

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 20th NOVEMBER 2017

PRESENT: Councillors: Alex Lewis (Chairman), Jean Fairbrother, Barbara Hinds, Chris Jones (County Councillor and Vice Chairman), Joan Keith, Mikhael Khan, Mary Southall, Mike Walker, Shelley Webber, Rhondda Whittaker and David Wisinger.

Peter Richmond: Clerk and Financial Officer.

Also in attendance: 2 members of the public.

Wayne Jones – StreetScene – Flintshire County Council.

17/142 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillor Norman Jones

Apologies were not received from Councillor Sarah Wilson.

RESOLVED – that the apologies as submitted by Councillor Norman Jones be received and accepted

17/143 CODE OF CONDUCT DECLARATION OF INTEREST

Council Member	Item – Minute 17/175
Rhondda Whittaker	Proposed Additional Entrance to the Cycle Way from Seahill Road

RESOLVED – that the above declaration be noted.

17/144 REGISTRATION OF MEMBERS' INTEREST AND BANK MANDATE

Councillors Jean Fairbrother, Mikhael Khan and Rhondda Whittaker have completed the required signature forms and Mikhael Khan and Rhondda Whittaker need to provide the Clerk with a signed copy of either their passport or driving licence as proof of identity.

Councillor Sarah Wilson is still to complete the signature form.

RESOLVED – that the report be noted.

17/145 MATTERS RAISED BY THE PUBLIC

No matters were raised.

17/146 CHAIR'S REPORT AND ACTIONS SINCE 16th OCTOBER 2017 AND CHAIRMANS FUND 2017/18

The Chairman advised that he had attended –

- a) Wheelabrator presentation at Ferrybridge.
- b) Sealand Remembrance Sunday Service.
- c) County Council Public Engagement Meeting on 13th November 2017

The Chair also advised that he wishes to use the fund to cover the cost of refreshments at the Remembrance Sunday Service and at the Christmas Carol Service – Total cost £250.00. Together with a £50 payment to the Waverton Handbells who will be performing at the Christmas Carol Service.

Allocation is £800 – amount committed for spend - £300

RESOLVED – that the -

- i) report be noted.
- ii) council supports the above payments as outlined by the Chair.

17/147 MINUTES OF THE MEETING OF THE OF COUNCIL HELD ON 16th OCTOBER 2017

RESOLVED - that the minutes of the meeting of Council held on 16th October 2017 be confirmed as a true and correct record.

17/148 POLICE ISSUES

The Clerk advised that both PCSO Christopher Phillips and CMB Craig Williams had advised that they were unable to attend the meeting

1. Riverbank cycle path - Shotton to Chester.
Previously advised that covert patrols are being undertaken
2. Community Speed Watch - Councillor Mike Walker advised that the training will be provided by John Morris - Community Speed Watch Manager at St. Bartholomew's Church at 6.30pm on 30th November 2017. Councillor members noted information.
3. Concerns were previously raised about the amount of speeding traffic along Seahill Road in particular in the vicinity of the former railway bridge.
This potentially will be monitored as part of the Community Speed Watch – see 2) above.
4. Cars doing U-turns – traffic lights Sealand Road/ Seahill Road – various times of the day.
CMB Craig Williams has previously advised that he will investigate.
5. Green Lane East – concern about through traffic and speeding traffic - Need for improved signage.

Refer to Minute 17/149(h)

6. Problem with Youngsters (primary aged) breaking bottles / throwing stones at windows.

The Headteacher advised that she will mention this at a school assembly.

PCSO Christopher Philips had sent an email regarding the recent meeting held at the Hub at Garden City. In the meeting the residents' concerns were:

- a) Cars parked on the pavement at Welsh Road next to Garden City takeaway – Chris has told them that this isn't a police issue and they need contact the county council. Chris will be patrolling the area and able to give advice to people when in the area.
- b) One resident complaining of cycling on the pavement at Welsh Road – Chris has informed the resident that has not seen this taking place. Chris will be looking out for it and will take action where needed.
- c) Drug users on the riverbank cycle path between the blue bridge and railway bridge – Chris has informed them the Police are conducting patrols there at present and this is something they are working on as part of an ongoing operation.

Christopher restated that the Police handle intelligence and look into concerns raised by members of the public. Chris gave out his mobile phone number and email address at the meeting – since the meeting he has not received either a phone call or an email.

