

## **SEALAND COMMUNITY COUNCIL**

### **MINUTES OF THE MEETING OF COUNCIL HELD ON 19<sup>th</sup> SEPTEMBER 2016**

**PRESENT: Councillors:** Alex Lewis (Vice Chairman), Mrs. Gwyneth Bullock, Mrs Chris Jones (County Councillor), N. Jones, Mrs. Joan Keith, Mrs Mary Southall and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Wayne Jones – StreetScene – Flintshire County Council.

Also in attendance – two members of the public.

#### **16/95 APOLOGIES FOR NON-ATTENDANCE**

Apologies were received from Councillors John Dodd, John Griffiths, Mrs. Barbara Hinds, Mike Walker and Mrs. Shelley Webber

RESOLVED – that apologies be received and accepted

#### **16/96 COUNCILLOR - JOAN KEITH**

The Clerk advised that Councillor Joan Keith had completed prior to the meeting the required mandate forms with Lloyds Bank and will now visit the local Lloyds Bank to complete the process.

RESOLVED – that the report be noted.

#### **16/97 CODE OF CONDUCT DECLARATION**

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

#### **16/98 MATTERS RAISED BY THE PUBLIC**

No matters were raised.

#### **16/99 CHAIR'S REPORT AND ACTIONS SINCE 18<sup>th</sup> JULY 2016**

The Vice Chairman advised that he had attended on 12<sup>th</sup> September 2016 the 40<sup>th</sup> anniversary of the opening of Theatre Clwyd.

The Clerk outlined Chairman actions undertaken since the July 2016 meeting -

- a) No objections in respect of planning application – 055652 - Erection of single storey rear extension at 12 St. Bartholomew's Court, Sealand, Deeside, CH5 2QT
- b) No objections in respect of 055692 - Construction of new access road at former titanium works Weighbridge Road, Connah's Quay, CH5 2LL
- c) No objections in respect of planning application – 055743 - Retention of industrial building at Cav Aerospace Ltd Unit 2, Tenth Avenue, Sealand, Deeside, Flintshire.

- d) No objections to 055820 - Variation of condition no.3 attached to planning permission ref: 044908 to allow continuation of the development for a further 4 years at former titanium works Weighbridge Road, Connah's Quay, CH5 2LL
- e) Approval to arrange for the adoption of Council's light 180 at the rear of 31 Welsh Road. Adoption cost £785 and a required cell and lamp change. Total cost £885.
- a) Approval to the removal of post camera via ladder (providing camera is no higher than 6 metres). Carry out full service on camera and upgrade. software to latest version. Re install camera in same location following upgrade. Total cost £156 inc VAT of £26

Councillor Mrs Chris Jones declared an interest regarding 16/99 e)

### **Chairman's Fund**

The Clerk advised that the Chairman's Fund comes under 'Ancillary Power' Local Govt Act 1972 section 11, therefore the S137 limit does not apply.

The Clerk advised that the Chairman had asked him to inform Council that he wishes to propose to use the Chairman's Fund to cover the cost of refreshments at both the Remembrance Sunday Service and the Sealand Christmas Carol Concert.

RESOLVED – that –

- i) the report be noted.
- ii) Chairman's action be endorsed
- iii) the proposed use of the Chairman's fund as outlined by the Clerk be endorsed.

### **16/100 MINUTES OF THE MEETING OF THE MEEING OF COUNCIL HELD 18<sup>th</sup> JULY 2016**

RESOLVED - that the minutes of the Meeting of Council held on 18<sup>th</sup> July 2016 be confirmed as a true and correct record.

### **16/101 POLICE ISSUES**

The Clerk advised that due to work commitments / holidays the police are not attending the meeting.

1. Patrols have been continuing in the area.

2. Community Speed Watch – the Clerk advised that he had received an email on 5<sup>th</sup> September 2016 from John Morris, Community Speed Watch Manager (copied to members of Council) regarding a Community Speed Watch in Sealand. John was appointed CSW Manager (Voluntary) on 1st July and has been running the scheme since that time. A CSW can be set-up on any road subject to a 20, 30 or 40mph speed limit as long as it passes a risk assessment. John said that he can see from the number of names that there are more than enough interested to make a group viable. If you are in contact with these people perhaps you could direct them to the following section of the Force website <http://www.north->

wales.police.uk/recruitment/volunteers/community-speed-watch.aspx where they will find an application form as well as details of the scheme.

