

SEALAND COMMUNITY COUNCIL

**MINUTES OF THE ANNUAL FINANCE MEETING OF THE COUNCIL HELD ON
11th DECEMBER 2017 AT ST. BARTHOLOMEW'S CHURCH.**

PRESENT: Councillors: Alex Lewis (Chair), Jean Fairbrother, Barbara Hinds, Chris Jones (County Councillor and Vice Chairman), Norman Jones, Joan Keith, Mary Southall, Mike Walker, Shelley Webber, and David Wisinger.

Peter Richmond: Clerk and Financial Officer.

17/172 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillor Mikhael Khan, Rhondda Whittaker and Sarah Wilson.

RESOLVED – that the apologies as submitted be received and accepted

17/173 CODE OF CONDUCT DECLARATION OF INTEREST

No Declarations were submitted.

RESOLVED – that the report be noted.

17/174 REGISTRATION OF MEMBERS' INTEREST AND BANK MANDATE

Councillors Jean Fairbrother, Mikhael Khan and Rhondda Whittaker have completed the required signature forms have all provided the Clerk with a signed copy of either their passport or driving licence as proof of identity.

Councillor Sarah Wilson is still to complete the signature form.

The Clerk advised that it would be very useful to have on line access to the Council's bank accounts with Lloyds Bank. The Clerk outlined the process to be followed to have this in place and the need to have the on-line application form signed by 4 members of council.

RESOLVED – that –

- i) the report be noted.
- ii) Council approves the Clerk's request to have on line access to Council's two accounts with Lloyds Bank.

17/175 MATTERS RAISED BY THE PUBLIC

No matters were raised.

17/176 CHAIR'S REPORT AND ACTIONS SINCE 20th NOVEMBER 2017 AND CHAIR'S FUND 2017/18

The Chair advised that he hadn't attended any meetings since the previous meeting of Council.

Allocation of the Chair's Fund is £800 – amount already spent is £300. Amount remaining to be allocated £500.

As Sealand Primary School was closed due to the heavy snow the Chair agreed that the meeting could be held at St. Bartholomew's Church.

RESOLVED – that the Chair's action be endorsed.

17/177 MINUTES OF THE MEETING OF THE OF COUNCIL HELD ON 20th NOVEMBER 2017

RESOLVED - that the minutes of the meeting of Council held on 20th November 2017 be confirmed as a true and correct record.

17/178 POLICE ISSUES

The Clerk advised that both PCSO Christopher Phillips and CMB Craig Williams had advised that they were unable to attend the meeting.

1. Riverbank cycle path - Shotton to Chester.
Previously advised that covert patrols are being undertaken.
2. Community Speed Watch - Councillor Mike Walker advised that the training was provided by John Morris - Community Speed Watch Manager at St. Bartholomew's Church at 6.30pm on 30th November 2017. Councillors Barbara Hinds, Mikhael Khan and Mike Walker being trained. Stephen Hinds has also been trained. All four have been given high vis jackets.

Next step is to await the appropriate police clearance checks on the 4 named above and for the suggested sites for community speed checks to be risked assessed by the police.

3. Concerns were previously raised about the amount of speeding traffic along Seahill Road in particular in the vicinity of the former railway bridge.
This potentially will be monitored as part of the Community Speed Watch – see 2) above.
4. Cars doing U-turns – traffic lights Sealand Road/ Seahill Road – various times of the day.
CMB Craig Williams has previously advised that he will investigate.
5. Green Lane East – concern about through traffic and speeding traffic - Need for improved signage.

Refer to Minute 17/179(h)

6. Problem with Youngsters (primary aged) breaking bottles / throwing stones at windows.
The Headteacher previously advised that she will mention this at a school assembly.
7. The CCTV on the corner of Brookside and Sealand Avenue is out of action - Connected Security have visited the site and were unable to fix the problem. They were planning to attend again today. Clerk to obtain an update from Connected Security

RESOLVED – that the reports above be noted.

17/179 FLINTSHIRE COUNTY COUNCIL MATTERS

a) Water Leaking from Walls – Foxes Lane Underpass

Wayne Jones has previously advised that drain on Foxes Lane has been completed and he is still awaiting more information regarding the walls.

