

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 15th JUNE 2015 AT THE SEALAND PRIMARY SCHOOL.

PRESENT: Councillors: David Wisinger (Chairman), Mrs. Gwyneth Bullock. John Dodd, John Griffiths, Mrs. Barbara Hinds, Mrs Chris Jones (County Councillor), Alex Lewis, Mrs Mary Southall, Mike Walker (Vice Chairman) and Shelley Webber.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance –

Three members of the public.

Wayne Jones from Street Scene Flintshire County Council

CBM David Huxley 2596.

15/31 APOLOGIES FOR NON-ATTENDANCE

Apologies were received and accepted from Councillors Norman Jones and Wayne Morris.

RESOLVED – that the report be noted,

15/32 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

15/33 MATTERS RAISED BY THE PUBLIC

No matters were raised.

15/34 CHAIR'S ACTION SINCE 18th MAY 2015

The Chairman advised that he had attended the Chairman of Flintshire County Council's civic service on 14th June 2015.

RESOLVED – that the report be noted.

15/35 MINUTES OF THE ANNUAL GENERAL MEETING OF COUNCIL HELD ON 18th MAY 2015

RESOLVED - that the minutes of the Annual General Meeting of Council held on 18th May 2015 be confirmed as a true and correct record.

15/36 COUNCIL'S CHAIN / BADGE OF OFFICE

The Chairman said that he will enquire about having the chain engraved locally.

RESOLVED – that the Council’s first chain held by Councillor John Dodd and the second chain held by the Chairman should be passed to the Clerk for safe keeping.

15/37 POLICE ISSUES

The Chairman welcomed CBM David Huxley - 2596 to the meeting

1. Complaints about parking on the footway on Farm Road / Sealand Primary School – Police to action.

David advised that the situation will be kept under review.

Wayne Jones advised that a section of railings has now been installed and bollards will shortly be installed along the footway at Farm Road from the railings to the entrance to the school’s car park.

It was noted that a vehicle has already collided with the newly installed railings.

2. Travellers on the Cycleway by Seahill Road - 20th April 2015.

The Clerk reported on the content of the letter received from the Chief Inspector – Flintshire – North Wales Police that advised on the work carried out by the police following the arrival of the travellers on the cycleway at Sealand.

3. Youth on Motor Cycles

David advised that residents need to report the matter to the Police.

4. Air Gun – Sandy Lane

David advised that residents need to report the matter to the Police.

5. Stolen Bikes

David reported on recent incidence of cycle thefts.

RESOLVED – that the reports be noted.

15/38 CCTV - SEALAND

The Clerk advised that the CCTV has been attached to the council’s former column 78 on Sealand Avenue which is now a County Council column. David Huxley confirmed that the CCTV is working.

RESOLVED – that the report be noted.

15/39 FLINTSHIRE COUNTY COUNCIL MATTERS

a) Need to clarify re-routing of public right of way in the area of the closed steel works offices

RESOLVED – that the matter be deferred.

b) Litter Bins – Sealand Manor Recreation Field

It was reported that the locations for the litter bins has been agreed and two will be installed.

RESOLVED – that report be noted.

c) Additional Waiting Restrictions – Farm Road and Foxes Lane

The Clerk referred to a previous meeting of Council when he reported on correspondence with the County Council regarding Council's requests for additional waiting restrictions. These relate to Farm Road and Foxes Lane at their junctions with Welsh Road. These sites are now on the appropriate list for consideration. At the February 2015 meeting Council resolved to advise Ian Jones - Senior Engineer (Traffic) that it was reported that on 4th February 2015 a bus could not pass the parked traffic on Foxes Lane and requesting an urgent update regarding Council's request for extended waiting restrictions at Foxes Lane. Ian confirmed that the location is on the County Council's list for consideration.

RESOLVED – that Wayne Jones and the Clerk should again ask that Enforcement Officers should monitor Foxes Lane regarding the ongoing parking issues and to submit a report to Council.

d) Fly Tipping – Green Lane East

It was reported that tipping is still taking place and that Wayne Jones will action as required.

RESOLVED – that the report be noted.

e) Ferry Lane Foot Bridge – Remedial Repairs / Vibration Noise Levels

The Clerk advised that he had recently observed the noise.

The County Councillor advised the sections of wood certainly seem to reduce the vibration.

RESOLVED – that Martin Bishop – Flintshire County Council be asked to arrange for sections of wood or something more permanent to be fitted across the entire bridge

f) Sealand Manor - West Green Ditch

Wayne Jones advised that at the present time as the ditch is dry it isn't possible to arrange for it to be cleaned out.