Once we receive the applications he will see about starting the group.

Action – the Clerk to recirculate the link above to members of council.

3. Speed Checks / Sealand Road.

4. North Flintshire Consultation Group - It was previously agreed that Council's representative on this group should be Councillor Shelley Webber.

5. Silver Car / Red Wheels being driven too fast along Farm Road – previously reported that the police have the information they require in order to visit the owner.

6. It was reported that cars are turning into Old Sealand Road at the traffic lights then doing a u-turn – 5 to 6pm.

7. Small motorbike – two youths- Sealand Manor Area and along the riverbank.

RESOLVED – that the reports be noted.

## **16/102      FLINTSHIRE COUNTY COUNCIL MATTERS**

### **a)      Litter Bins – Sealand Manor Recreation Field**

It was reported that the litter bins have been installed.

RESOLVED – that report be noted.

### **b)      Additional Waiting Restrictions –Farm Road**

The County Councillor advised that she is finding out whether residents who live in Farm Road opposite the Sealand Primary School can each have a parking permit. Nine out of nine properties have agreed. Officers from the county council will now put together a feasibility scheme. A one-way route has also been suggested.

RESOLVED – that the report be noted.

### **c)      Welsh Road Recreation Field / Deeside Lane – Dogs**

Wayne Jones has advised that he will ask Leisure Services for more signs that ask dog owners to keep their dogs on leads and to clean up after them.

RESOLVED – that the report be noted.

**d) Bridleway - Green Lane East**

At the July 2016 meeting it was resolved that the County Council be asked to advise on –

- i) the appropriateness of the traffic signage along Green Lane East (bridleway section) to display that cars are not to use the lane.
- ii) the legal position on the access of vehicles on a bridleway and is there a way that it could be access only for residents. When this is clarified signs can be erected.
- iv) whether a kissing gate could be installed at the end of lane.
- v) on the rights of people that live along the bridleway section of Green Lane East and their rights to be able drive their cars in and out of the lane.

A reply is still awaited from Steve Bartley. The Clerk will send a reminder.

RESOLVED – that the report be noted

**e) Need to Reopen Public Right Way – Old Steel Works Offices**

It was reported that work has now started to develop the Airfield site.

RESOLVED – that the report be noted.

**f) Sealand Road – Access to fields – Planning Enforcement.**

RESOLVED – that the Planning Enforcement Officers Mark Jones and Stuart Jones be again asked to check on the status of the field accesses along Sealand Road in order to clarify any planning enforcement issues.

**g) Blocked Gullies - Near to 32 Sandy Lane**

Wayne Jones has advised he will check the gullies at this location. .

RESOLVED – that the report be noted.

**h) Water Leaking from Walls – Foxes Lane Underpass**

Wayne Jones has advised that NMWTRA that he has been trying to get an update to find out what's happening with the water leaking out of the wing walls and crossing the footway on the underpass. An update has not been provided to date. A further reminder will be sent by Wayne.

RESOLVED – that the report be noted.

**i) Planning Enforcement Issues at the Owl – Manor Road**

The County Councillor advised that The Owl does not have permission for car storage and is going to have an enforcement notice served.

Note - The Shooting School has a certificate of lawfulness to store cars

RESOLVED – that the report be noted.

**j) Parking problems – Foxes Lane**

The County Councillor advised at the July 2016 meeting that there have been further issues with parking on this road lately. She has requested the urgent provision of a stopping up order and yellow lines however, this location is 14th on the so will have to wait until funds are available. It was suggested by County Councillor Attridge that the Community Council could fund a scheme. It would cost £2000. At the meeting Council agreed that the work is urgently required to be undertaken and will cover the cost of the provision of a stopping up order and yellow lines.

The Clerk reported that -

**a)** – following the July 2016 meeting the Clerk advised the County Councillor, Chair and Vice Chairman that he will check to ensure that the Council does have the discretionary powers to fund this proposal. The Clerk contacted One Voice Wales legal officer on 21 July 2016.

**b)** – he was advised on 4<sup>th</sup> August 2016 by Martin Fine, Solicitor - National Association of Local Councils that he does not think that Council can fully fund the scheme. However, I think that it can make contributions to such a scheme. I set out my reasons below.

