

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 17th FEBRUARY 2014 AT THE SEALAND PRIMARY SCHOOL.

PRESENT: Councillors: Mrs Mary Southall (Chairman), Mrs Gwyneth Bullock, John Griffiths, Mrs. Barbara Hinds, Mrs Chris Jones (County Councillor), Norman Jones, Alex Lewis, Wayne Morris, Mike Walker and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance -

One member of the public.

Wayne Jones from Streetscene – Flintshire County Council.

13/220 APOLOGIES FOR NON-ATTENDANCE

RESOLVED – that the following apologies be accepted – Councillors John Dodd and Mrs. Shelley Webber.

13/221 REGISTER OF INTEREST

The Clerk reminded Council that with the agenda he advised that members need to register their interests so the public, council staff and fellow members know about interests which may inform their approach to particular issues or give rise to a conflict of interest.

The Register is a document that can be consulted when (or before) an issue arises. It encourages openness in local government and allows others to consider whether or not members may have a conflict of interest.

The Register also protects members. Members are responsible for deciding whether or not they should declare an interest, personal and/or prejudicial, in a meeting, but it can be helpful for them to know early on if others think a conflict may arise. It is also important for public confidence that people who are interested in your council's meetings know about any interests that might have to be declared by its councillors. Details will added to the Council's web site.

All members present completed the forms. The Clerk will obtain the remaining two register of interest forms at the next meeting.

RESOLVED – that the report be noted.

13/222 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda..

13/223 MATTERS RAISED BY THE PUBLIC

No matters were raised.

13/224 CHAIR'S ACTION SINCE 20th JANUARY 2014

The Chair advised that she attended the One Voice Wales meeting at Wrexham on 6th January 2014.

RESOLVED – that the Chairman's action be noted.

13/225 MINUTES OF THE MEETING OF COUNCIL HELD ON 20th JANUARY 2014

RESOLVED - that the minutes of the meeting of Council held on 20th January 2014 be confirmed as a true and correct record.

13/226 FLOOD AWARENESS – SEALAND

Councillor Norman Jones an update on the flood events and advised that due to work commitments he was unable to attend a recent ministerial meeting. He has been in touch with Huw to advise on lessons learnt in Sealand and stressed that he considers it very important that the Northern Embankment is strengthened and increased in height. Councillor Norman Jones will shortly be meeting with Huw Webb and will report back to Council.

Discussions took place regarding Sealand Flood Wardens and the following was agreed.

Sealand Flood Wardens

- Lead Flood Warden – Councillor Norman Jones.
- For Sealand Manor - Councillor Mary Southall.
- For the Deeside Industrial Park - Councillor John Griffiths.
- For Green Lane West / East/ RAF Sealand – Councillor Alex Lewis.
- For Sealand Road (junction with Manor Road to A494 / Villa Road/ Manor Road - Councillor John Dodd.
- For Garden City Councillor Christine Jones, Councillor Gwyneth Bullock and Councillor Wayne Morris
- For Sealand Road – (junction with Manor Road to junction with Seahill Road) – Councillor Mrs. Barbara Hinds.
- For area around Sealand Church and St. Bartholomew's Court/Seahill Road/ Station Cottages/Old Sealand Road – Councillor David Wisinger.
- For Sealand Road (to the east of junction with Ferry Lane/Deeside Lane - Councillor Mike Walker.

RESOLVED – that –

- a) Councillor Norman Jones should arrange for Huw Webb to attend a future meeting of Council.
- b) the updated details above be added to the Council's web site. (The web site includes contact phone numbers)

13/227 COUNCIL'S CHAIN / BADGE OF OFFICE

The Clerk reminded Council that at the previous meeting for Council it agreed to give further consideration on how additional links should be attached to the chain of office and that it was agreed that the Council should seek quotations to add additional links across the front of the chain and to obtain a complete new chain identical to the current chain. Councillor Mrs. S. Webber had previously advised that she has contacted the service provider who is preparing a quotation for Council to consider.

RESOLVED – that the report be noted.

13/228 POLICE ISSUES

The Clerk advised that he was expecting PCSO Gareth Price to be at the meeting. A report had been received and detailed below.

1. Cycle Path – There have been no further complaints.
2. Anti-Social Behaviour –ASB is still a problem mainly at night around Riverside Park, Sandy Lane, Brookside and Welsh Road
3. Youth Club – no recent reports but please retain on the minutes.
4. SPAR – regular visits are still being conducted.
5. OWL – Still a push for as many people signed up to owl as possible so residents are aware of what is going on in their area.
6. Neighbourhood Police Meetings. A further meeting is to be arranged.
7. Problem with youths kicking balls onto cars at Sandy lane – 5pm to 8pm – Refer to item 2 above.
8. Small motorbikes – Blacon via Manor Road to the River Dee cycleway. No further reports – to be deleted.