RESOLVED – that the report be noted.

g) Green Lane East – Clarification of Responsibility to Maintain as a Bridleway

RESOLVED – that Stuart Jones be again asked to advise.

15/40 LIGHTING MATTERS

a) Street Lighting Report

All lights 128 columns / 130 lights were working apart from Columns.

- 129 at Cedar Close – the power connection is still being investigated.
- 105 at Sandy Lane – new column still needs to be connected to the mains supply

RESOLVED – that the report be noted.

b) Electrical Inspection of Street Lights

The Clerk reminded Council that he has been informed by Darell Jones that all lights have now been electrically tested and a report outlining work that is required to be undertaken including costs will be issued to Council shortly. All lights are required to be electrically tested every five years.

RESOLVED – that the report be noted.

c) Lighting Improvements – 2015/16

The Clerk reminded Council that at the Annual Finance meeting held on 19th January 2015 Council agreed to proceed in the 2015/16 financial year with Phase 1 - Columns 40 / 41 / 42 / 38 / 54 (Greens) Sealand Manor cost £7,000 plus commuted sum of £4,725 Total £11,725) and Phase 2 to include replacement of 119 and 120 at Dee Road, Garden City (cost £2710 plus commuted sum of £1750 – total £4,460)

The new five lights that have been installed at Sealand Manor are now all working and the old columns removed

RESOLVED – that the -

- i) report be noted.

- ii) Street Lighting Manager, Flintshire County Council be asked to confirm that the cost to replace columns and adopt 158 and 159 at Riverside Park is £4,460.

d) Change of Street Lighting at High Grove Estate

The Clerk reminded Council that the lighting works have been completed and that Council Columns 31 and 32 will shortly be removed following adoption of the highways and lights at this location. That will leave Columns 33 and 34 both located on the unadopted link to Station Cottages.

Following the February 2015 meeting the Clerk advised Darell Jones at the County Council that light 32 should only be removed provided it doesn't impact on the lighting of 33 and 34.

RESOLVED – that the report be noted.

15/41 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Allocation for the 2015/16 financial year is £2000 - the previous stipulation on payment dates has been removed. £1000 has already been paid out.

RESOLVED: - that the report be noted.

15/42 PLANNING APPLICATIONS

The Clerk advised on the planning applications that had been received electronically from Flintshire County Council since the meeting of Council held on 18th May 2015.

053589 - Application for prior notification of proposed demolition at Woodward Foods Ltd Parkway House, 29 Parkway, Deeside Industrial Park, Deeside, CH5 2NS.

053658 - Display of roundabout sponsorship signs at Roundabout No. 32 adjacent to Garden Centre A548, Garden City.

053686 - Proposed development of solar photovoltaic panels and associated works including inverter housings, access tracks, security fencing and cameras at Land east of Deeside Lane, Sealand, Flintshire. CH1 6BQ.

RESOLVED: - that –

- i) no objections be raised in respect of PA 053589 and 053658

ii) objections be raised in respect of PA 053686 –

- Council is very concerned about the potential loss of Grade 2 – very good quality agricultural land: This is land where a wide range of agricultural and horticultural crops are grown and the level of yield is generally high. This is a vital amenity for the agricultural requirements for the area and is a vital commercial asset. Its loss would also have a major detrimental impact on the general open landscape of Sealand.
- Council is very concerned about the negative impact this proposed development will have on the loss of habitat for the wild life and wildfowl that uses this location. It is very important that the ecological structure and function of this site is maintained to ensure the sustainability of the complex habitats and/or the levels of population of wild life and wildfowl.
- Council considers the proposal to be too great and will ruin the rural scenery.
- Council is concerned about the impact this development will have on the flight path for both John Lennon Airport and Hawarden Airport. In particular on Hawarden Airport as the site is within 2/3miles.

Declaration of Interest

Councillor John Griffiths declared an interest regarding 053686 - Proposed development of solar photovoltaic panels and associated works including inverter housings, access tracks, security fencing and cameras at Land east of Deeside Lane, Sealand, Flintshire. CH1 6BQ.

15/43 NOTIFICATION OF PLANNING PERMISSIONS

The Clerk advised that the Head of Planning had advised that the following planning have been –

Approved –

051772 - Installation of ground mounted photovoltaic (PV) solar arrays to provide 45.7mw generation capacity together with transformer stations; internal access track; electricity sub-station; landscaping; fencing; security measures; access gate and ancillary infrastructure at Deeside Solar Park - land north Weighbridge Road, Sealand, Deeside, Flintshire. Decision Type: Approved. Decision Date: 1 June 2015. Determination Level: Committee.