RESOLVED – that the –

- i) report be noted.
- ii) Stephen O. Jones at Flintshire County Council be advised that Wayne Jones has attended many meetings of Council and he is fully aware of council's concerns about the fact that water is leaking through parts of the walls at the Foxes Lane underpass.

The situation is obviously more serious when the water freezes and potentially is damaging the basic fabric of the walls that are part of the bridge structure. The issue has been referred on many occasions to Mark Middleton and council is still awaiting a report to outline the impact the leakage is having on the wall and what remedial work will be undertaken to prevent it from continuing.

Can council refer this matter to you and hopefully it can be progressed as soon as possible.

b) Underpass- Foxes Lane and Green Lane West

Wayne Jones has previously advised that he understands that it is still proposed to install new lighting at these two underpasses subject to funding being provided by NMWTRA.

RESOLVED – that the report be noted.

c) Ferry Lane Footbridge – Noise Nuisance

Wayne Jones has previously advised that Mark Middleton is dealing with this.

RESOLVED – that the –

- i) report be noted.
- ii) Stephen O. Jones at Flintshire County Council be advised that Wayne Jones has attended many meetings of Council and he is fully aware of council's concerns about the noise that this bridge produces when the wind is in certain directions.

There have been inspections made to the bridge and some minor remedial work has been undertaken but still the noise is produced. It's so bad local residents keep complaining about it.

The issue has been referred to Mark Middleton and council is still awaiting a report to outline what can be done to the structure to prevent this problem from continuing.

Can council refer this matter to you and hopefully it can be progressed as soon as possible.

d) Car Sales – Sealand Road / St. Bartholomew's Court

The County Councillor advised that following a site visit the County Council have requested that the external lights be lowered and re angled to reduce the nuisance for local residents. This has not been actioned by the proprietors of the car sales site.

It was again reported that the planning application will not be considered until the complaints regarding the lights have been actioned.

RESOLVED – that the –

- i) report be noted.
- ii) Robert. M. Harris at Flintshire County Council be informed that County Councillor Chris Jones has advised council that following a site visit the County Council have requested that the external lights be lowered and re angled to reduce the nuisance for local residents. This has not been actioned by the proprietors of the car sales site and as a result complaints are still being made by local residents.

Council has also been advised that the planning application will not be considered until the complaints regarding the lights have been actioned.

Can council refer this matter to you and hopefully it can be progressed as soon as possible.

e) Fly Tipping – Meadow View and Manor Road

It was reported that there have been a number of incidents of fly tipping along Meadow View and Manor Road, especially on the grass verges and on the farmer's field. The grass verge is

also in the ownership of the farmer.

RESOLVED – that the –

- i) report be noted.
- ii) the matter be referred to Wayne Jones at Flintshire County Council.

f) The Owl Industrial Estate – Manor Road

The County Councillor advised that this site is part of an ongoing enforcement investigation.

RESOLVED – that the –

- i) report be noted.
- ii) Alison Dean and Mandy Lewis at Flintshire County Council be informed that over the past few years the council has raised its concerns about business activities at this site. County Councillor Chris Jones has advised that this site is part of an ongoing enforcement investigation. Council asks that it be provided with an issues report about this site and an update on the enforcement investigation.

Can council refer this matter to yourselves and hopefully it can be progressed as soon as possible.

g) Land opposite St. Bartholomew's Church

It was reported that rubble has been dumped by the site assumed owner however its likely that fly tipping will take place at the location.

RESOLVED – that the

- i) report be noted.
- ii) the owner of the said site be advised that the council is concerned that the existence of the dumped rubble will attract fly tipping and would it be possible to have the rubble removed.

h) New Signage – Green Lane East

Wayne Jones has previously advised that the Green Lane East signs are being checked to see if they are correct with the legal wording before being ordered.

RESOLVED – that the report be noted.

i) Pot Holes – Bridleway – Green Lane East

RESOLVED – that Steve Bartley at Flintshire County Council be asked whether the potholes

along the bridleway can be filled in please, as they are causing a danger to cyclists, horse riders and pedestrians.

j) Old Sealand Road – Moss on the Pavement

RESOLVED – that the matter be referred to Wayne Jones to action.

k) High Grove Estate – Abandoned Car - Fiat Punto

RESOLVED – that the matter be again referred to Wayne Jones to action.

l) Chimney Emissions – Knauf – Sandycroft

It was reported that further complaints have been received. This week there has been acrid, yellow clouds of ‘smoke’ being emitted from this chimney and obviously a health hazard for the people living in surrounding communities, such as Sealand, Pentre, Sandycroft and Queensferry. The ‘smoke’ leaves traces of particles on vehicles and if breathed in burns your throat and nasal passages. It used to be worse at night but now it is happening during the day. Something needs to be done to check these emissions, to see what is being poured out into the atmosphere by this chimney.