9. Kingsley Road Play Area – Builders container left unlocked – children have taken paint and vandalised the slide. No action to report.

RESOLVED – that

- i) the report be noted.
- ii) PCSO Gareth Price be asked to clarify the police’s responsibility and actions they undertake when they receive a complaint about a vehicle that is obstructing the footway that requires pedestrians to walk into the road.

13/229 FLINTSHIRE COUNTY COUNCIL MATTERS

- a) Need to clarify re-routing of public right of way in the area of the closed steel works offices**

RESOLVED – that the matter be deferred pending receipt of the detailed planning application for this area that will include details of proposed routes for public rights of way.

- b) Green Lane East – Need for a CCTV – Dumping of Rubbish**

RESOLVED - that a further email be sent to Gerwyn Davies - Anti-Social Behaviour Co-ordinator asking if he has any news regarding the fitting of a CCTV on Green Lane East.

- c) Speed Limit Review – Locations in Sealand**

RESOLVED – that this matter be deferred.

- d) Ferry Lane Footbridge - Noise Complaints.**

The County Councillor reminded Council that at the December meeting 2013 she had informed Bridge Engineer, Martin Bishop who will arrange to have the bridge inspected again.

RESOLVED – that the Clerk should email Martin Bishop requesting a progress report.

- e) Litter Bins – Sealand Manor Recreation Field**

RESOLVED – that the provision of two new litter bins should be deferred pending the completion of the landscaping work at the site of the former Community Centre.

- f) Need for a 40mph speed limit on Seahill Road**

The County Councillor re- confirmed that whilst the limit on the A548 is to going to be

reduced, it is also proposed to reduce the speed limit on Seahill Road to 40 mph. She will update Council as soon as she has an implementation for the changeover to 40mph

RESOLVED – that the reported be noted.

g) Enforcement Hot Spots – Parking – Riverside Park, Foxes Lane, Farm Road junctions with Welsh Road.

The Clerk advised that following the December 2013 meeting he reported the parking hot spots to the County Council's Street Scene Call Centre on 01352- 701234.

RESOLVED – that the Clerk should email Richard Blake requesting a progress report for Council.

h) County Council's lighting not working

Wayne Jones advised that not all of the County Council lights are working. Repairs are in hand.

RESOLVED – that the report be noted.

i) Change of street lighting at High Grove Estate

The Clerk reported that the Council has four lighting columns at this estate two will be part of the County Council's scheme and will be replaced by the County Council and adopted the remaining two are on private unadopted land at Station Cottages and will not be replaced by the County Council.

RESOLVED – that the report be noted.

13/230 LIGHTING MATTERS

a) Street Lighting Report

The Clerk reported that he had been advised prior to the meeting by the County Council that all lights 138 columns / 140 lights were working apart from one light at Cedar Avenue which has been reported to the County Council.

RESOLVED – that the report be noted.

b) Electrical Inspection –Street Columns

The Clerk advised that as there is budget remaining in the Council's accounts for lighting for the 2013/14 financial year he has arranged for the remaining 60% of Council lights to be inspected by the Lighting Engineers at Flintshire County Council in February 2014. The inspection will be undertaken again in 2019.

RESOLVED – that the report be noted.

c) Lighting Improvements – 2013/14 and 2014/15

The new columns installed in the 2013/14 lighting project are all in place but the East Green Lights are not all connected to the mains supply. The Clerk will contact Darell Jones the County Council's Street Lighting Manager.

The Clerk reminded Council that at the Annual Finance Meeting it allocated £14,000 for new / replacement columns for the 2014/15 financial year. This should enable 6 lights to be replaced, upgraded and adopted. This will mean that the Council's lighting stock will reduce to 132. The Clerk asked members of Council to consider sites for the lighting work to be undertaken. The work will need to extend from already adopted lights – which means at South Green, Sealand Manor or Brookside, Garden City.

RESOLVED – that three lights be upgraded and adopted at Brookside taking the new lights to the junction with Sealand Avenue and three/four upgraded and adopted lights be provided at Sealand Manor.

13/231 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Grants will be considered for payment at the May 2013, November 2013 and February 2014 meetings of Council.

Allocation for the 2013/14 financial year is £4000. Spent so far is £1,575.00

RESOLVED – that the report be noted.

13/232 PLANNING APPLICATIONS

The Clerk advised on the planning applications that had been received electronically from Flintshire County Council since the meeting of Council held on 20th January 2014

051499 - Retention of existing B2 and B8 use together with all existing permitted uses at the site and change of use to include sui generis recycling, storage, processing and manufacturing of waste timber, paper, cardboard, plastics and food into biomass fuels for waste to energy use at Laybond Products Ltd Riverside, Chester, CH4 8RS.

