

SEALAND COMMUNITY COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING OF COUNCIL HELD ON 19th MAY 2014 AT THE SEALAND PRIMARY SCHOOL.

PRESENT: Councillors: Norman Jones (Chairman), Mrs Gwyneth Bullock, John Dodd, John Griffiths, Mrs. Barbara Hinds, Alex Lewis, Mrs Chris Jones (County Councillor), Wayne Morris, Mrs Mary Southall, Mike Walker, Mrs. Shelley Webber and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance –
Wayne Jones – Flintshire County Council
Three members of the public.

14/1 APOLOGIES FOR NON-ATTENDANCE

All members of Council were in attendance.

14/2 REGISTER OF INTEREST

The Clerk reminded Council that with the agenda for the February 2014 meeting he advised that members need to register their interests so the public, council staff and fellow members know about interests which may inform their approach to particular issues or give rise to a conflict of interest.

The Register is a document that can be consulted when (or before) an issue arises. It encourages openness in local government and allows others to consider whether or not members may have a conflict of interest.

The Register also protects members. Members are responsible for deciding whether or not they should declare an interest, personal and/or prejudicial, in a meeting, but it can be helpful for them to know early on if others think a conflict may arise. It is also important for public confidence that people who are interested in council meetings to know about any interests that might have to be declared by its councillors. Details are added to the Council's web site.

All members present at the February 2014 meeting completed the forms and copies are now available on the Council's web site. Councillors John Dodd and Shelley Webber completed their forms prior to the meeting and these will shortly be added to the web site.

RESOLVED – that the report be noted.

14/3 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

14/4 MATTERS RAISED BY THE PUBLIC

No matters were raised.

14/5 CHAIR'S ACTION SINCE 14th APRIL 2014

The Chair advised that she had no actions to report.

RESOLVED – that the Chairman's action be noted.

14/6 ELECTION OF CHAIRMAN FOR THE COUNCIL YEAR 2014/15

The retiring Chairman thanked members of Council and the Clerk for their support during her year in office.

Members of Council expressed their thanks and appreciation for the work undertaken by the retiring Chairman during the past year.

There were two nominations both proposed and seconded – Councillors John Dodd and Norman Jones.

RESOLVED: - that Councillor Norman Jones be duly elected Chairman for 2014/15.

14/7 ELECTION OF VICE CHAIRMAN FOR THE COUNCIL YEAR 2014/15

There were two nominations both proposed and seconded – Councillors Mrs. Shelley Webber and David Wisinger.

RESOLVED: - Councillor David Wisinger be duly elected Vice Chair for 2014/15.

Note - Councillor Mrs Shelley Webber left the meeting at 6.45pm

14/8 MINUTES OF THE MEETING OF COUNCIL HELD ON 14th APRIL 2014

RESOLVED - that the minutes of the meeting of Council held on 14th April 2014 be confirmed as a true and correct record.

14/9 FLOOD AWARENESS – SEALAND

Councillor Norman Jones advised that he has been in discussion with Huw Webb to advise on lessons learnt in Sealand.

An updated contact list was circulated at the meeting.

RESOLVED – that that the report be noted.

14/10 COUNCIL'S CHAIN / BADGE OF OFFICE

Councillor Shelley Webber has previously advised that she had contacted the service provider who was preparing a quotation for Council to consider to provide additional links for the chain. Council has not been given a quotation.

RESOLVED – that -

- i) the report be noted.
- ii) Councillor Shelley Webber be asked for a progress report.

14/11 POLICE ISSUES

The Clerk advised that CBM Martin Price is not able to attend the meeting and his given his apologies.

Issues raised at the meeting

1. Fly Tipping – Green Lane East (Wayne Jones will arrange for rubbish to be removed)
2. Youth aged 13 who lives at Sandy Lane riding a motorcycle and using a catapult to break windows.
3. Youth playing football in the highway – 72 Farm Road.

RESOLVED – that the reports be noted and emailed to CBM Martin Price

14/12 FLINTSHIRE COUNTY COUNCIL MATTERS

- a) Need to clarify re-routing of public right of way in the area of the closed steel works offices**

RESOLVED – that the matter be deferred pending receipt of the detailed planning application for this area that will include details of proposed routes for public rights of way.