RESOLVED – that the –

- i) report be noted.
- ii) issue be referred to Andrew Farrow at Flintshire County Council.

17/180 LIGHTING MATTERS

All lights are working.

Council has 108 lights this will further reduced at 31st March 2018 by 9 lights leaving the Council’s stock at 99. The Annual Finance Meeting in December 2017 will determine the allocation of funds for 2018/19 which could mean a further 9 lights being replaced and adopted by Flintshire County Council thereby reducing the lighting stock to 90 from 1st April 2019.

The Clerk reminded Councillors again that should they see a light that needs attention to phone / text or email the Clerk straightaway or to contact Wayne Jones rather than leave to the next meeting of Council. This will ensure that lights can get fixed as soon as possible.

RESOLVED – that the report be noted.

**17/181 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the

current electoral role of 1964 and £7.42 per head produces an upper limit of £14,572.00

Allocation for the 2017/18 financial year for grants is £2,500. Allocated so far is £2,000

Giving a total estimated expenditure of - £5,700

RESOLVED – that the report be noted.

17/182 GRANT REQUESTS

a) Sealand Rainbows

At the previous meeting council received a grant requested from the new Sealand Rainbows and resolved that a grant payment of £150.00 will be made to the Sealand Rainbows as soon as they have set up a bank account.

RESOLVED – that the report be noted.

b) Monday Club

The Clerk reminded Council that at the previous meeting it resolved that the Monday Club be thanked for their grant request and to be advised that council will be consider on receiving an original copy of their most recent bank statement. A reply is still awaited.

RESOLVED – that the report be noted.

17/183 PLANNING APPLICATIONS

The Clerk advised that the following planning applications had been received from Flintshire County Council.

057737 - Change of use of land for temporary storage of cars and vans at Wood Farm, Deeside Lane, Sealand, Chester, CH1 6BP.

RESOLVED: - that objections be raised in respect of the above planning application on the basis that the proposal will

- a) add to the traffic flow along Deeside Lane which is an unadopted highway which will be damaged by the consequent increase in traffic.
- b) create traffic flow issues along Deeside Lane that is only suitable for one vehicle at a time.
- c) add to the traffic hazards at the junction of Deeside Lane and Sealand Road
- d) create a visual and noise nuisance for local residents
- e) create a development that will have a negative impact on the open landscape of this area of Sealand.

Councillor Norman Jones declared an interest

17/184 ACCOUNTS FOR PAYMENT

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council –£5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003104	SLCC	Annual Subscription	£115.00			Miscellaneous Powers LGA 1972 (S111)
003105	Waverton Handbells	Payment from the Chairman's Fund – Carol Service	£50.00			Ancillary Power Local Government Act 1972 Section 11
003106	JOLORA	Web Site Maintenance Monthly Retainer December 2017	£160.00			Local Govt Act 1972 (S142)
003107	P. Richmond	Salary etc – December 2017	£646.21			Local Govt Act 1972 (S112)
003108	HM Revenues and Customs Only	Income Tax – PR – December 2017	£262.80			Local Govt Act 1972 (S112)
003109	Flintshire County Council	Street Lighting Maintenance – Repairs and Energy October 2017	£496.23			Highways Act 1980 (301)
Total Spend			£1,730.24	£0.00		

17/185 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest	£1.66
	Total	£1.66

RESOLVED - that the report be noted.

17/186 CORRESPONDENCE

- a) Welsh Hearts – Letter of Thanks for the grant payment of £150.
- b) Eye2Eye - Letter of Thanks for the grant payment of £150

RESOLVED – that the report be noted.

17/187 COMMUNITY TRANSPORT PROJECT

There was no further action or information to report on.

RESOLVED – that the report be noted.

17/188 THE AIRFIELDS DEVELOPMENT

There was no further action or information to report on.