052626. - Construction and operation of an Energy Recovery Facility (referred to as an ‘ERF’) and ancillary facilities, comprising offices and welfare facilities, visitor centre, bottom ash recycling and maturation facilities, access roads and weighbridge facilities, electrical compound, together with peripheral landscaping and security fencing. The proposals also make provision for a rail connection, sidings and associated infrastructure. at Deeside Industrial Park, Weighbridge Road, Sealand, Flintshire. Decision Type: Approved. Determination Level: Committee.

053532 - Display of illuminated signs on external fascia of building at 90 First Avenue, Sealand, Deeside, Flintshire, CH5 2NU. Decision Type: Approved. Determination Level: Delegated-Officer.

053570 - Change of use to gymnasium/health and fitness centre/martial arts centre at Unit 62, Third Avenue, Deeside Industrial Park, Deeside, CH5 2LA. Decision Type: Approved. Determination Level: Delegated-Officer.

053589 - Application for prior notification of proposed demolition at Woodward Foods Ltd Parkway House, 29 Parkway, Deeside Industrial Park, Deeside, CH5 2NS. Decision Type: Prior Approval Not Required. Determination Level: Delegated-Officer.

053590 - Installation of pedestrian turnstiles and alterations to existing service yard and car parking at Farmers Boy Unit 105-106, Tenth Avenue, Sealand, Deeside, Flintshire, CH5 2UA. Decision Type: Approved. Determination Level: Delegated-Officer.

Withdrawn -

052969 - Change of use of existing redundant storage building to form a children play/activity centre at Marcher House, Marcher Court, Sealand Road, Sealand, Flintshire, CH1 6BS. Decision Type: Withdrawn.

RESOLVED - that the report be noted.

15/44 ACCOUNTS FOR PAYMENT

RESOLVED:- the under mentioned accounts be approved for payment.

Cheque No	Payable to	Details	Amount	VAT	Vat Code
002891	Flintshire County Council	Street Lighting – Repairs, Maintenance and Energy – March 2015	£584.13		
002892	P. Richmond	Salary – June 2015	£623.06		
002893	HM Revenues and Customs Only	Income Tax – PR – June 2015	£235.20		
002894	Richie Hayes and Sons Dairy Ltd	School Milk – March to May 2015	£640.78		

Total Spend			£2,083.17		
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15/45 **INCOME**

The Clerk advised that Council had received the following income –

Lloyds Bank	Bank Interest	£1.57
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Total		<u>£1.57</u>
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RESOLVED - that the income be received.

15/46 **CORRESPONDENCE**

Letter from Ian Bancroft – Chief Officer Organisational Change- Matched Funding Scheme – Improvements to Children’s Play Areas 2015/16 dated 1st June 2015

The Clerk reported on the content of the letter that advised that as in previous years the County Council wish to work in partnership with Town and community Councils on a match funding basis (£ to £) in order to secure improvements to play areas.

Two sites in Sealand are both ranked low amber – Sealand Manor and Kingsley Road Closing date for nominations is 1st August 2015. It is intended to advise all T and CC of the outcome of the submissions in September 2015.

RESOLVED – that –

- i) the report be noted
- ii) Council should submit a project request for matched funding of £5,000 in respect of the Sealand Manor Play Area.

Email from Gillian Watkins, Communications Officer, Flintshire County Council dated 12th June 2015 - Queen’s Award for Voluntary Service

Do you know of a volunteer group that devotes it’s time to helping others in your local area and deserves a Queen’s Award for Voluntary Service? The Queen's Award for Voluntary Service is the highest award given to local volunteer groups, recognising the outstanding work they perform within their communities. Go to <http://qavs.direct.gov.uk/> and submit your nomination by 18 September 2015 to make it's considered for an award next year.

You shouldn’t be part of the group, entry is free and you can make your nomination at any time. Notes to help you can be found at <https://qavs.direct.gov.uk/guidance-notes>.

The winners are announced on 2 June every year and they will receive a domed glass crystal and a certificate signed by the Queen

RESOLVED – that the report ne noted.

15/47 SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS

The Clerk outlined expenditure and income for the 2015/16 financial year up to cheque number 002894 - .

