

SEALAND COMMUNITY COUNCIL

**Peter Richmond
Clerk and Financial Officer
3 Blakeley Court
Raby Mere
Wirral. CH63 0ND**

**Telephone 0151 334 2247
Mobile - 07920284026**

**Email: sealandcc@googlemail.com
www.sealandcommunitycouncil.gov.uk**

3rd May 2018

To – Members of Council.

Dear Councillor

Annual General Meeting of Sealand Community Council
Monday 21st May 2018

The next meeting of Council will be held on Monday 21st May 2018 at the Sealand Primary School beginning at 6.30pm.

There will be a meeting before the council meeting at 5.45pm with representative from St Bartholomew's Church concerning Community Development needed in Sealand.

The agenda is detailed below.

Yours sincerely



**Peter Richmond
Clerk & Financial Officer**

SEALAND COMMUNITY COUNCIL
MEETING OF COUNCIL - MONDAY 21st MAY 2018
AGENDA

1. To receive the Notice of the Meeting.
2. To request members of the public to comment on matters relating to the agenda, or to raise matters for the Council's attention.
3. Declaration of Interest
4. To receive apologies for non-attendance.
5. To receive the Chair's Report including actions taken since the meeting held on 16th April 2018.
6. To elect a Chair for the council year 2018/19.
7. To elect a Vice Chair for the council year 2018/19.
8. To endorse the minutes of the meeting of Council held on 16th April 2018. Copy enclosed.
9. Matters Arising.
10. To report on the Council's internal and external audit arrangements for the 2017/18 financial year and to approve the Annual Return.
11. To approve the updated Council's 2018/19 Risk Assessment Register. (Copies have been emailed to members of council and copies will be available at the meeting).
12. To approve the updated Council's 2018/19 Internal Controls Policy. (Copies have been emailed to members of council and copies will be available at the meeting).
13. To approve the updated Council's 2018/19 GDPR Information Asset Register. (Copies have been emailed to members of council and copies will be available at the meeting).
14. To approve the updated Council's 2018/19 Records Retention Policy. (Copies have been emailed to members of council and copies will be available at the meeting).
15. To receive details of the Council's current income and expenditure and estimated income and expenditure for the 2018/19 financial year.

A copy will be circulated at the meeting.

16. To receive details of the council's Physical Asset Register – as at May 2018 (Copies have been emailed to members of council and copies will be available at the meeting).

Assets	Value – Purchase Price	Insurance Cover
Chains of Office	£6,059.90	£7,355.22
Notice Boards	£2,451.52	£5,895.42
Office Equipment	£855.00	£995.12
Public Seats	£2,085.00	£7,245.95
Street Lighting	£123,750 – proxy value	£123,750.00
Digital Recorder Cameras	£4,326.00	£5,590.94
Total	£139,527.42	£150,832.65

17. To consider planning applications received from Flintshire County Council.
18. To consider requests for grant payments.
19. To approve accounts for payment.
20. To receive income.
21. To receive correspondence.
22. To receive details of matters requiring attention from Members of Council.
23. To receive details of matters requiring attention from Members of the Public.
24. Date of Next Meeting - Monday 18th June 2018 – Venue Sealand Primary School – Start time 6.30pm.
25. Date of Future Meetings - 9th July 2018, 17th September 2018, 15th October 2018, 19th November 2018 and 10th December 2018 (Annual Finance Meeting).