Residents said they were happy at the reduction of ASB incidents of late

RESOLVED – that the reports above be noted.

17/149 FLINTSHIRE COUNTY COUNCIL MATTERS

a) Dog Control – Public Spaces Protection

The County Councillor advised that the appropriate signage has been installed.

RESOLVED – that the report be noted.

b) Water Leaking from Walls – Foxes Lane Underpass

Wayne Jones advised that drain on Foxes Lane has been completed and he is still awaiting more information regarding the walls.

RESOLVED – that the report be noted.

c) Underpass- Foxes Lane and Green Lane West

Wayne Jones advised that he understands that it is still proposed to install new lighting at these two underpasses subject to funding being provided by NMWTRA.

RESOLVED – that the report be noted.

d) Ferry Lane Footbridge – Noise Nuisance

Wayne Jones advised that Mark Middleton is dealing with this.

RESOLVED – that Mark Middleton be asked to submit a progress report.

e) Car Sales – Sealand Road / St. Bartholomew’s Court

The County Councillor advised that following a site visit the County Council have requested that the external lights be lowered and re angled to reduce the nuisance for local residents. This has not been actioned by the proprietors of the car sales site.

It was again reported that the planning application will not be considered until the complaints regarding the lights have been actioned.

RESOLVED – that the report be noted

f) The Owl Industrial Estate – Manor Road

The County Councillor advised that this site is part of an ongoing enforcement investigation.

RESOLVED – that the report be noted

g) Trees – opposite St. Bartholomew’s Church

It was reported that rubble has been dumped by the site assumed owner however its likely that fly tipping will take place at the location.

RESOLVED – that the

i) report be noted.

ii) the owner of the said site be advised that the council is concerned that the existence of the dumped rubble will attract fly tipping and would it be possible to have the rubble removed.

h) New Signage – Green Lane East

Wayne Jones advised that the Green Lane East signs are being checked to see if they are correct with the legal wording before being ordered.

RESOLVED – that the report be noted.

i) Fireplace Signs on Street Light Columns – Sealand Road

RESOLVED – that the matter be referred to Wayne Jones to action.

j) Old Sealand Road – Moss on the Pavement

RESOLVED – that the matter be referred to Wayne Jones to action.

k) High Grove Estate – Abandoned Car - Fiat Punto

RESOLVED – that the matter be referred to Wayne Jones to action.

17/150 LIGHTING MATTERS

All lights are working.

The old columns 98 at Sealand Avenue and 55 at Manor Road (has CCTV fitted) have now been removed.

The missing lantern cover on column 61 at Foxes Lane has been replaced.

There have been issues with the 14 lighting columns at Ferry Lane which on the whole light the adjacent fields rather than properties. The Clerk suggested that the Council should consider reducing the number of columns and upgrading the remaining 4 or 5 and that he has asked Darell Jones at the County Council to advise on this.

Council has 108 lights this will further be reduced at 31st March 2018 by 9 lights leaving the Council's stock at 99. The Annual Finance Meeting in December 2017 will determine the allocation of funds for 2018/19 which could mean a further 9 lights being replaced and adopted by Flintshire County Council thereby reducing the lighting stock to 90 from 1st April 2019.

The Clerk reminded Councillors again that should they see a light that needs attention to phone / text or email the Clerk straightaway or to contact Wayne Jones rather than leave to the next meeting of Council. This will ensure that lights can get fixed as soon as possible.

RESOLVED – that the report be noted.

**17/151 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £7.42 per head produces an upper limit of £14,572.00

Allocation for the 2017/18 financial year for grants is £2,500. Allocated so far is £1,700

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is restricted by the S137 limit (£7.42 per elector in any given financial year). The school milk estimated expenditure for 2016/17 is £3,200.

Giving a total estimated expenditure of - £5,700

RESOLVED – that the report be noted.

17/152 GRANT REQUESTS

a) Sealand Rainbows

At the previous meeting council received a grant requested from the new Sealand Rainbows and resolved that a grant payment of £150.00 will be made to the Sealand Rainbows as soon as they have set up a bank account.