274A of the Highways Act 1980 (“the 1980 Act”) states:

“A ... community council may contribute towards any expenses incurred or to be incurred by a highway authority in constructing, removing or maintaining—

(a) traffic calming works, or

(b) other works (including signs or lighting) required in connection with traffic calming works,

if, in the opinion of the council, the expenditure is or will be of benefit to their area.”

So, the council will be able to contribute under section 274A of the 1980 Act provided that yellow lines are traffic calming works.

Are yellow lines” traffic calming works”?

Section 329 of the Highways Act 1980 (“the 1980 Act”) states that:

““traffic calming works”, in relation to a highway, means works affecting the movement of vehicular or other traffic for the purpose of—

(a) promoting safety ...., or

(b) preserving or improving the environment through which the highway runs;”

It is considered that yellow lines satisfy both limbs of the section 329 definition.

Accordingly, the council can contribute to any expenses incurred or to be incurred in constructing, removing or maintaining the yellow line scheme, in accordance with section 274A of the Highways Act 1980. However, the reference to “contribute” in section 247A does not permit the council to pay for all of the yellow line scheme.

Power of wellbeing – it is considered that the council’s power of wellbeing will not assist. The well-being power cannot be used to circumvent prohibitions, restrictions or limitation set out in legislation, such as the one on “contribution” contained in section 274A.

So in conclusion Council can contribute towards the cost of the yellow line scheme but not to pay for all of it.

The County Councillor advised that Nicholas Williams from Flintshire County Council has prepared details of two possible schemes. It was agreed that the details of the schemes need to be communicated to all affected local residents together with the offering a public meeting to be held prior to a meeting of council.

RESOLVED – that –

- i) the report be noted.
- ii) Nicholas Williams, Flintshire County Council be asked if he will communicate details of the proposed schemes to all affected local residents together with the offering of a public meeting to be held prior to a meeting of council.
- iii) Nicholas Williams, Flintshire County Council be asked for full costings of the two schemes so that council can determine how much it can contribute.

**k) Urgent changes need to be made to traffic lights on Sealand Road / Seahill Road**

It was reported that the County Council are talking to their traffic lights contractor to improve the traffic lights at this location.

RESOLVED – that the report be noted.

**l) Sealand Road / Villa Road – Repairs**

Wayne Jones advised that highways repairs will be starting on 20<sup>th</sup> September 2016 to deal with the subsidence.

RESOLVED – that the report be noted.

**m) 4 Kingsley Road – Resident has installed a temporary dropped kerb**

Wayne Jones advised that he will investigate the report and will request its removal.

RESOLVED – that the report be noted.

**n) Green Lane East / Roundabout - Trees Need Pruning**

Wayne Jones advised that he will investigate

RESOLVED – that the report be noted.

**16/103            LIGHTING MATTERS**

**a)        Street Lighting Report**

Light off – Maplewood Avenue

Light on all the time – Ferry Lane – No8

Light cover missing – Foxes Lane – No 63

The Clerk reminded Councillors again that should they see a light that needs attention to phone / text or email the Clerk straightaway or to contact Wayne Jones rather than leave to the next meeting of Council. This will ensure that lights can get fixed as soon as possible.

RESOLVED – that the report be noted.

**b)        Lighting Improvements – 2016/17**

The Clerk reminded Council that it has accepted the quotation from Flintshire County Council agreed to replace and have adopted the following lights - Sealand Avenue Columns 91, 92 and 95 - Manor Road – 28, 29, 30, 35, 36 and 37.

Work is now almost completed.

The Clerk suggested that based on current balances that the Council could replace two more lights in the current financial year. It was suggested that these should be at Sealand Manor. The Clerk will discuss with the County Council.

RESOLVED – that the report be noted.

**16/104            SECTION 137 – LOCAL GOVERNMENT ACT 1971**  
**PAYMENT OF GRANTS**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £7.42 per head produces an upper limit of £14,572.00

Allocation for the 2016/17 financial year for grants is £3,500. £1,450.00 has been paid out so far this year.

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is restricted by the S137 limit (£7.42 per elector in any given financial year). The school milk estimated expenditure for 2016/17 is £3,100.

Giving a total estimated expenditure of - £6,600

RESOLVED – that the report be noted.

