

**SEALAND COMMUNITY COUNCIL**

**MINUTES OF THE MEETING OF COUNCIL HELD ON 21<sup>st</sup> JULY 2014 AT THE SEALAND PRIMARY SCHOOL.**

**PRESENT: Councillors:** Norman Jones (Chairman), Mrs Gwyneth Bullock, Mrs. Barbara Hinds, Mrs Chris Jones (County Councillor), Mrs Mary Southall, Mike Walker and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance –  
Wayne Jones – Flintshire County Council  
Four members of the public.

**14/57            APOLOGIES FOR NON-ATTENDANCE**

Apologies were received from Councillors John Dodd, John Griffiths and Mrs. Shelley Webber.

Apologies were not received from Councillors Alex Lewis and Wayne Morris.

**14/58            REGISTER OF INTEREST**

The Clerk asked that members of Council should advise him when they wished to make a change to their forms.

RESOLVED – that the report be noted.

**14/59            CODE OF CONDUCT DECLARATION**

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

**14/60            MATTERS RAISED BY THE PUBLIC**

No matters were raised.

**14/61            CHAIR'S ACTION SINCE 16<sup>th</sup> JUNE 2014**

The Chair advised that he had attended three Council Civic Services since the last meeting of Council.

RESOLVED – that the Chairman's action be noted.

**14/62**            **MINUTES OF THE MEETING OF COUNCIL HELD ON 16<sup>th</sup> JUNE 2014**

RESOLVED - that the minutes of the Meeting of Council held on 16<sup>th</sup> June 2014 be confirmed as a true and correct record subject to the inclusion of Councillor Mrs. Gwyneth Bullock in present rather than apologies.

**14/63**            **FLOOD AWARENESS – SEALAND**

The Chairman advised that he will email documents to the Clerk and for them to be emailed on to members of Council

RESOLVED – that that the report be noted.

**14/64**            **COUNCIL'S CHAIN / BADGE OF OFFICE**

The Chairman advised that he is still to make enquires about possible improvements to the Chain of Office and when he has these he will bring the Chain to the next meeting so that Council can consider what should be carried out based on recommended options.

RESOLVED – the report be noted.

**14/65**            **POLICE ISSUES**

The Clerk advised that he hadn't heard from CBM Martin Price, CBM Dave Huxley and PCSO Fiona Carmel whether they were going to attend the meeting.

Issues raised at the meeting held on 16<sup>th</sup> June 2014 -

1. Fly Tipping – Green Lane East – Rubbish has been removed. (Wayne Jones will continue arrange for rubbish to be removed).
2. Youth aged 13 who lives at Sandy Lane riding a motorcycle and using a catapult to break windows. Police are still awaiting information from Councillor Mrs Gwyneth Bullock.
3. Youth playing football in the highway – 72 Farm Road. Police are still awaiting information from Councillor Mrs Gwyneth Bullock.
4. Speeding BMW car throughout the day – Welsh Road. Martin requested that the car be reported via 101.
5. Martin highlighted recent speeding statistics in respect of Welsh Road.
6. Recent Anti-social behaviour at Sealand Manor which is now being dealt with by the County Council.
7. Parking is obstructing the footway o/s Sealand primary School on Farm Road.

8. Gypsies at Green Lane West – parked on private land.

RESOLVED – that the reports be noted.

**14/66            FLINTSHIRE COUNTY COUNCIL MATTERS**

- a)     Need to clarify re-routing of public right of way in the area of the closed steel works offices**

RESOLVED – that the matter be deferred pending receipt of the detailed planning application for this area that will include details of proposed routes for public rights of way.

- b)     20 mph Advisory Speed Limit – Sealand County Primary School**

The County Councillor outlined proposals that will introduce an advisory speed limit of 20mph to cover highways near to Sealand County Primary School.

Wayne Jones advised that it's likely that 20mph speed limit will start on the approach to the blue bridge at Queensferry and will also be applied to sections of Farm Road and Foxes Lane.

RESOLVED – that reports be noted.