RESOLVED – that the report be noted.

a) Eye2Eye

RESOLVED: -that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150.00 to the Eye2Eye which is in the best interests of the area and its inhabitants.

c) Welsh Hearts Charity 5th Birthday - Keep Wales Ticking Appeal

The Clerk advised on an email that had been circulated to members of council on 16th November 2017 asking if the Council would kindly support the Keep Wales Ticking 5th Birthday Appeal and donate to the appeal which will enable them to place many defibrillators in our communities and offer FREE CPR and Defibrillator Training. The cost of a Defibrillator is £995. We would also like to hold more heart screening sessions throughout Wales which cost the charity £5,000 a day, we have already saved many lives by holding these sessions and placing defibrillators throughout Wales!

Since 2013, Welsh Hearts has played a leading role in improving heart health in Wales – vitally important work, since one third of all deaths in the country are the result of cardiovascular disease

We are dedicated to improving the health of communities in Wales and to date have supplied over 900 public access defibrillators in Wales, trained over 35,000 people in defibrillator and CPR training and screened over 1,400 young hearts for heart abnormalities. Most importantly, we have saved lives!

It is our mission to continue to provide public-access defibrillators throughout Wales, to continue to grow the army of individuals who are fully trained in CPR and defibrillator usage, and to lead the campaign for better awareness of cardiovascular health in Wales through events such as our Heart Screening Sessions.

In order to meet our mission and provide these services, we rely on the generosity of individuals and businesses for support. Without the assistance of community-minded individuals just like yourselves we wouldn't be able to serve those in our communities each year.

RESOLVED: -that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150.00 to Welsh Hearts which is in the best interests of the area and its inhabitants.

d) St. Bartholomew’s Church

RESOLVED: -that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150.00 to St. Bartholomew’s Church which is in the best interests of the area and its inhabitants.

Councillors Barbara Hinds and Alex Lewis declared an interest regarding d)

e) Monday Club

RESOLVED – that the Monday Club be thanked for their grant request and to be advised that council will be consider on receiving a an original copy of their most recent bank statement.

17/153 PLANNING APPLICATIONS

The Clerk advised that the following planning applications had been received from Flintshire County Council.

057567 - Display of new signage at Unit 23, Fourth Avenue, Deeside Industrial Park, Deeside, CH5 2NR

057662 - Erection of covered canopy at Unit 8, Tenth Avenue, Sealand, Deeside, Flintshire, CH5 2UA

057678 - Formation of new access at Unit 2, Sixth Avenue, Sealand, Deeside, Flintshire, CH5 2LD

RESOLVED: - that no objections be raised in respect of the above planning applications outlined above.

17/154 ACCOUNTS FOR PAYMENT

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council –£5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers

003091	Richie Hayes and Sons	School Milk – September 2017	£278.35			Local Govt Act 1971 (S137))
003092	Flintshire County Council	Street Lighting Maintenance, Energy and Repairs - August 2017	£496.23			Highways Act 1980 (301)
003093	Flintshire County Council	Street Lighting Maintenance, Energy and Repairs - September 2017	£578.33			Highways Act 1980 (301)
003094	Flintshire County Council	Replacement Columns 55 to 59 and 96 to 99 and adoption	£18,000.00			Highways Act 1980 (301)
003095	Eye 2 Eye	Grant	£150.00			Local Govt Act 1971 (S137))
003096	JOLORA	Web Site Maintenance Monthly Retainer November 2017	£160.00			Local Govt Act 1972 (S142)
003097	JOLORA	Web Site Maintenance Monthly Retainer December 2017	£160.00			Local Govt Act 1972 (S142)
003098	P. Richmond	Salary etc – November 2017	£672.85			Local Govt Act 1972 (S112)
003099	HM Revenues and Customs Only	Income Tax – PR – November 2017	£262.80			Local Govt Act 1972 (S112)
003100	Richie Hayes and Sons	School Milk – October 2017	£234.65			Local Govt Act 1971 (S137))
003101	St. Bartholomew's Church	Payment for Refreshments from Chairman's Fund – Remembrance Sunday Service and Carol Service	£250.00			Ancillary Power Local Government Act 1972 Section 11
003102	Welsh Hearts	Grant	£150.00			Local Govt Act 1971 (S137))
003103	St. Bartholomew's Church	Grant	£150.00			Local Govt Act 1971 (S137))
Total Spend			£21,543.21	£0.00		

17/155

INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest	£1.93
	Total	£1.93

RESOLVED - that the report be noted.