RESOLVED – that the report be noted.

**17/189 PARKING PROBLEMS
PROVISION OF YELLOW LINES – RIVERSIDE PARK**

The County Councillor advised that she understands that the project should be completed by January 2018.

RESOLVED – that the report be noted.

**17/190 MATCHED FUNDING SCHEME
IMPROVEMENTS TO CHILDREN'S PLAY AREAS 2017/18**

The Clerk reminded council that the County Council has acknowledged Council's submission.

RESOLVED – that the report be noted.

17/191 SEALAND FLOOD WARDENS

RESOLVED – will be reviewed at the next meeting.

**17/192 SEALAND COMMUNITY COUNCIL
SUMMARY OF ACCOUNTS - 2017/18 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2017/18 financial year up to cheque number 003108.

		Actual	Anticipated	Difference
Income				
	General Admin Inc. Precept	£38,000.00	£57,000.00	-£19,000.00
	Bank Interest	£11.69	£24.00	-£12.31
	Insurance Claims / Refunds	£0.00	£0.00	£0.00
	VAT Refund	£389.11	£500.00	-£110.89
	Milk Claims	£404.84	£500.00	-£95.16
	Total	£38,805.84	£58,024.00	-£19,218.16
Expenditure				
	Bank Charges	£45.00	£60.00	£15.00
	Chairman's Fund	£300.00	£800.00	£500.00
	Staffing Costs	£7,411.32	£9,276.00	£1,864.68
	General Admin Costs	£2,810.21	£3,795.00	£984.79
	Insurances	£893.98	£1,200.00	£306.02
	Election Costs	£240.91	£4,500.00	£4,250.09
	Play Areas	£4,038.00	£8,100.00	£4,062.00
	Highways	£0.00	£700.00	£700.00
	Street Lighting	£22,392.62	£23,400.00	£1,007.38
	CCTV Maintenance	£660.00	£1,000.00	£340.00
	Grants – Section 137	£2,000	£2,500.00	£500.00
	School Milk – Section 137	£1,731.85	£3,200.00	£1,468.15
	Total	£42,532.89	£58,531.00	£15,998.11
Current Summary	Balance as at 31 March 2017 including £25,000 contingency fund.	£36,987.43		
	Total Expenditure	£52,532.89		
	Total Income	£38,805.84		
	Balance	-£3,727.05		
	Overall balance as at 11th December 2017	£33,260.38		
	VAT Costs for 2017/18 financial year	£173.80		
End of Year Prediction	Balance as at 31 March 2017		£36,987.43	
	Total Anticipated Expenditure		£58,531.00	
	Total Anticipated Income		£58,024.00	
	Anticipated Balance for the year		-£507.00	
	Anticipated Overall Balance as at 31st March 2018		£36,480.43	

17/193 **MATTERS RAISED BY MEMBERS OF COUNCIL**

Crack in the Centre Joint - A548 roundabout, Welsh Road site of former British Legion and at the Foxes Lane underpass – Refer to Wayne Jones.

Two Openreach Poles leaning - Sealand Road. – Near to Woodnook Nurseries.

17/194 **MATTERS RAISED BY MEMBERS OF THE PUBLIC**

No issues were raised.

17/195 **COUNCIL'S STANDING ORDERS, POLICIES, REGULATIONS AND PROTOCOLS**

The Clerk advised that Council is required to review on annual basis and then endorse the Council's Standing Orders - Financial Regulations – Internal Financial Controls – Annual Investment Strategy – Risk Assessment Processes, Freedom of Information Access Arrangements, Complaints Procedure, GDPR - Data Protection Policy, Records Management Policy, Information Security Policy, Health and Safety Policy, Press Media Policy, Public Participation Protocol, Retention of Documents Policy Copies have previously been provided to members of Council and are all currently available on the Council's web site.

The Clerk advised that the following had been updated – Internal Financial Controls – Annual Investment Strategy and Risk Assessment processes.

A master set was held by the Clerk at the meeting for scrutiny. Copies of all are available on the council's web site.