- c)     Ferry Lane Footbridge - Noise Complaints.**

The Clerk reminded Council that at the December 2013 meeting the County Councillor advised that she had asked the Bridge Engineer, Martin Bishop to arrange to have the bridge inspected again.

RESOLVED – that the Clerk should email Martin Bishop requesting a progress report.

- d)     Litter Bins – Sealand Manor Recreation Field**

RESOLVED – that the provision of two new litter bins be deferred pending the completion of the landscaping work at the site of the former Community Centre.

- e)     Changes to Speed Limits – Seahill Road, Old Sealand Road and A548 Sealand Road**

The Clerk advised that he had received a letter from the Head of Legal and Democratic Services and an enclosed Notice that should have appeared in the Flintshire Leader and Standard in connection with the proposal on Thursday 17<sup>th</sup> July 2014.

The Council was advised that if it does not respond by Thursday 14<sup>th</sup> August 2014 that it will be assumed that it has no observations upon, nor objections to the proposed Order.

**Schedule 1 – Proposed Extension of existing 30 mph speed limit**

**Old Sealand Road** - From a point 180metres south east of its junction with Seahill Road for a distance of 38 metres.

**Schedule 2 – Proposed 40 mph speed limit**

**Old Sealand Road** - From its junction with A548 Sealand Road to its junction with Seahill Road for a distance of 162 metres.

**Seahill Road** – From its junction with the Old Sealand Road to the boundary of Flintshire with Chester and Cheshire West a point approximately 266 metres north east of its junction with Elm Tree Road

**Schedule 3 – Proposed 50 mph speed limit**

**A548 Sealand Road** - From a point 150 metres of its junction with Manor Road – in an easterly direction to the County Boundary with Chester and Cheshire West.

RESOLVED – that the reported be noted.

**f) Additional Waiting Restrictions**

The County Councillor and Clerk reported on correspondence with the County Council regarding Council's requests for additional waiting restrictions. These relate to Farm Road and Foxes Lane at their junctions with Welsh Road. These sites are now on the appropriate list for consideration.

RESOLVED – that the reports be noted.

**g) Change of street lighting at High Grove Estate**

The Clerk reported that the Council has four lighting columns at this estate two will be part of the County Council's scheme and will be replaced by the County Council and adopted the remaining two are on private unadopted land at Station Cottages and will not be replaced by the County Council. The lighting project is now being planned.

RESOLVED – that the report be noted.

**h) Missing Street Name Plate – Sandy Lane Square**

Wayne Jones advised that street name plates are on order.

RESOLVED – that the report be noted.

**i) Replacement Notice Board for Ferry Lane**

Wayne Jones advised that he will obtain a cost for Council to have an opening lockable front fitted to the notice board.

RESOLVED – that the report be noted.

## **14/67            LIGHTING MATTERS**

### **a)        Street Lighting Report**

The Clerk reported all lights 138 columns / 140 lights were working apart from maybe two lights on Sandy Lane. These have again been reported to the County Council.

The Clerk confirmed that all the new lights at East Green are now working.

The Clerk reminded Council that at the previous meeting he reported that there had been an incident on Deeside Lane where one of the 5 columns had been hit by a large vehicle – almost certainly a tractor. The incident has been reported North Wales Police reference number – R0389133. The incident was reported to Aon Insurance on Monday 3<sup>rd</sup> March 2014 in order to commence the insurance claim. At the previous the Council accepted a quotation from the County Council's Street Lighting for £1,227.50. The actual invoice has come in at £1150.00 and the insurance claim has been submitted with a request that payment should directly to the Council's cheque book account rather than payment by cheque. The claim is subject to an excess of £125.00. So net payment to be received will be £1025.00

RESOLVED – that the report be noted.

### **b)        Electrical Inspection –Street Columns**

The Clerk advised that he has requested Darell Jones again to provide the list of the individual columns that have been electrically tested. This information will be added to the Council's lighting inventory.

RESOLVED – that the report be noted.