17/156 CORRESPONDENCE

a) Chief Officer for Planning – Ref 056875 Extension to provide storage in connection with the existing lawful use at Field to the North of Marcher Court, Sealand. CH1 6BS – Public Speaking at the Planning and Development Control Committee on 8th November 2017 – 1pm at the Council Chamber, County Hall, Mold.

b) Chief Officer for Planning – Ref 056874 – Application for a Hazardous Substances Consent at Valspar, Deeside Industrial Park, CH5 2NN – Public Speaking at the Planning and Development Control Committee on 8th November 2017 – 1pm at the Council Chamber, County Hall, Mold

RESOLVED – that the report be noted.

17/157 COMMUNITY TRANSPORT PROJECT

There was no further action or information to report on.

RESOLVED – that the report be noted.

17/158 THE AIRFIELDS DEVELOPMENT

There was no further action or information to report on.

RESOLVED – that the report be noted.

**17/159 SUMMARY ACCOUNTS 2015/16 FINANCIAL YEAR – AS AT 30th
SEPTEMBER 2017**

The Clerk advised that in accordance with the Financial Regulations he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30th September 2017

Account - no – 0388217 - £ 10,415.73

Account - no – 7326098 - £ 51,133.52 - Total – £61,549.25

Less unpaid cheque – 003085 - £249.91

Total bank Accounts - £ 61,549.25 - less unpaid cheque of £249.91 leaves a net balance of £61,299.34.

The Clerk circulated his report and copies of the said bank statements which were authorised and agreed by the Vice-Chairman.

RESOLVED – that the report be noted.

17/160 **PARKING PROBLEMS**
PROVISION OF YELLOW LINES – RIVERSIDE PARK

The County Councillor advised that she understands that the project should be completed by January 2018.

RESOLVED – that the report be noted.

17/161 **MATCHED FUNDING SCHEME**
IMPROVEMENTS TO CHILDREN’S PLAY AREAS 2017/18

The Clerk reminded council that the County Council has acknowledged Council’s submission.

RESOLVED – that the report be noted.

17/162 **REMEMBRANCE SUNDAY – 12th NOVEMBER 2017**

The Clerk reported the service was well attended. Council provided 4 wreaths and Ashley Griffiths kindly provided the standard and gauntlets.

RESOLVED – that the report be noted

17/163 **SEALAND FLOOD WARDENS**

RESOLVED – will be reviewed at the next meeting.

17/164 **SEALAND COMMUNITY COUNCIL**
SUMMARY OF ACCOUNTS - 2017/18 FINANCIAL YEAR

The Clerk outlined the expenditure and income for the 2017/18 financial year up to cheque number 003099.

		Actual	Anticipated	Difference
Income				
	General Admin Inc. Precept	£38,000.00	£57,000.00	-£19,000.00
	Bank Interest	£11.69	£24.00	-£12.31
	Insurance Claims / Refunds	£0.00	£0.00	£0.00
	VAT Refund	£389.11	£500.00	-£110.89
	Milk Claims	£404.84	£500.00	-£95.16
	Total	£38,805.84	£58,024.00	-£19,218.16
Expenditure				
	Bank Charges	£40.00	£60.00	£20.00
	Chairman's Fund	£0.00	£800.00	£800.00
	Staffing Costs	£6,587.84	£9,276.00	£2,688.16
	General Admin Costs	£2,464.68	£3,795.00	£1,330.32
	Insurances	£893.98	£1,200.00	£306.02
	Election Costs	£240.91	£4,500.00	£4,250.09
	Play Areas	£4,038.00	£8,100.00	£4,062.00
	Highways	£0.00	£700.00	£700.00
	Street Lighting	£22,392.62	£23,400.00	£1,007.38
	CCTV Maintenance	£660.00	£1,000.00	£340.00
	Grants – Section 137	£1,700.00	£2,500.00	£800.00
	School Milk – Section 137	£1,731.85	£3,200.00	£1,468.15
	Total	£40,758.88	£58,531.00	£17,772.12
Current Summary	Balance as at 31 March 2017 including £25,000 contingency fund.	£36,987.43		
	Total Expenditure	£40,758.88		
	Total Income	£38,805.84		
	Balance	-£1,953.04		
	Overall balance as at 20th November 2017	£35,034.39		
	VAT Costs for 2017/18 financial year	£173.80		
End of Year Prediction	Balance as at 31 March 2017		£36,987.43	
	Total Anticipated Expenditure		£58,531.00	
	Total Anticipated Income		£58,024.00	
	Anticipated Balance for the year		-£507.00	
	Anticipated Overall Balance as at 31st March 2018		£36,480.43	

17/165 **FLINTSHIRE COUNTY COUNCIL**
PUBLIC ENGAGEMENT EVENTS 2017

The Clerk advised that he and six members of Council had attended this event on Monday 13th November 2017 at Sandycroft School, Sandycroft.