- b) Speed Limit Review – Locations in Sealand**

RESOLVED – that this matter be deferred.

- c) Ferry Lane Footbridge - Noise Complaints.**

RESOLVED – that this matter be deferred.

d) Litter Bins – Sealand Manor Recreation Field

RESOLVED – that the provision of two new litter bins be deferred pending the completion of the landscaping work at the site of the former Community Centre.

e) Need for a 40mph speed limit on Seahill Road

The County Councillor reminded Council that whilst the limit on the A548 is to going to be reduced, it is also proposed to reduce the speed limit on Seahill Road to 40 mph. She will update Council as soon as she has an implementation date for the changeover to 40mph.

RESOLVED – that the reported be noted.

f) Additional Waiting Restrictions

The County Councillor and Clerk reported on correspondence with the County Council regarding Council's requests for additional waiting restrictions. These relate to Farm Road and Foxes Lane at their junctions with Welsh Road. These sites are now on the appropriate list for consideration.

Discussion also took place about the parking area to the side of the Chemists which was constructed by the County Council to alleviate the parking situation. It appears that this area is being used for long-term parking and Council has previously requested that limited waiting times should be introduced.

RESOLVED – that the reports be noted.

g) Change of street lighting at High Grove Estate

The Clerk reported that the Council has four lighting columns at this estate two will be part of the County Council's scheme and will be replaced by the County Council and adopted the remaining two are on private unadopted land at Station Cottages and will not be replaced by the County Council.

RESOLVED – that the report be noted.

h) Missing Street Name Plate – Sandy Lane Square

Wayne Jones advised that street name plates are on order.

RESOLVED – that the report be noted.

i) Replacement Notice Board for Ferry Lane

Wayne Jones advised that he will obtain a cost for Council to have an opening lockable front fitted to the notice board.

RESOLVED – that the report be noted.

j) Hedges – Manor Road and Foxes Lane.

RESOLVED – that Wayne Jones be asked to arrange for the hedges to be cut back.

Note - Councillor Wayne Morris left the meeting at 7.05 pm

14/13 LIGHTING MATTERS

a) Street Lighting Report

The Clerk reported all lights 138 columns / 140 lights were working apart from three lights on Sandy Lane.

With regards to the lighting units on East Green the Clerk advised that he has been informed by Darell Jones that Schneider who were given the order to transfer the cabling have had their contract terminated. Jones Lighting / SP took over the contract and it was assumed that the orders would be passed directly on. This hasn't taken place. Darell Jones has instructed SP directly to undertake the work. The work still hasn't taken place.

The Clerk reminded Council that at the previous meeting he reported that there had been an incident on Deeside Lane where one of the 5 columns had been hit by a large vehicle – almost certainly a tractor. The incident has been reported North Wales Police reference number – R0389133. The incident was reported to Aon Insurance on Monday 3rd March 2014 in order to commence the insurance claim. At the previous the Council accepted a quotation from the County Council's Street Lighting for £1,227.50

The work has been completed. As soon as Council receives the invoice for the above it will be submitted to Aon Insurance to claim the refund of £1,227.50 less the £125 excess.

RESOLVED – that the report be noted.

b) Electrical Inspection –Street Columns

The Clerk advised that he will discuss with Darell Jones on how many lights still need to be inspected to determine how many should be inspected in the 2014/15 financial year.

RESOLVED – that the report be noted.

c) Lighting Improvements – 2013/14 and 2014/15

The new columns installed in the 2013/14 lighting project are all in place but the East Green Lights are still not connected to the mains supply. Reference to 14/13 a) above.

The Clerk reminded Council that at the Annual Finance Meeting it allocated £14,000 for new / replacement columns for the 2014/15 financial year. This should enable 6 lights to be replaced, upgraded and adopted. This will mean that the Council's lighting stock will reduce to 132. At the meeting held on 17th February 2014 it was resolved that three lights be upgraded and adopted at Brookside taking the new lights to the junction with Sealand Avenue and three upgraded and adopted lights be provided at Sealand Manor.