**16/105            GRANT REQUESTS**

**a)        Dementia Café**

The Clerk reminded Council that at the May 2016 meeting he reported on a letter received from the Joanna Rowan advising that a Dementia Café is being set up at the St. Andrews Hub – opening on 27<sup>th</sup> June 1 to 3pm

A grant request has been submitted. Council agreed it will make a contribution of £150 and that Council requires a bank statement. This has been requested but not received.

RESOLVED – that the report be noted.

**b)        Sue Oliver, Director - RainbowBiz Limited**

The Clerk advised that Sue Oliver would like to convey thanks to everyone at St Andrews Community Hub for their support with their first Flintshire Flicks screening. Together with the financial support from Sealand Community Council, which proved crucial for our first screening. It was also noted the fantastic online support given by County Cllr Christine Jones via Twitter, please pass on our thanks to her for this added support.

It was a fantastic community event and something that the local community and our volunteers certainly came out to support. I am sorry that our volunteer photographer was unable to attend this screening, so I only have a handful of “snaps” which I took, but I have attached these for your information.

St Andrews Community Hub have very kindly offered to support us with another free hire of their venue in order to put on another suitable Flintshire Flicks screening in the forthcoming months.

For all of your financial records I have provided a full breakdown of our costs for the screening. This does not include any costings for volunteer hours, equipment use, insurances, etc. However, it does detail some of our main costs and gives detailed information about monies raised at the screening. As we are a social enterprise, Flintshire Flicks is one of our community projects where our main aim is to provide an affordable cinema experience to local communities, we therefore do not set out to make large profits at these screenings. However, it is crucial that we do not operate at a loss. You will see this event gave us an overall profit of £20.61, obviously without your support this figure would have been a loss. So once again thank you for helping with this. You might also notice that the catering ran at a loss, however this is to be expected at a first screening and we envisage a lesser spend at our next screening due to current stock levels.

We would like to request the same funding from Sealand Community Council to support a second screening at St Andrews Community Hub in order to assist us to build up the audience level and help us establish a presence. Is this something that Sealand Community Council could consider funding?



RESOLVED: - that -

i) in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150.00 to the RainbowBiz Limited which is in the best interests of the area and its inhabitants.

ii) Sue Oliver be asked to provide details of the proposed screening date and the film – then Council will award a grant of £150.00

**c) Sealand Happy Group**

RESOLVED: - that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150.00 to the Sealand Happy Group which is in the best interests of the area and its inhabitants.

Councillor Norman Jones declared an interest regarding 16/105 c)

**16/106 PLANNING APPLICATIONS**

The Clerk advised that the following planning applications had been received electronically from Flintshire County Council since the meeting of Council held on 18<sup>th</sup> July 2016 – also refer to - 16/99 CHAIR'S REPORT AND ACTIONS SINCE 18th JULY 2016

055896 - Change of use to storage, workshop and ancillary retail unit at Land rear of The Leprechaun Flintshire Scooter Centre, Welsh Road, Garden City, Deeside, Flintshire, CH5 2HX

RESOLVED: - that the report be noted.

**16/107 NOTIFICATION OF PLANNING PERMISSIONS**

The Clerk advised that the Head of Planning had advised that the following planning applications have been considered – None received

RESOLVED – that the report be noted.

**16/108 ACCOUNTS FOR PAYMENT**

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council – for the period 10<sup>th</sup> July to 9<sup>th</sup> August is £5.00- the amount will be deleted on or after 8<sup>th</sup> September 2016 also for the period 10<sup>th</sup> August to 9<sup>th</sup> September £10 will be deducted on or after 11<sup>th</sup> October 2016.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
002991	Flintshire County Council	Street Lighting – Maintenance and Energy – April 2016	£526.90			Highways Act 1980 (S301)
002992	Flintshire County Council	Street Lighting – Maintenance and Energy – May 2016	£526.90			Highways Act 1980 (S301)
002993	Flintshire County Council	Street Lighting – Maintenance and Energy – June 2016	£526.90			Highways Act 1980 (S301)
002994	Richie Hayes and Sons Dairy Ltd.	School Milk May to July 2016	£887.54			Local Govt Act 2000 (S1-5).
002995	P. Richmond	Salary – September 2016	£664.58			Local Govt Act 1972 (S112)
002996	HM Revenues and Customs Only	Income Tax – PR – September 2016	£242.40			Local Govt Act 1972 (S112)
002997	Flintshire County Council	Street Lighting – Maintenance and Energy – July 2016	£589.40			Highways Act 1980 (S301)
002998	Sealand Happy Group	Grant	£150.00			Local Govt Act 1971 (S137)
<b>Total Spend</b>			<b>£4114.62</b>			

## 16/109 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank – Interest	£1.90
Flintshire County Council – Precept – second payment	£19,000.00
<b>Total</b>	<b>£19,001.90</b>

RESOLVED - that the report be noted.

