS can be quoted separately if required.
- The website will be bilingual.

- The site would meet every appropriate guideline as defined by the World Wide Web Consortium (W3C).
- Accessibility will be a priority, meaning the site will be usable with only a keyboard and also accessible to users with visual impairments.
- A plan made with your consultation to outline important 'keywords' which we will use to optimise your website for the search engines.
- We will integrate Google Analytics, a powerful tool used for analysing website traffic and provide you with access to it.
- We will provide support and essential maintenance free of charge for three months after the website launch. Our fee after that period will be £40 per hour but it's unlikely that any will be required after the initial period due to the stable nature of the coding standards we use.

The website can be available for launch in time for Christmas 2013 as long as we receive content for the site in a timely manner (ideally all content will be received at least 2 weeks before Christmas).

The price is a fixed fee so no unexpected extra costs.

We can provide suitable hosting for £90 per year (please see our 'standard' package in the attached Jolora_hosting.pdf. Our hosting package includes a .co.uk domain name for free but we would recommend registering a .gov.uk domain name at an additional cost of £40 + VAT per year. Options include sealand-wcc.gov.uk or sealandcommunitycouncil.gov.uk

If there are any questions regarding this quotation please don't hesitate to contact Joe Spurling by email: joe@jolora.co.uk or by calling 01352 870606.

As part of our continual pursuit to provide the highest quality services to our clients we have invested in our own Virtual DataCentre in the UK. This means we can offer a very high performance service which is secure, has high availability and is very competitively priced. What's more, we manage every aspect of managing your hosting so that you don't have to! We offer two packages:

Our Standard package is suitable for most small businesses.

Our Elite package is suitable for e-commerce stores and resource intensive websites. If the Elite package is insufficient for your requirements we can arrange a bespoke package.

	Standard	Elite
Storage Space	1 GB	15 GB
Monthly Bandwidth	5 GB	50 GB
Email Addresses	5	15
Price	£90 per year	£190 per year
Dedicated IP Address	£20 per year	
SSL Certificate	£40 per year	
Daily Backups	Included	
Support and Maintenance	Telephone and Email Support Included	

Price guarantee: If you can find an equivalent or better fully managed cloud hosting package for cheaper we will match the price.

RESOLVED – that –

- a) the report be noted.
- b) as the Council has to have a web site in place by 31st December 2013 and based on the fact that the Clerk was unsuccessful in gaining only one costing from a web management company and as the company was recommended by Flintshire County Council that it should accept the quotation for £1950 excluding hosting and support.
- c) the Council should ask JOLORA to register the Council as sealandcommunitycouncil.gov.uk – noting that this will incur a charge of £40 excluding VAT
- d) the council accepts the annual charge of £90 to host the Council’s web site
- e) the Clerk should arrange to call a meeting with JOLORA to arrange to develop the web site.

13/151 MATTERS RAISED BY MEMBERS OF COUNCIL

- Can an additional “No Ball Games Sign” be fitted at the Sandy Lane cul-de-sac –
- Hedge Farm Road – Pochins – We understand that a quotation has been accepted for the work.
- Remembrance Sunday 2014 needs to be an agenda item for the January 2014 meeting. Also suggested that both Churches should be asked whether they wish to hold the service in 2014 and their plans in respect of celebrating the First World War.
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13/152 MATTERS RAISED BY MEMBERS OF THE PUBLIC

- No matters were raised

The meeting opened at 6.30 pm and closed at 8.45 pm.

Signed Monday 16th December 2013.

Chair –Sealand Community Council) PR