The County Council has now submitted its quote - to install and remove a column and lantern as per FCC specification. Install and connect to cable network and adoption of column – Cost per column £2,200.

RESOLVED – that –

- a) the report be noted.
- b) the quotation be accepted and for the following six columns to be replaced and adopted – Brookside 76,77 and 78 and Sealand Manor 39, 43 and 44. Total cost - £13,200.
- c) it be noted that the Council's lighting stock will then reduce from 138 columns / 140 lights to 132 columns / 134 lights.

14/14 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Allocation for the 2014/15 financial year is £3000.

Grants will be considered for payment at the May 2014, November 2014 and February 2015 meetings of Council.

RESOLVED – that the report be noted.

14/15 PLANNING APPLICATIONS

The Clerk advised on the planning applications that had been received electronically from Flintshire County Council since the meeting of Council held on 14th April 2014.

051951 - Application for removal or variation of a conditions 3,4,5,6,9,10,11,12,13,14,17, & 19 following grant of planning permission ref:046298 - At Days Hotel Chester North, Welsh Road, Garden City, Deeside, CH5 2HX

052014 - Conversion of first floor of detached garage to 'granny' flat for use with main house and provision of dormers to rear elevation at Ferry House, Ferry Lane, Higher Ferry, Chester, CH1 6QF

RESOLVED:-that no objections be raised in respect of the above planning applications.

14/16 NOTIFICATION OF PLANNING PERMISSIONS

The Clerk advised that the Head of Planning had advised that the following planning application has been approved –

050125 – Employment-led misuse-use development, incorporating Logistics and Technology Park (B1,B2, and B8) with residential (C3), local retail centre (A1), hotel,(C1)Training and skills centre (C2,D1), new parkland, conversion of buildings, demolition of barns, and associated infrastructure comprising construction of accesses, roads, footpaths ,cycle paths, earthworks and flood mitigation, drainage works at former Corus Garden City site - Welsh Road, Garden City.

051764 – Temporary contractors compound to facilitate flood defence strengthening works at land immediately adjoining the B5441 Welsh Road, Garden City.

051769 – Siting of 1 no Steel panelled storage building to be used as external toy store at Sealand Youth Centre, Sandy Lane, Garden City.

051903 – Change of use to allow B1, B2 and B8 and ancillary A1 use of the unit at Unit 68, Deeside Industrial Estate, Welsh Road, Garden City.

Withdrawn –

051922 – Residential development to comprise of 3 no 2 bedroom dwellings and 1 no bedroom dwelling at Point House, Ferry Lane, Higher Ferry, Chester.

RESOLVED - that the report be noted.

14/17 ACCOUNTS FOR PAYMENT

RESOLVED:- that the under mentioned accounts be approved for payment.

Cheque No	Payable to	Details	Amount	VAT	Vat Code

002807	P. Richmond	Salary – May 2014	£581.63		
002808	HM Revenues and Customs Only	Income Tax – PR – May 2014	£189.60		
002809	AON UK Ltd	Annual Insurance Premium	£2,356.02		
002810	JDH Business Services Ltd	Annual Audit – 2013/14	£226.80	£37.80	771 7444 12
002811	Wrexham to Birkenhead Rail Users Association	Annual Subscription	£10.00		
002812	Councillor Norman Jones	Chairman’s Allowance – First Payment	£200.00		
002813	JOLORA	Council web site support	£158.67		
Total Spend			£3,722.27	£37.80	

14/18 **INCOME**

The Clerk advised that Council had received the following income –

Lloyds Bank		£1.28
Flintshire County Council	1 st Precept Payment	£17,666.66
HMRC	Vat Refund – 2013/14	£646.11
Total		<u>£18,314.05</u>

RESOLVED - that the income be received.

14/19 **CORRESPONDENCE**

The Clerk reported on the following correspondence –

Planning Department, Flintshire County Council – PA 051501 – Planning and Development Control Committee Meeting – 14th May 2014 at 1pm – Council Chamber, County Hall, Mold re PA 051501 - Change of use of land and buildings from B1 Use with storage in connection with that use, to use of the building for a mixed B1/B8 Use of the land for ancillary storage in connection with that use for caravan storage at the Owl Halt Industrial Sate, Manor Road, Sealand.