## 16/110 PLAY AREAS - SEALAND

The Clerk advised that at the County Forum held on 30<sup>th</sup> June 2016 it was reported that the County Council will maintain four play areas in each community / town council area. Sealand has 4 play areas so will not need to look at the asset transfer process. The Clerk also advised that at the County Forum he raised the suggestion that rather than pursuing CAT the County Council should consider having an SLA in place with community / town council's area which would enable community / town councils to help fund county council services. This was

agreed at the meeting and will be investigated. The Clerk was asked if he could assist the county council – the Clerk agreed.

The County Councillor outlined improvement works being undertaken at the Welsh Road Recreation Field and the Kingsley Road Recreation Field. The work at the Kingsley Road Recreation Field is being funded by the Section 106 agreement for the residential development at Sealand Avenue. New seats are also being added at the Welsh Road Recreation Field.

At the July 2016 meeting council agreed to -

- i) offer to fund new equipment at Sealand Manor - £5000- in the 2016/17 financial year.
- ii) consider allocating £10,000 in 2017/18 to fund improvements at the Riverside Park play Area.
- iii) ask the Clerk to liaise with Richard and Alan Roberts at the County Council.

The Clerk advised that Alan Roberts has confirmed that he has logged this council's submission for 2016/17 and will advise further in the new year if successful - invoices will be sent by 1<sup>st</sup> March 2017 for payment.

RESOLVED – that the report be noted.

#### **16/111            LAND DRAINAGE ISSUES**

The following is an update provided after the July 2016 meeting by Neil Parry

- 1) Watercourse to the South of the Texaco Garage - it is confirmed that the landowner has removed a large tree stump from within this watercourse approximately 150 Metres downstream from the Garage. Further ditching works will be not required to ensure that flows in the watercourse are not impeded.
- 2) Watercourse opposite the Texaco Garage - there is a connection from this watercourse that runs beneath Sealand Road and connects into the Watercourse adjacent to the Texaco Garage. Works will be undertaken to attempt to locate this connection and also to jet clean it if found.
- 3) Texaco Garage - the sign foundation for the Garage has damaged the Highway Drain which causes flooding to both the forecourt and also Sealand Road. Wayne Jones is proposing to reinstate the Highway drain and also seek to locate the drain referred to in 2) above at the same time.
- 4) Watercourse to the rear of Deeside Crescent - confirmation received from Stuart Banks that he intends to reinstate the open watercourse that he infilled and replaced with a 150 mm diameter pipe. Mr Banks intends to reinstate the watercourse on a straight line between Deeside Crescent and Waterloo Drain when his crop has been harvested. Neil will discuss matters with Mr Banks before the watercourse is reinstated to agree levels, ditch profiles etc.

- 5) Drainage Ditch adjacent to Seahill Road - Wayne Jones advises that this ditch has no outlet and basically just caters for flows off the Highway. It is cleaned out periodically and also cuts are made in the bank to enable Highway flows to be discharged into the ditch. If Council becomes aware that the Highway is flooding, please inform either Neil or Wayne Jones.
- 6) Rhondda Whittaker - Neil has arranged to meet with Rhondda and will update Council.
- 7) Sealand Road Roundabout – Councillor John Dodd - Neil has obtained a plan from the Highways Agency indicating that there is a 675 mm diameter culvert draining the watercourse at the bottom of the embankment on the North Eastern side of the roundabout / Sealand Road. No pipe is indicated on the plan on the South Western side of the roundabout /Sealand Road. Vegetation growth and a lack of meaningful rainfall currently restricts proper investigation to some extent. Neil will persevere with resolving the above matters and update Council accordingly.
- 8) Self-Contained Sewage Treatment Plants - Neil has contacted Natural Resources Wales who informed him that it has been permissible to connect the above plants to a watercourse since 1991. However, consent / approval is required from N.R.W. who will stipulate limits regarding the quality of the discharge effluent. Please note that the above does not apply to Septic Tanks.