### **c)        Lighting Improvements – 2013/14 and 2014/15**

The Clerk reminded Council that at the Annual Finance Meeting it allocated £14,000 for new / replacement columns for the 2014/15 financial year. This should enable 6 lights to be replaced, upgraded and adopted. This will mean that the Council's lighting stock will reduce to 132. At the meeting held on 17<sup>th</sup> February 2014 it was resolved that three lights be upgraded and adopted at Brookside taking the new lights to the junction with Sealand Avenue and three upgraded and adopted lights be provided at Sealand Manor.

The Council accepted the quotation received from the County Council to install and connect to cable network and adoption of column – Cost per column £2,200 and agreed that the

following six columns be replaced and adopted – Brookside 76,77 and 78 and Sealand Manor 39, 43 and 44. Total cost - £13,200.

The Columns have all been installed.

RESOLVED – that the report be noted.

d) **Flintshire County Council - Streetscene and Transportation - Town and Community Council Lighting**

The Clerk reminded Council that at the previous meeting it welcomed the County Council's new lighting street lighting initiative and will participate and that Stephen Jones has been informed.

RESOLVED – that the report be noted.

**14/68                    SECTION 137 – LOCAL GOVERNMENT ACT 1971**  
**PAYMENT OF GRANTS**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Allocation for the 2014/15 financial year is £3000 awarded to date £1,047.96

Grants will be considered for payment at the May 2014, November 2014 and February 2015 meetings of Council.

The Clerk advised that Council had previously agreed to cover the cost for the school to purchase school centenary mugs 1914 – 2014 for each pupil at the school – the invoice has been received – 191 x £1.56 – Total £297.96.

RESOLVED:- that –

- i) in accordance with Section 137 of the Local Government Act 1971 that the Council should award the grant of £297.96 to Sealand Primary School which is in the best interests of the area and its inhabitants.
- ii) in accordance with Section 137 of the Local Government Act 1971 that the Council should award the grant of £150.00 to The Quay project which is in the best interests of the area and its inhabitants. Payment to be made on receipt of an original copy of a recent bank statement.

**14/69                    PLANNING APPLICATIONS**

The Clerk advised on the planning applications that had been received electronically from Flintshire County Council since the meeting of Council held on 16<sup>th</sup> June 2014.

052269 - Change of use of land to storage yard for plant, vehicles and machinery together with erection of 2.3m high palisade security fence and gates at Land at Parkgate House, Welsh Road, Garden City, Deeside, Flintshire, CH5 2LR.

052296 - Proposed conversion of attached barns and alterations to existing dwelling to form 4No dwellings with associated works at Point House, Ferry Lane, Higher Ferry, Chester, CH1 6QF.

052331 - Retrospective planning application for the conversion of stable block into dwelling at Meadowbrook Cottage, Green Lane East, Sealand, Deeside, Flintshire, CH5 2LH

052337 - Use of the site as a storage and transshipment depot, refurbishment and recladding of existing warehouse building, erection of transshipment facility and canopy with photovoltaic panels on roof, erection of a warehouse and ancillary offices with associated car parking and formation of a vehicular access onto Fourth Avenue at Edge Transport Ltd Fourth Avenue, Sealand, Deeside, Flintshire, CH5 2NR

052360 - Demolition of a disused sub-station and proposed new building extension to the existing Farmers Boy facility. The proposed extension is located primarily within the existing service yard area and works include all associated external infrastructure inclusive of yard area whilst retaining the existing site access at Units 105-106, Tenth Avenue, Deeside Industrial Park, Deeside, Flintshire, CH5 2UA.

RESOLVED:-that no objections be raised in respect of the above planning applications except for 052360 where objections should be raised. This particular location suffers from significant traffic problems created by the lack of car parking facilities for the Morrison's depot. Vehicles are parked on a number of the highways on both sides that creates hazards for passing traffic. The hap hazard on road parking is dangerous with traffic moving to and from their parked position without indicating which adds to the traffic congestion and difficulties.

#### **14/70            NOTIFICATION OF PLANNING PERMISSIONS**

The Clerk advised that the Head of Planning had advised that the following planning application has been approved –

051617 – Erection of a pre-fabricated paint shop unit at Plot 1 , fourth Avenue, Deeside Industrial Park.