Note At the meeting of Council held on Monday 16th December 201 objections were raised in respect of planning applications 051501 and 051519 on the grounds that the applications would create a substantial nuisance for local residents, the development would be visually intrusive, nuisance levels would be exacerbated at nights with the provision of flood lighting, noise levels would be unacceptable, traffic hazards would be considerable with traffic to the site having access to and from an unadopted highway – Manor Road, Manor Road is a narrow highway that would make turning into the site a difficult manoeuvre. The access from the A548 Sealand Road to Manor Road is restricted and not suitable for any increase in vehicular flows. Access from the site to Garden City is via the Foxes Lane underpass which has a very restrictive head room.

Public Open Spaces Manager, Flintshire County Council- Matched Funding Scheme 2014/15 – Conformation of Council’s submission required – Matched Funding amount of £5,000 – Kingsley Road Play Area. Agreed – to proceed.

RESOLVED - that the correspondence and required actions be noted.

14/18 AREA TO THE REAR OF FARM ROAD, BROOKSIDE, KINGSLEY ROAD AND BRIDGE VIEW

The Clerk reminded Council that at the previous meeting he advised that he had received an email from Neil Moffatt, Director of Housing Services, Clwyd Alyn Housing Association thanking Council for its feedback. An inspection of the potholes as described has been referred to the maintenance department, in order that a suitable works order can be issued.

The Clerk had no further information to report.

RESOLVED – that a progress report be requested from Neil Moffatt, Director of Housing Services, Clwyd Alyn Housing Association.

14/19 REMEMBRANCE SUNDAY

At a previous meeting Jennifer Watson advised that the church will be providing a 4 year phase of exhibitions starting with 1914.

The following was agreed –

- We need a new section on the web site titled “First World War Centenary” Followed by “2014 will mark 100 years since the start of the First World War this is a significant milestone in world history and events will be held in Sealand to commentate this historical event”. This has been actioned.
- Representation at the Remembrance Parade / Service - Councillor Alex Lewis still to contact the Air Cadets – Councillor John Griffiths still to contact the Army Cadets and Jennifer Watson has contacted the Sea Cadets .

- Jennifer Watson will put together the list of the fallen in combat 1914 onwards. This is in progress.

For the service on Remembrance Sunday – to arrive by 10am. March to start from St. Bartholomew’s Court at 10.30am Service at 11am. Refreshments after the event.

The Clerk advised that he had received a copy of an email on 12th May 2014 sent to Captain Dean by Jennifer Watson thanking him for volunteering his support for the Remembrance Service on 9 November 2014 at St Bartholomew's Church, Sealand. A copy of the draft copy of the Service had also been circulated by email. Dr Leslie Cooke will be taking the Service.

Members of Sealand Community Council are currently in the process of gathering any names of the fallen who have yet to be added to the list it contains.

The Community Council would like to have full military representation and to that end, the local sea cadets and air cadet corps have been approached in addition to yourself. British Legion is supplying a standard bearer.

Refreshments will be served to all, at the back of the church, following the Service.

RESOLVED – that Jennifer Watson be invited to attend the June meeting at 6pm.

14/20 SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS

The Clerk outlined expenditure and income for the 2014/15 financial year up to cheque number 002812.

2 0 1 4 / 1 5
Financial Year

	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept / contribution towards Council's web site.	£17,666.66	£53,000.00	–£35,333.34
Bank Interest	£1.28	£20.00	–£18.72
Insurance Claims / Refunds	£0.00	£0.00	£0
VAT Refund	£646.11	£750.00	–£103.89
Milk Claims	£0.00	£600.00	–£600.00
Total	£18,314.05	£54,370.00	–£36,055.95
	Actual	Anticipated	Difference