RESOLVED – that

- a) the report be noted.
- b) consideration of the Clerk's Risk Assessment Reports be accepted as the formal risk assessment for 2017 and that this is again be undertaken in December 2018.
- c) in relation to the key risks, these be identified as relating to the Council's assets, bank accounts, internal controls and insurance cover for statutory and other purposes.
- d) the arrangements highlighted in the Risk Assessment Report items 1a) to 1d) and 3a) to 3l) of the report be accepted as having taken all the appropriate steps to minimise risks in conjunction with the documented Internal Financial Controls.
- c) JDH Business Services Ltd be reappointed as the Council's internal auditor and for a letter of engagement to be issued for the 2018/19 financial year.

- d) the changes to the Internal Financial Controls and Annual Investment Strategy be noted.
- f) the following be endorsed – Standing Orders - Financial Regulations – Internal Financial Controls – Annual Investment Strategy – Risk Assessment Processes, Freedom of Information Access Arrangements, Complaints Procedure, Data Protection Policy, Records Management Policy, Information Security Policy, Health and Safety Policy, Press Media Policy, Public Participation Protocol, Retention of Documents Policy.

17/196

COUNCIL'S ASSET REGISTER

Assets	Value – Purchase Price	Insurance Cover
Chains of Office	£6,059.90	£7,140.99
Notice Boards	£2,451.52	£5,723.71
Office Equipment	£855.00	£966.14
Public Seats	£2,085.00	£7,034.90
Street Lighting	£135, 000 – proxy value see note below	£135,000
Digital Recorder Cameras	£4,326.00	£5,428.10
Total	£150,777.42	£161,293.84

The Clerk advised that a copy of the updated Asset Register has been added to the Council's web site dated September 2017 and a copy then was emailed to members of Council.

Note - External Auditor - Local Council Audit Team have advised that where a cost value is unknown a proxy value must be given to the value of the asset. This proxy value can be the insurance value, however, once this proxy value is set, the value must not change. There should not be movements for revaluations, changes in insurance value, depreciation, impairment etc.

RESOLVED – that the asset register be noted.

17/197

REQUEST FOR PUBLIC TO BE TEMPORARILY EXCLUDED FROM THE MEETING

RESOLVED: - that in view of the special nature of the business to be transacted it is advisable in the public interest that the public is excluded.

17/198

FINANCIAL REPORT – 2017/18 and 2018/19

The Clerk advised: -

- a) that a precept is an order to the charging authority – Flintshire County Council to pay a requested sum to the precept authority – Sealand Community Council and that the

schedule of payment from Flintshire County Council will be 3 equal instalments – on the last working days of April, August and December.

- b) the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £7.42 per head produces an upper limit of £14,572.00
- c) on details of anticipated income and expenditure for the 2017/18 and 2018/19 financial years.
- d) the Clerk is contracted for a working week of 12 hours. Payment is net with the Council deducting income tax at 40% and making payment to the HMRC. The Clerk advised that he works well in excess of 12 hours a week.
- e) the allowance is paid to the Clerk for the use of his private telephone, computer and a contribution towards the cost of maintaining his residence in which a room is dedicated as an office. The payment for 2017/18 is £ 2,000.00. Details of the payment are submitted on an annual basis to the HMRC. The Clerk requested that the payment should not be increased for the 2018/19 financial year.
- f) that expenses incurred in carrying out his duties are also reimbursed. The expenditure being incurred on behalf of the Council as part of its administration and running cost, i.e., stamps, payphone for daytime calls, and travelling expenses. NJC rate for Casual Users being paid for car mileage within Sealand and as required mileage to venues outside Sealand – 47p per mile.
- g) the estimated income for the current 2017/18 financial year is £57,911 and estimated expenditure is £58,544. The opening balance at 1 April 2017 was £36,987. The estimated opening balance at 1 April 2018 is estimated at approx. £36,354 assuming all planned expenditure takes place which may not be the case.

RESOLVED: -that the report be noted.