051837 – Conversion of existing garage to habitable space including new mono pitch roof at 46 Sealand Road, Sealand, Deeside. CH5 2RJ.

052153 – Erection of a replacement garage at 3 Station Cottages, Seahill; Road, Saughall. CH1 6BL

052239 – First Floor Extension at Lynton House, Sealand Road, Deeside. CH5 2LQ

052050- Removal of agricultural occupancy restriction at 76 Sealand Road, Sealand, Deeside. CHJ5 2RJ.

And refused –

050452- Renewal of planning permission re 046991 for the residential development at 108-110 Welsh Road, Garden City, Deeside. CH5 2HX

RESOLVED - that the report be noted.

#### 14/71 ACCOUNTS FOR PAYMENT

RESOLVED:- that the under mentioned accounts be approved for payment.

<b>Cheque No</b>	<b>Payable to</b>	<b>Details</b>	<b>Amount</b>	<b>VAT</b>	<b>Vat Code</b>
002819	Richie Hayes and Sons Dairy Ltd	School Milk – April and May 2014	£395.02		
002820	P. Richmond	Salary – July 2014	£583.93		
002821	HM Revenues and Customs Only	Income Tax – PR – July 2014	£189.60		
002822	P. Richmond	Salary – August 2014	£451.45		
002823	HM Revenues and Customs Only	Income Tax – PR – August 2014	£189.60		
002824	Flintshire County Council	Make safe, remove and install replacement new light at Deeside Lane	£1,150.00		
002825	Flintshire County Council	Energy, Inspection and Maintenance Street Lights – March 2014	£577.10		

002826	Flintshire County Council	Energy, Inspection and Maintenance Street Lights – April 2014	£584.13		
002827	Flintshire County Council	Energy, Inspection and Maintenance Street Lights - May 2014	£584.13		
002828	Flintshire County Council	Energy, Inspection and Maintenance Street Lights – June 2014	£584.13		
002829	Richie Hayes and Sons Dairy Ltd	School Milk – June and July 2014	£487.55		
002830	Sealand Primary School	Grant – School Centenary Mugs	£297.96		
002831	Heswall Computers	Supply of cartridges – printer Xerox phaser 6140	£762.00	£127.00	539439706
002832	The Quay Project	Grant	£150.00		
<b>Total Spend</b>			<b>£6,986.60</b>	<b>£0.00</b>	

#### 14/72 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank £1.94

**Total** **£1.94**

RESOLVED - that the income be received.

#### 14/73 CORRESPONDENCE

The Clerk reported on the following correspondence –

Head of Planning – re 051772 - Installation of ground mounted photovoltaic (PV) solar arrays to provide 45.7mw generation capacity together with transformer stations; internal access track; electricity sub-station; landscaping; fencing; security measures; access gate and ancillary infrastructure at Deeside Solar Park - land north Weighbridge Road, Sealand, Deeside, Flintshire. Planning and Development Control Committee – 23<sup>rd</sup> July 2014 1pm – Council Chamber, County Hall. Mold.

Flintshire Play Development Officer – Sealand Summer Playschemes at Sealand Manor and Garden City.

Flintshire Diabetes Voluntary Group – Letter of thanks for the Council’s grant.

Sealand Happy Group – Letter of thanks for the Council’s grant.

Clerk Buckley Town Council - To consider an approach from Buckley Town Council to assist with the costs in maintaining the Flintshire Citizens Advice Bureau at Buckley Town Council Offices.

RESOLVED – that the correspondence be received.

**14/74            NORTH WALES RESIDUAL WASTE TREATMENT PROJECT**

Prior to the meeting the Council met with Stuart Fox, Director - Camargue - Corporate and B2B Communications and his colleagues concerning the media release about Wheelabrator Technologies Inc who were recently announced as the ‘Preferred Bidder’ for the North Wales Residual Waste Treatment Project and has requested an invite to attend the July 2014 meeting so that he can outline details of their proposal.

RESOLVED – that the reports be noted.

