

SEALAND COMMUNITY COUNCIL

Peter Richmond
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5th February 2014

To – Members of Council.

Dear Councillor

Monthly Council Meeting – Monday 17th February 2014.

The next Meeting will be held on Monday 17th February 2014 at the Sealand Primary School **beginning at 6.30 pm**

The agenda is detailed below.

At the previous meeting of Council it was agreed that I should arrange a meeting with Jennifer Watson Warden of St. Bartholomew's Church - and the Chair/Vice Chair and the Clerk to discuss preliminary arrangements for the 2014 Remembrance Sunday Service.

I have been in discussion with Jennifer and the Chair and the Chair has advised that the meeting should be offered to all members of Council to attend.

The meeting with Jennifer will be prior to the next meeting of Council at 5.30pm on Monday 17th February 2014.

Jennifer suggests that the discussions at this stage will only be precursory so that we have an idea of what we would like to do and then to go away and explore the possibilities of doing it. It therefore may take a little time for the ideas to start flowing. An hour will give everyone a chance to say what they would like to happen and for the Church to come up with a plan that can then be put into action. In the meantime Jennifer is chasing her contact with the British Legion.

Registration of Members' Interests – copy attached.

Members need to register their interests so the public, council staff and fellow members know about interests which may inform their approach to particular issues or give rise to a conflict of interest.

The Register is a document that can be consulted when (or before) an issue arises. It encourages openness in local government and allows others to consider whether or not members may have a conflict of interest.

The Register also protects members. Members are responsible for deciding whether or not they should declare an interest, personal and/or prejudicial, in a meeting, but it can be helpful for them to know early on if others think a conflict may arise. It is also important for public confidence that people who are interested in your council's meetings know about any interests that might have to be declared by its councillors

Can you please complete this form and bring to the next meeting. A copy of each form will be placed on the Council's web site.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Peter Richmond', written in a cursive style.

Peter Richmond - Clerk & Financial Officer

**SEALAND COMMUNITY COUNCIL
MEETING OF COUNCIL - MONDAY 17th FEBRUARY 2014**

**SEALAND PRIMARY SCHOOL
START 6.30pm**

AGENDA

1. To Receive Notice of the Meeting..
2. To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council's attention.
3. Declaration of Interest
4. To receive apologies for non-attendance.
5. To receive details of the Chairman's actions since the meeting held on 20th January 2014.
6. To endorse the Minutes of the Annual Finance Meeting of Council held on 20th January 2014. Copy enclosed.
7. Matters Arising.
8. Approval of Council's draft policies and protocols – copies enclosed.
Complaints Procedure
Data Protection Policy
Records Management Policy
Information Security Policy
Health and Safety Policy
Press Media Policy
Public participation Protocol
9. To receive details of the Council's current income and expenditure. To be circulated at the meeting.
10. To consider planning applications received from Flintshire County Council.
11. To consider requests received for financial assistance.
12. To approve accounts for payment.

13. To receive income.
14. To receive correspondence.
- 15 To receive details of matters requiring attention.
- 16 To invite members of the public to raise matters for discussion.
- 17 Date of Next Meeting Monday 17th March 2014 – Venue Sealand Primary School – Start time 6.30pm