051769- Siting of 1no. steel panelled storage building to be used as external toy store at Sealand Youth Centre, Sandy Lane, Garden City, Deeside, CH5 2JH

RESOLVED:- that no objections be raised in respect of planning application 051499 and that it be noted that planning application 051769 has been withdrawn.

13/233 NOTIFICATION OF PLANNING PERMISSIONS

The Clerk advised that the Head of Planning had advised that the following planning application has been approved –

RESOLVED - that the report be noted.

13/234 ACCOUNTS FOR PAYMENT

RESOLVED:- that the under mentioned accounts be approved for payment.

Cheque No	Payable to	Details	Amount	VAT	Vat Code
002788	JOLORA	Balance payment for Council web site	£975.00		
002789	P. Richmond	Salary – February 2014	£573.97		
002790	HM Revenues and Customs Only	Income Tax – PR – February 2014	£188.00		
002791	Marie Curie Cancer Care	Grant	£25.00		
002792	Flintshire County Council	Replacement Columns and Adoption – Brookside and East Green at Sealand Manor	£12,395.00		
002793	One Voice Wales	Annual Subscription	£348.00		
Total Spend			£14,504.97		

13/235 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	£2.01
Total	£ 2.01

RESOLVED - that the income be received.

13/236 CORRESPONDENCE

The Clerk reported on the following correspondence –

Head of Planning – Public Speaking at the Planning and Development Control Committee on 12th February 2014 – re 051518 - Erection of 16 dwellings to include 6 - 2 bed houses, 6 1 bed apartments and 4 2 bed apartments.

RESOLVED - that the correspondence and required actions be noted.

13/237 KINGSLEY ROAD PLAY AREA

The Clerk advised that he had received an email from Neil Moffatt, Director of Housing Services, Clwyd Alyn Housing Association (which had been copied by email to Councillors) advising that further to your recent email to our Chief Executive regarding the concerns of the Sealand Community Council. These were referred to me, as I have taken the lead on behalf of the Association on activities in and around the area described and apologise for the delay in responding.

As a Registered Social Landlord (RSL), access to funding non-housing activities can be challenging. However, by working in partnership with other agencies Neil is pleased to confirm that over recent years there has been significant improvement in the communal areas around Garden City, such as the creation of a Community Garden , the upgrade of the allotments and the landscaping/planting of the area around the Kingsley Road Play area. Furthermore, a lease was entered into with Flintshire County Council for the play area itself, which allows FCC to be able to commit resources to it. To date, the new slide has been fitted (before Christmas 2013) and in 2014/15 it is understood that a further £5000 match funding is to be committed by FCC for more play equipment to be installed. I have regularly liaised with Alan Roberts, Public Open Spaces Manager at FCC and his colleagues and have participated with them and locally based association staff in public consultation events , often supported by local councillors.

Since receipt of your Email, I have visited Kingsley Road and contacted FCC officers in order to inform my response to you. There are currently storage containers onsite as part of the planned maintenance works being undertaken at Clwyd Alyn properties, but I could not see any evidence of any damage or vandalism. Should this ever occur, the Association will of course respond appropriately. Mr Roberts was able to confirm the planned spend for the next financial year.

I trust that this addresses the concerns and offers a suitable update for the Community Council Members. If you have any further queries, please do not hesitate to contact me

RESOLVED – that –

- i) the report be noted.
- ii) Neil Moffatt, Director of Housing Services, Clwyd Alyn Housing Association be thanked for his report and advised that Council is very concerned about the dreadful state of the access routes to the area at the back of Kingsley Road and the access route around the site. The entire access is full of large holes which on Monday this week were all full of water. The holes are so bad that there must be a risk that children will come off their bikes or cars will suffer damage. Council requests that repairs be carried out as a matter of urgency.

13/237 SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS
2013/14 FINANCIAL YEAR

The Clerk outlined overall estimated expenditure and income for the 2013/14 financial year up to cheque number 002793

2 0 1 3 / 1 4 Financial Year		Actual	Anticipated	Difference
Income	General Admin Inc. Precept / contribution towards Council's web site.	£53,500.00	£53,000.00	£500.00
	Bank Interest	£18.15	£20.00	-£1.85
	Insurance Claims / Refunds	£0.00	£0.00	£0
	VAT Refund	£1,500.21	£1,500.00	£0.21
	Milk Claims	£771.15	£750.00	£21.15
Total		£55,789.51	£55,270.00	£519.51
		Actual	Anticipated	Difference
Expenditure	Play Areas	£4,187.50	£9,200.00	£5,012.50
	Staffing Costs	£6,908.58	£7,537.00	£628.42
	General Admin Costs	£5,886.97	£4,870.00	-£1,016.97
	S137 Grants	£1,575.00	£4,000.00	£2,425.00
	CCTV	£0.00	£1,285.00	£0
	Street Lighting	£26,763.44	£25,800.00	-£963.44