**14/75            AREA TO THE REAR OF FARM ROAD, BROOKSIDE, KINGSLEY ROAD AND BRIDGE VIEW**

The Clerk reminded Council that at the June 2014 meeting he advised that he has been informed by Neil Moffatt, Director of Housing Services, Clwyd Alyn Housing Association that the potholes have indeed been inspected both a few months and again in late May 2014 and there is no dispute that they require attention. The delay which Council refers to was whilst separate planned maintenance works were completed; the works compound cleared and the resulting reduction in traffic. Now that this is completed and hopefully the better weather is upon us, instructions to repair/fill the potholes will be issued this week. The repairs should all be completed by the end of June 2014.

Works have still not started.

RESOLVED – that the Clerk should contact Neil Moffatt, Director of Housing Services, Clwyd Alyn Housing Association to advise that the repairs have still not been undertaken.

**14/76            REMEMBRANCE SUNDAY – 9<sup>th</sup> NOVEMBER 2014**

Prior to the June 2014 meeting Councillors met with Jennifer Watson who reminded Council that the church will be providing a 4 year phase of exhibitions starting with 1914.

The following has previously been agreed –

- Representation at the Remembrance Parade / Service - Councillor Alex Lewis still to contact the Air Cadets – Councillor John Griffiths still to contact the Army Cadets and Jennifer Watson has contacted the Sea Cadets.
- Jennifer Watson will put together the list of the fallen in combat 1914 onwards. This is in progress.

For the service on Remembrance Sunday – to arrive by 10am. March to start from St. Bartholomew’s Court at 10.30am Service at 11am. Refreshments after the event.

Captain Dean has volunteered his support for the Remembrance Service

Dr Lesley Cooke will be taking the Service.

The Chair and Clerk have offered to read passages at the service. It was suggested that Councillors John Dodd and John Griffiths should also be invited to read passages.

Refreshments will be served to all, at the back of the church, following the Service.

RESOLVED – that Jennifer Watson be invited to attend the September meeting at 6pm.

**14/77                    SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS**

The Clerk outlined expenditure and income for the 2014/15 financial year up to cheque number 002830.

**2 0 1 4 / 1 5**  
Financial Year

		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
<b>Income</b>	General Admin Inc. Precept / contribution towards Council’s web site.	£17,666.66	£53,000.00	-£35,333.34
	Bank Interest	£4.73	£20.00	-£15.27
	Insurance Claims / Refunds	£0.00	£0.00	£0
	VAT Refund	£646.11	£750.00	-£103.89
	Milk Claims	£0.00	£600.00	-£600.00
	<b>Total</b>	<b>£18,317.50</b>	<b>£54,370.00</b>	<b>-£36,052.50</b>
		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
<b>Expenditure</b>	Play Areas	£0.00	£9,200.00	£9,200.00

	Staffing Costs	£3,205.25	£7,637.00	£4,431.75
	General Admin Costs	£1,107.03	£5,760.00	£4,652.97
	S137 Grants	£1,047.96	£3,000.00	£1,952.04
	CCTV	£0.00	£250.00	£250.00
	Street Lighting	£6,025.07	£25,100.00	£19,074.93
	Notice Boards	£0.00	£1000.00	£1000.00
	Insurances	£2,356.02	£2,500.00	£143.98
	Milk	£1,151.22	£3,800.00	£2,648.78
	<b>Total</b>	<b>£14,892.55</b>	<b>£58,247.00</b>	<b>£43,354.45</b>
C u r r e n t Summary	Balance as at 31 March 2014	£40,623.37		
	Total Expenditure	£14,892.55		
	Total Income	£18,317.50		
	Balance	£ 3,424.95		
	Overall balance as 21	£44,048.32		
	VAT Costs for 2014/15 financial year	£37.80		
End of Year Prediction	Balance as at 31 March 2014	£40,623.37		
	Total Anticipated Expenditure	£58,247.00		
	Total Anticipated Income	£54,370.00		
	Anticipated Balance for the year	-£3,877.00		
	Anticipated Overall Balance as at 31 March 2015	£36,746.37		

RESOLVED - that the report be noted.