17/199 ALLOWANCES AND SALARY

RESOLVED: - that the following be agreed for 2018/19 -	£
• Chair's Fund	800
• Clerk's Salary	7,882
• Clerk's Allowance	2,000
Total	£10,682

17/200 PAYMENT OF GRANTS – FREE RESOURCE ACCOUNT

RESOLVED: - that –

- i) grant payments for the 2018/19 financial year be restricted to a maximum of £150 apart from Sealand Primary School who should receive up to a maximum of £1000.
- ii) Free Resources Fund should be £2,500 - **Total - £2,500**

17/201 SCHOOL MILK

RESOLVED: -that Council should continue to provide milk to the pupils of Sealand Primary School ages 7+ to 10+ - gross anticipated cost £3,500. **Total - £3,500**

17/202 PLAYLEADER SCHEMES 2018 AND PLAY AREA IMPROVEMENTS

RESOLVED: - that Council should –

- i) support both proposed Play Schemes – overall estimated cost £4,400
- ii) advise the Head of Leisure Services of its decision.
- iii) allocate £5000 for possible matched funding for play equipment.

Total - £9,400

17/203 STREET LIGHTING

RESOLVED: -that the following be allocated and for members of council to determine at the January 2018 meeting which 9 lights should be replaced and adopted in the 2018/19 financial year.

The lights being along Foxes Lane 60 to 65 (6) and Sealand Avenue 93 to 94 and 115 (3)

	£
Energy	3,500
Repairs and Maintenance	3,900
New / Replacement Columns	18,000 (9 lights)
Total	£25,400

17/204 OTHER AREAS OF EXPENDITURE

RESOLVED: - that the following funds be allocated: -

	£
Election Costs	0
Bank Charges	60
Printer Cartridges	700
Street Furniture Repairs -	200
CCTV Repairs	200
Defibrillator	1,000
Insurances	1,000
Stationery	75
Annual Subscriptions	520
Audit Fees	530
Conferences	250
Council's Web Site	2,000
Postage / Mileage	1,000
Engraving Chain of Office	10
Data Protection Registration	35
Total	£7,580

/205 PRECEPT 2018/19

The Clerk advised that the Council had agreed to an indicated expenditure of £59,062

Estimated income excluding precept is £720. Estimated opening balance at 1st April 2018 is £36,354. To achieve an estimated balance at 1st April 2019 of £36,000 a precept of £57,988 is required.

After a full discussion it was agreed to set a precept of £57,000

The Clerk advised that the County Council require the completion of a precept mandate form to be signed by the Chairman and Clerk. The Clerk outlined the form -

Current year's precept – 2017/18 - £57,000

Current Tax Base of equivalent Band D properties is £1,155.47

The current Band D charge is £49.33

The precept for 2018/19 - £57 ,000

Tax Base for 2018/19 of equivalent Band D properties is £1,176.40

The band D charge for 2018/19 will be £48.46

The decrease in the Band D charge amount is £0.87

The percentage decrease in the 2018/19 Band D charge compared to the 2017/18 Band D charge is 1.76%

RESOLVED: - that the –

i) precept for 2018/19 be set at £57,000 and for Flintshire County Council to be advised accordingly and for the Clerk and Chairman to sign the required precept mandate.

ii) Clerk be thanked for his usual excellent and informative financial report

17/206 COUNCIL RESERVES – 2018/19

The Clerk made reference to the council's policy on Financial Reserves and advised that the recommended amount to be held in reserves for contingency purposes is proportionately 6-9 months of gross expenditure – estimated expenditure for 2018/19 is £59,062 – 6 months is equivalent to £29,531.

RESOLVED - that of the estimated carry forward of £36,354 at 1st April 2018 an amount of £25,000 will be held as a Contingency Reserve to assist cash flow in the event of unforeseen occurrences. The remaining funds being required to cover council expenditure until the first precept payment is made by Flintshire County Council during the 2018/19 financial year.

17/207 DATE OF COUNCIL'S NEXT MEETING – 15th JANUARY 2018

RESOLVED – that the meetings of Council for 2018 be held on the following 15th January 2018, 12th February 2018, 19th March 2018, 16th April 2018, 21st May 2018 (AGM), 18th June 2018, 16th July 2018, 17th September 2018, 15th October 2018, 19th November 2018 and 10th December 2018 (Annual Finance Meeting).

17/208

**IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S
CODE OF CONDUCT - DECLARATION OF INTEREST**

Council Member	Item	Minute Reference
Norman Jones	Planning Application 057737 - Change of use of land for temporary storage of cars and vans at Wood Farm, Deeside Lane, Sealand, Chester, CH1 6BP.	17/183.

The meeting opened at 6pm and closed at 8.15pm

..... Signed 15th January 2018.
Chairman of the Council.