These events provide a real opportunity, not only for the County Council, but also for Town and Community Councils, to hear directly from local people. In these times of continuing cuts in public spending, when local Councils need to make progressively harder choices, taking time to understand what matters to local people can only help us all to make better informed decisions.

We would welcome your support in promoting these events within your local communities and encouraging people to register their attendance and get involved.

The following councillors attended – Barbara Hinds, Chris Jones, Alex Lewis, Mary Southall, Shelley Webber and Dave Wisinger.

RESOLVED – that the report be noted.

17/166 **PROPOSED ADDITIONAL ACCESS TO THE CYCLE WAY**
SEAHILL ROAD, SAUGHALL

At the October 2017 meeting of Council it was resolved that the Clerk should contact both Councillor Howard Jennings, Saughall Parish Council and Mark Harris at Flintshire County Council to advise that a formal approach should be sent to council for its consideration.

Both communications were actually sent by Councillor Mike Walker on 17th October 2017 – as a result the Clerk did not contact the same.

The Clerk advised that the County Council does not contact Community and Town Councils for comments regarding pre-planning applications. Nothing has been received from Saughall Parish Council

The Clerk advised on a letter sent by the High Grove Residents Association sent to Saughall Parish Council.

RESOLVED- that the report be noted.

17/167 **PRESS MEDIA POLICY**

The Clerk reminded council of its Press Media Policy that had been circulated with the agenda and states that -

Responses to the press relating to matters discussed by the Community Council shall be dealt with in the first instance by the Clerk.

The Community Council Chairman, and in their absence the vice-chairman, are also authorised to give the views of the Council to the press on any non-confidential subject discussed by Council.

Whenever possible any information given to the press shall be given in writing so as not to leave interpretation open to misunderstanding and misreporting. At no time shall the personal views of either members or officers of the Council be given to the press in a way which could be interpreted as a view of the Council as a whole.

RESOLVED – that the policy should be reaffirmed and reviewed by Council in December 2018.

17/168 MATTERS RAISED BY MEMBERS OF COUNCIL

A member of the public had asked whether the Council could provide a Christmas tree with lights on the roundabout adjacent to the Days Hotel on Welsh Road. FCC have advised that they would not approve this proposal.

Crack in the Centre Joint - A548 roundabout, Welsh Road site of former British Legion and at the Foxes Lane underpass – Refer to Wayne Jones.

Two Openreach Poles leaning - Sealand Road. – Near to Woodnook Nurseries.

FCC have installed a new light by access gate to Green Lane East – can council have an explanation regarding its installation.

Perspex required for the notice board at Ferry Lane - Peter Siddorn is arranging for this to be installed.

17/169 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No issues were raised.

17/170 DATE OF COUNCIL'S NEXT MEETING – 11th DECEMBER 2017

RESOLVED – that the meetings of Council for 2017 and 2018 be held on the following Mondays 11th December 2017 (Annual Finance Meeting), 15th January 2018, 12th February 2018, 19th March 2018, 16th April 2018, 21st May 2018 (AGM), 18th June 2018, 16th July 2018, 17th September 2018, 15th October 2018, 19th November 2018 and 10th December 2018 (Annual Finance Meeting).

17/171

**IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S
CODE OF CONDUCT - DECLARATION OF INTEREST**

Council Member	Item	Minute Reference
Barbara Hinde	Grant Request – St. Bartholomew’s Church	17/152d
Alex Lewis	Grant Request – St. Bartholomew’s Church	17/152d
Rhondda Whittaker	Proposed Additional Entrance to the Cycle Way from Seahill Road	17/165

The meeting opened at 6.30pm and closed at 7.50 pm

..... Signed 11thDecember 2017
Chairman of the Council.