**14/78                    REPORT – ANNUAL FINANCIAL RETURN – 2013/14**

The Clerk advised that the external auditor has now advised that he has substantially completed the audit work on the Annual Return for the year ended 31 March 2014.

The Appointed Auditor is responsible for providing an opinion on whether the information contained in the Council's Annual Return is in accordance with the Auditor General for Wales' requirements and that no matters have come to the auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

There are no issues which he believes the Council should consider prior to approval of its Annual Return in accordance with the Accounts and Audit (Wales) Regulations 2005 (as amended) (the Regulations). It is their intention to issue an unqualified audit certificate and report with no other matters, which they need to draw to Council's attention. Council must approve and publish the audited accounts by 20th September 2013.

The Annual Return needs to be received back before 20th September 2014 to enable the audit to be completed.

The Responsible Financial Officer should now certify Section 3 of the Return. The Council should consider any issue highlighted in the Auditor's letter and then approve the Annual Return.. The Chairman should sign Section 3 of the Annual Return.

The Annual Return should be sent back to the Auditor – he will then complete the audit, sign the Return and issue a Notice of Conclusion of the Audit

RESOLVED: - that the report be noted.

**14/79                    SUMMARY ACCOUNTS 2014/15 FINANCIAL YEAR – AS AT 1<sup>st</sup> JULY 2014.**

The Clerk advised that in line with the proposed new Financial Regulations he will be submitted details of the Council's overall bank balances in respect of – as at 30<sup>th</sup> June, 30<sup>th</sup> September 2014, 31<sup>st</sup> December 2014 and 31<sup>st</sup> March 2015.

The position as at 30<sup>th</sup> June 2014 is –

Account - no – 0388217 - £ 9,743.71  
Account - no – 7326098 - £ 40,479.21

Total - £50,222.92

Less unpaid cheques of £100.00

Cheque no – 002817 - £100.00

Total bank Accounts - £ 50, 222.92 less unpaid cheques of £100.00 leaves a balance of £50,122.92.

RESOLVED: - that the report be noted.

**14/80            SEALAND COMMUNITY COUNCIL WEB SITE.**

The Clerk advised that it would benefit from news items from Councillors.

RESOLVED – that the report be noted.

**14/81            COUNCIL'S MILK CLAIM JANUARY TO JULY 2014**

The Clerk advised that he has now submitted two claims to Flintshire County Council in respect of January to March and April to July 2014.

RESOLVED – that the report be noted.

**14/82            MATTERS RAISED BY MEMBERS OF COUNCIL**

- Need to have the hedge cut back Foxes Lane / Cycle Track - Wayne Jones to action.
- Green Lane East Bridleway – Pot Holes - Wayne Jones to action.
- Still a need for Flood Warden to have ID Badges - Chairman to action.
- Remembrance Sunday – important to have Merchant Seaman to have wreath - Chairman to action.
- Need to remove nettles – Seahill Road - Wayne Jones to action.
- Current financial position - Trust re former Sealand Parish Rooms – Chairman to action.

**14/83            MATTERS RAISED BY MEMBERS OF THE PUBLIC**

Trust re former Sealand Parish Rooms – Chairman to action.

**14/84            NEW MODEL COUNCIL FINANCIAL REGULATIONS**

The Clerk advised that he had received a new draft set of Financial Regulations from One Voice Wales. The Clerk has worked his way through the draft amending to bring into line with Council and had circulated copies during the meeting. Copies will be circulated to members not at the meeting.

RESOLVED – that the members read through the proposed new Financial Regulations and to bring their comments to the next meeting of Council.

**14/85            DATE OF COUNCIL'S NEXT MEETING - 8<sup>th</sup> SEPTEMBER 2014**

RESOLVED – that the next meeting be held on Monday 8<sup>th</sup> September 2014 at 6.30pm – with a meeting at 6pm Jennifer Watson regarding the 2014 Remembrance Sunday Service

The meeting opened at 6.45 pm and closed at 8.40 pm.

**14/86            DECLARATION OF INTEREST**

No matters were raised during the meeting.

Signed .....  
8<sup>th</sup> September 2014

**Chair –Sealand Community Council) PR**