RESOLVED – that-

- i) the report be noted.
- ii) Neil Parry be invited to attend the November 2016 meeting of Council.

**16/112            SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS - 2016/17 FINANCIAL YEAR**

The Clerk outlined the finalised expenditure and income for the 2016/17 financial year up to cheque number 002997 -

**2016/17**

Financial Year

**Income**

	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
General Admin Inc. Precept.	£38,000.00	£57,000.00	£-19,000.00
Bank Interest	£7.32	£20.00	£-12.68
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£890.47	£1,100.00	£-209.53
Milk Claims	£210.56	£750.00	£-539.44
<b>Total</b>	<b>£39,108.35</b>	<b>£58,870.00</b>	<b>£-19,761.65</b>

**Expenditure**

	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Play Areas	£0.00	£11,000.00	£11,000.00
Staffing Costs	£4,637.82	£9,049.00	£4,411.18
General Admin Costs	£3,115.03	£4,005.00	£889.97
S137 Grants	£1,450.00	£3,500.00	£2,050.00
Bank Charges	£10.00	£0.00	£-10.00
Street Lighting	£2,712.00	£25,850.00	£23,138.00
Street Furniture Repairs	£0.00	£500.00	£500.00
Insurances	£1,099.65	£2,500.00	£1,400.35
Milk – Section 137	£2,065.62	£3,100.00	£1,034.38
Chairman's Fund	£0.00	£800.00	£800.00
<b>Total</b>	<b>£15,090.12</b>	<b>£60,304.00</b>	<b>£45,213.88</b>

**Current  
Summary**

Balance as at 31 March 2016	£42,277.72
Total Expenditure	£15,090.12
Total Income	£39,108.35
Balance	£24,018.23
<b>Overall balance as at 19<sup>th</sup> September 2016</b>	<b>£66,295.95</b>
VAT Costs for 2016/17 financial year	£359.11

**End of Year  
Prediction**

Balance as at 31 March 2016	£42,777.72
Total Anticipated Expenditure	£60,304.00
Total Anticipated Income	£58,870.00
Anticipated Balance for the year	£-1,434.00
<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2017</b>	<b>£40,843.72</b>

RESOLVED - that the report be noted.

**16/113            COUNCIL AUDIT FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2016**

The Clerk advised that BDO, on behalf of the Auditor General for Wales, has completed the audit for the year ended 31<sup>st</sup> March 2016.

On the basis of the review, the auditor's opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have to come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting their opinion are outlined in the report dated 2<sup>nd</sup> September 2016.

a) Fixed assets are shown at insurance level value rather than purchase cost. The cost value of assets is not expected to change unless the asset is ever disposed of or scrapped. A council should not adjust assets disclosed on the annual return for revaluations, depreciation or impairment. The only movements on assets should be the cost of additions or the cost value of any disposals.

The Clerk reminded Council that this was already being addressed- refer to minute 16/114.

b) Approval of the annual return - the council had not entered the minute reference and date for the approval of the accounting statements and annual governance statements. This was subsequently advised as 15/299 – 18<sup>th</sup> April 2016.

The Clerk referred to the Notice of Conclusion of Audit dated 9<sup>th</sup> September 2016 which has been added to the council's web site and 5 notice boards. There are required to remain in place for 14 days.

RESOLVED – that –

- i) the report be noted.
- ii) Annual Return for the year ended 31<sup>st</sup> March 2016 – accounting statements and Annual Governance Statement be accepted and approved by Council.
- iii) Council noted the requirements to amended its Asset Register in that they should be shown as at purchase cost. The cost value of assets is not expected to change unless the asset is ever disposed of or scrapped. The council should not adjust assets disclosed on the annual return for revaluations, depreciation or impairment. The only movements on assets should be the cost of additions or the cost value of any disposals. The Clerk be asked to undertake this and to submit a subsequent report.

**16/114            COUNCIL ASSET REGISTER - SUMMARY**

The Clerk advised that he is seeking agreement that the value of the lighting stock should be revised down from £195,000 to £150,000 – based on the reduced number of lights 120 and the new replacement cost of £1250 – excluding adoption. The Clerk is awaiting confirmation of the £1250 from the County Council.

RESOLVED: - that the report be noted.