	Notice Boards	£0.00	£500.00	£0
	Insurances	£2,295.21	£5,600.00	£3,304.79
	Milk	£2,503.42	£4,700.00	£2,196.58
	Election Costs	£0.00	£0.00	£0
	Total	£50,120.12	£63,492.00	£13,371.88
C u r r e n t S u m m a r y	Balance as at 31 March 2013	-	£41,708.04	
	Total Expenditure		£50,120.12	
	Total Income		£55,789.51	
	Balance		£5,669.39	
	Overall balance as at 17 February 2014		£47,377.43	
	VAT Costs for 2013/14 financial year		£549.61	
E n d o f Y e a r P r e d i c t i o n	Balance as at 31 March 2013.		£41,708.04	
	Total Anticipated Expenditure		£63,492.00	
	Total Anticipated Income		£55,270.00	
	Anticipated Balance for the year		-£8,222.00	
	Anticipated Overall Balance as at 31 March 2014		£33,586.04	

RESOLVED - that the report be noted.

13/238 PROPOSED DEESIDE SOLAR PARK

RESOLVED – that the matter be deferred until the planning application is received.

13/239 REMEMBRANCE SUNDAY

At the previous meeting of Council it was agreed that the Clerk should arrange a meeting with Jennifer Watson Warden of St. Bartholomew’s Church - and the Chair/Vice Chair and the Clerk to discuss preliminary arrangements for the 2014 Remembrance Sunday Service.

The Chair had agreed that the meeting should be offered to all members of Council to attend.

The meeting with Jennifer took place prior to this meeting of Council at 5.30pm on Monday 17th February 2014.

Councillor John Griffiths advised that his has the British Legion standard and gauntlets.

Jennifer Watson advised that the church will be providing a 4 year phase of exhibitions starting with 1914.

The following was agreed –

- We need a new section on the web site titled “First World War Centenary” Followed by “2014 will mark 100 years since the start of the First World War .this is a significant milestone in world history and events will be held in Sealand to commentate this historical event”..
- Representation at the Remembrance Parade / Service - Councillor Alex Lewis to contact the Air Cadets – Councillor John Griffiths to contact the Army Cadets and Jennifer Watson to contact the Sea Cadets
- Jennifer Watson will put together the list of the fallen in combat 1914 onwards.
- For the service on Remembrance Sunday – to arrive by 10am. March to start from St. Bartholomew’s Court at 10.30am Service at 11am. Refreshments after the event.

RESOLVED – that all actions be noted.

13/240 SNOOKER HALL – SEALAND AVENUE

The County Councillor confirmed that building work should start at the site in March 2014.

RESOLVED:- that the report be noted.

13/241 SEALAND COMMUNITY COUNCIL WEB SITE.

The Clerk advised that the web test has been tested and is now live.

The Clerk also confirmed that he had submitted a document explaining about the River Dee tidal bore and Councillor Norman Jones had produced summary outlining details of the Sealand Flood Warden – including their roles and responsibilities and contact details.

RESOLVED – that the report be noted.

13/242 POLICY REVIEW

The Clerk advised that he had reviewed the current policies and procedures held by Council and proposed that the following should be considered by Council – copies had been circulated by both email and in the post with the meeting’s agenda.

1. Complaints Procedure
2. Data Protection Policy
3. Records Management Policy

4. Information Security Policy
5. Complaints Procedure
6. Health and Safety Policy
7. Press Media Policy
8. Public participation Protocol

RESOLVED – that –

- i) the policies be adopted
- ii) the policies be reviewed every four years or earlier if so required by legislation or additional material.
- iii) copies to be added to the Council’s web site.

13/243 MATTERS RAISED BY MEMBERS OF COUNCIL

Unauthorised advertising signs on the footway –

- Window Broken by youths – Farm Road – police action is awaited.
- Consider arranging for Councillors to visit the Liverpool Coast Guard.
- Replacement Notice Board for Ferry Lane – the Clerk read out a quotation – a further quotation is awaited from the County Council – being actioned by Wayne Jones.

13/244 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised

13/245 DATE OF NEXT MEETING - MARCH 2014

RESOLVED – that the next meeting be held on Monday 17th March 2014 at 6.30pm.

The meeting opened at 5.30 pm and closed at 8.15 pm.

Signed

Chair –Sealand Community Council) PR