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Financial Year

Income

	Actual	Anticipated	Difference
General Admin Inc. Precept.	£19,000.00	£57,000.00	-£38,000.00
Bank Interest	£3.32	£20.00	-£16.68
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£904.08	£900.00	£4.08
Milk Claims	£0.00	£500.00	-£500.00
Total	£19,907.40	£58,420.00	-£38,512.60

Expenditure

	Actual	Anticipated	Difference
Play Areas	£0.00	£8,000.00	£8000.00
Staffing Costs	£2,262.15	£9,049.00	£6,786.85
General Admin Costs	£845.23	£4,930.00	£4,084.77
S137 Grants	£1000.00	£2,000.00	£1,000.00
CCTV	£3,907.20	£4,000.00	£92.80
Street Lighting	£1,752.39	£26,700.00	£24,947.61
Street Furniture Repairs	£0.00	£500.00	£500.00
Insurances	£2,356.02	£2,500.00	£143.98
Milk	£640.78	£3,200.00	£2,559.22
Total	£12,763.77	£60,879.00	£48,115.23

**C u r r e n t
Summary**

Balance as at 31 March 2015	£42,772.74
Total Expenditure	£12,763.77
Total Income	£19,907.40
Balance	£7,143.63
Overall balance as at 15th June 2015	£49,916.37
VAT Costs for 2015/16 financial year	£690.40

End of Year Prediction	Balance as at 31 March 2015	£42,772.74
	Total Anticipated Expenditure	£60,879.00
	Total Anticipated Income	£58,420.00
	Anticipated Balance for the year	-£2,459.00
Anticipated Overall Balance as at 31st March 2016		£40,313.74

RESOLVED - that the report be noted.

15/48 REPORT – ANNUAL FINANCIAL RETURN – 2014/15

The Accounts and Audit Regulations were amended in 2014. Process to follow is –

1. RFO / Clerk prepare the Annual Return sections 1 and 2 – Completed.
2. Pass the Return to the internal auditor along with all the Council’s appropriate records – (9th April 2015 returned on 16th April 2015) Completed.
3. Council considers the Annual Return at a full Council meeting before 30th June 2015. Section 3 is signed by the person presiding at the meeting. Undertaken on 20th April 2015.
4. RFO/Clerk then sends a copy of the Annual Return and requested documents to the External Auditor. Copy sent on 26th April 2015 then external auditor requested original copy – sent on 5th May 2015.
5. External auditor completes the audit if there are no amendments the auditor will certify Section 3 send it back to Council for publication. If amendments are required the auditor will send the Return back to the Council for amendment and re-approval. The amended Return must then be sent back to the auditor for certification
6. The Council must publish the certified Annual Return by 30th September. If the Council is unable to publish the Annual Return by 30th September 2015 then it must publish statements together with a declaration and explanation that at the date of publication the auditor has given no opinion.

RESOLVED: - that the report be noted.

Notice of Appointment of Date for the Exercise of Electors’ Rights, Annual Return for the Year Ended 31 March 2015

The Clerk advised that the notice for electors ended on 4th June 2015..

RESOLVED: - that the report be noted.

15/49 COMMUNITY ASSET TRANSFER

The Clerk reminded that at the March 2015 previous meeting the expression of interest form had been approved and submitted to Flintshire Local Voluntary Council in respect of the four play Areas – Kingsley Road; Riverside Park; Sealand Manor and Welsh Road.

The Clerk had received a joint letter from Flintshire County Council and the Flintshire Local Voluntary Council advising that at a panel meeting on 4th April 2015 it was agreed that Council’s application can proceed to Business Model Stage 2. Given the nature of this asset a meeting needs to be arranged with Council, Flintshire County Council and the FLVC. Please contact FLVC at your convenience to arrange a date. A meeting has been arranged with Ian Bancroft and John Gray at 6pm on Monday 14th September 2015 prior to the September meeting of Council.

RESOLVED – that reported be noted.

**15/50 COUNCIL’S 2015 REMEMBRANCE SUNDAY SERVICE
ST. BARTHOLOMEW’S CHURCH
SUNDAY 15th NOVEMBER 2015**

The Clerk reminded Council that at the previous meeting Council agreed that the 2015 Remembrance Sunday Service should be held at St. Bartholomew’s Church.

RESOLVED – that –

- i) the Clerk should advise Jennifer Watson – Church Warden that the Council would like the same service and arrangements as per 2015 and ask if there are any actions Council need to take in advance of the service.
- ii) Councillor John Griffiths should order 5 wreaths.

**15/51 2015 SEALAND CHRISTMAS CAROL SERVICE
ST. BARTHOLOMEW’S CHURCH
TUESDAY 15th DECEMBER 2015**

RESOLVED – that –

- i) Council should support the 2015 Christmas Carol Service
- ii) the Chairman will use his allowance to fund refreshments.