**16/115            CORRESPONDENCE**

The Clerk advised –

- a) Town and County Planning Act 1980 – Section 78 Appeal

The Clerk outlined two letters received from the Chief Officer, Planning and Environment) concerning the planning hearing to be held on 25<sup>th</sup> and 26<sup>th</sup> October 2016 at County Hall, Mold at 10am. The planning proposals being 53686 and 53687 – proposed development of solar photovoltaic panels and associated works including inverter housing, access tracks, security fencing and cameras at land at Deeside Lane, Sealand

- b) Gwyn Moseley - Natural Resources Wales within the Flood Incident Management Team.

Gwyn is responsible for creating and updating all Community Flood Plans in North Wales. The two Sealand Community Flood Plans are due to be updated, and as the next meeting of Sealand Community Council is on 19 September, my aim is to get the plans completed by this date. Having looked at both the Sealand Community Council website and your Floodline Warnings Direct registration, I would just like to confirm which contact details you would like registered to receive the Northern Embankment Flood Warning Service. Clerk suggested that Gwyn should contact Councillor Norman Jones.

- c) Steve Halsall- Boundary Commission for Wales.

The Commission has announced that it has published its initial proposals for changes to parliamentary constituencies in Wales. The proposals are available at [www.bcomm-wales.gov.uk](http://www.bcomm-wales.gov.uk) or at 52 public locations across Wales. The representation period ends on 12 December 2016.

RESOLVED – that the report be noted.

**16/116            COMMUNITY TRANSPORT**

Councillor Joan Keith advised that she visited Kate Wilby's offices on 1st September 2016 she understood that Kate would be contacting the three venues that were discussed to enquire about available dates. She was therefore expecting to have received completed leaflets and everything already arranged before 19th September 2016 – nothing has been received.

There is a need to meet again and run through exactly what its required from – Kate will be contacted again

RESOLVED - that the report be noted.

**16/118            REMEMBRANCE SUNDAY SERVICE – 2016**

At the July 2016 meeting it was agreed that the service will be held at St. Bartholomew's Church and that Councillor John Griffiths will order the 4 wreaths required for Council and 2 for Queensferry Community Council.

The Chairman's Fund will cover the cost of refreshments.

RESOLVED – that the report be noted.

**16/119            MILK CLAIM – APRIL TO JULY 2016**

The Clerk advised that the following milk claim has been submitted to Flintshire County Council-

Month	Days	Pupils	Cartons	Cost
April	14	80 x 3 90 x 11	1230	£244.77
May	19	18 x 90 1 x 50	1670	£332.33
June	18	90	1620	£322.38
July	13	90	1170	£232.83

RESOLVED – that the report be noted.

**16/120            MATTERS RAISED BY MEMBERS OF COUNCIL**

- Perimeter fence still needs to be repaired - Sealand Manor (Wayne Jones has contacted the Shooting School).
- Councillor Mike Walker to repair the notice board at Ferry Lane.
- Pochins Hedge at Farm Road – County Councillor Chris Jones has requested that this be cut.
- McMillan Coffee Morning at The Hub – 30<sup>th</sup> September
- Can the County Council replace the seat on Foxes Lane – near to the underpass

**16/121            MATTERS RAISED BY MEMBERS OF THE PUBLIC**

No matters were raised.

**16/122            DATE OF COUNCIL'S NEXT MEETING – 17<sup>th</sup> OCTOBER 2016 – start at 6.30pm.**



RESOLVED – that the meetings of Council for 2016 be held on the following Mondays –17<sup>th</sup> October, 21<sup>st</sup> November, 12<sup>th</sup> December, 16<sup>th</sup> January (Annual Finance Meeting), 13<sup>th</sup> February, 20<sup>th</sup> March, 24<sup>th</sup> April, 15<sup>th</sup> May, 19<sup>th</sup> June and 17<sup>th</sup> July.

**16/123      IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S  
CODE OF CONDUCT - DECLARATION OF INTEREST**

Member	Item	Minute Reference
Councillor Chris Jones	Approval to arrange for the adoption of Council's light 180 at the rear of 31 Welsh Road.	16/99 e)
Councillor Norman Jones	Grant request from Sealand Happy Group	16/105 c)

The meeting opened at 6.30pm and closed at 8.25pm

..... Signed      17<sup>th</sup> October 2016