15/52 COUNCIL MILK CLAIM 2015

The Clerk advised that he had submitted the Council milk claim for the period January to March 1 2015 to Flintshire County for them to administer the subsidy claim to the Intervention Board.

Month	Days	Pupils	Cartons	Cost
January	19	70	1330	£264.67

February	15	70	1050	£208.95
March	20	70 x17 50 x 3	1340	£266.66

RESOLVED – that the report be noted.

15/53 VIBRANT AND VIABLE PLACES – LANDSCAPING SCHEME – GARDEN CITY

Prior to the meeting a presentation was provided by –

- Gavin Griffith - Housing Regeneration & Strategy Manager.
- Gareth Thomas - Senior Surveyor Housing Regeneration and Strategy.
- James Wright - Director Wright Landscapes.
- Gary Pettigrew - Wright Landscapes.
- Chris Burnett - Landscape Architect.

Details of this scheme were outlined which has a budget of £200K for landscape improvements to the Garden City area. Wright Landscapes also attended they have won the tender to carry out the work.

The County Council has been awarded £6.042M funding over 3 years through the Vibrant and Viable Places Regeneration Scheme for the Deeside Community. The aim of the Scheme is to support Housing and Town Centre Regeneration, alongside various environmental improvement works. This is the second year of the scheme.

The funding was used in Garden City last year to support the external improvements to properties in Farm Road and the council is exploring whether it can extend this scheme to adjacent streets in the coming year. As part of this year’s programme £200,000 has been set aside for street greening and landscaping projects in Garden City.

The rationale for the scheme is that it should ensure the environmental quality in the existing community will be of equal standard to the new Airfields development. In order to support that aim, the council commissioned a landscape architect called Barnes Walker to come up with some ideas and options which could then be put to the community council for further discussion. These particular landscape architects were chosen as they have been appointed by Pochins as part of the Airfields development to pull together the streetscape element required as part of their planning condition.

The study was just to provide a starting point for discussion and the final design of the scheme will require the support of both the county council and the community council. As part of that process the team have already met with colleagues in Highways and StreetScene

and County Councillor Chris Jones to explore what they would support from the initial ideas phase. As a result of that meeting, certain works have been ruled out on the grounds of the future maintenance liability that would be placed on the county council. However, lower maintenance options were generally well supported.

The types of works discussed include the planting of trees and shrubs in appropriate public locations. This would be considered alongside the replacement of poor quality fencing and the installation of benches and picnic tables. They also discussed the potential offer of tree planting and hedgerow installation in private and council homes were the owner commits to future maintenance. I would be keen to hear the views of the community council as to how best to engage with the residents as part of this project. I understand you have an excellent website which would assist if you were happy for us to use that medium.

Discussions will also be held with Clwyd Alyn, as the other major land and property owner in the area, particularly in relation to the community garden and the allotments, to see whether improvements would be supported. Clwyd Alyn could also take part in the garden tree planting and hedge scheme if they wish to. These discussions with Clwyd Alyn have yet to take place.

Finally we will also have a further discussion with the Head Teacher at Sealand CP School, to identify whether there are any opportunities for landscaping work within the school grounds and how we could potentially involve the schools pupils in that project.

Various ideas were raised at the meeting – tree planting at Garden City – for the school – raised flower beds/wildflowers/trees/nesting boxes/dipping pond/new pathway.

Meetings with residents will take place shortly and a further meeting with Council will take place at its next meeting on Monday 20th July at 6pm to discuss and agree on final proposals.

RESOLVED – that the report be noted.

15/54 MATTERS RAISED BY MEMBERS OF COUNCIL

- Perimeter fence needs to be repaired - - Sealand Manor (Wayne Jones will contact the Shooting School)
- Councillor Mike Walker will repair the notice board on Seahill Road
- Invite for all members of Council – Bart Art on Wednesday 17th June 2015 – starting at 7.30pm.
- Green Lane East – sign displaying – “Bull in the Field”

15/55 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised.

15/56 DATE OF COUNCIL’S NEXT MEETING – 20th JULY 2015 – 6pm start

RESOLVED – that the meetings of Council for 2015 be held on the following Mondays – 14th September (1 week early) , 19th October, 16th November and 14th December (1 week early).

15/57 DECLARATION OF INTEREST

Councillor John Griffiths declared an interest regarding 053686 - Proposed development of solar photovoltaic panels and associated works including inverter housings, access tracks, security fencing and cameras at Land east of Deeside Lane, Sealand, Flintshire. CH1 6BQ.

The meeting opened at 6.30pm and closed at 7.55pm

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Signed 20th July 2015 – Chairman of Council