Expenditure	Play Areas	£0.00	£9,200.00	£9,200.00
	Staffing Costs	£1,282.10	£7,637.00	£6,354.90
	General Admin Costs	£692.67	£5,760.00	£5,067.33
	S137 Grants	£0.00	£3,000.00	£3,000.00
	CCTV	£0.00	£250.00	£250.00
	Street Lighting	£2,545.58	£25,100.00	£22,554.42
	Notice Boards	£0.00	£1000.00	£1000.00
	Insurances	£2,356.02	£2,500.00	£143.98
	Milk	£268.65	£3,800.00	£3,531.35
	Total	£7,145.02	£58,247.00	£51,101.98
C u r r e n t Summary	Balance as at 31 March 2014	£40,623.37		
	Total Expenditure	£7,145.02		
	Total Income	£18,314.05		
	Balance	£ 11,169.03		
	Overall balance as 19	£51,792.40		
	VAT Costs for 2014/15 financial year	£0.00		
End of Year Prediction	Balance as at 31 March 2014	£40,623.37		
	Total Anticipated Expenditure	£58,247.00		
	Total Anticipated Income	£54,370.00		
	Anticipated Balance for the year	-£3,877.00		
	Anticipated Overall Balance as at 31 March 2015	£36,746.37		

RESOLVED - that the report be noted.

14/21

SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS
2013/14 FINANCIAL YEAR

The Clerk advised that the Internal Audit was completed by JDH Business Services Ltd and there were no issues to report – the auditor has provided a guidance note for the 2014/15 financial year.

The audit was undertaken using the following tests as specified by the Audit Commission on Section 4 of the Annual Return for Local Councils in England and Wales:

- Checking that books of account have been properly kept throughout the year.
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for.
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks.
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate.
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for.
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved and VAT is correctly accounted for.
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied.
- Checking the accuracy of the asset and investments registers.
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s).
- Year-end testing on the accuracy and completeness of the financial statements.

Conclusion - On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations reported in the action plan overleaf.

Guidance Note

Following the repeal of section 150(5) of the Local Government Act 1972 in March 2014, Councils are now not required by law to have cheques or other orders for payment signed by two elected members.

If the Council decides they would like to make any changes to how payments are made it is important that they review recent guidance issues by SLCC and ensure that any new internal controls meet these requirements. Any changes to internal controls over payments in the light of the appeal will be reviewed in future audits.

RESOLVED: - that-

- i) the report be noted.
- ii) the Council should retain its requirement that cheques require three signatures.

14/22 REPORT – ANNUAL FINANCIAL RETURN – 2013/14

The Clerk referred back to the previous meeting and Minute 13/298 that detailed the accounts for Council in the Local Council for Wales Annual Return for the year ended 31 March 2014.

The Accounts and Audit Regulations were amended in 2010. Process to follow is –

1. RFO / Clerk prepare the Annual Return sections 1 and 2 – Now Complete.
2. Pass the Return to the internal auditor along with all the Council’s appropriate records – (16th April 2014– returned on 23rd April 2014) - Now complete.
3. RFO then certifies page 1 of the Return before 30th June 2014 and presents the Return to Council –19th May 2014 meeting.
4. The Council approves the Return in draft and the Clerk and Chair signs Page 1 – 19th May 2014 meeting of Council.
5. Send a copy of the Return to UHY Hacker Young / External Auditor with bank reconciliation and variance analysis together with requested documents. 27th May 2014.
6. UHY Hacker Young will send a letter at the end of the audit with details of their issues / comments on the proposed audit opinion. The Annual Return is not certified by the External Auditor at this stage.
7. RFO / Clerk certify Section 3 and present the Annual Return and the external audit report to Council.
8. Council approved the Return and RFO/Clerk and the Chair certify Section 3
9. Original copy of the Return is sent to the External Auditor.
10. External Auditor certifies Section 3 and sends back to Council for publication before 30th September 2014.

The Clerk advised that he will be submitting the Annual Return to the Council’s external auditor – Hacker Young on 26th May 2014. The Clerk also advised that the Council is required to advise on variances greater than 10% subject to a minimum of £250 compared with the previous 2012/13 financial year – the Clerk outlined the letter he had prepared to send to the external auditor.

The Clerk advised that for the Annual Return he is required to present the accounting statements in Section 1 to Council – this was done at the previous meeting on 14th March 2014 - minute 13/298.

Section 2 – Annual governance statement

The Clerk outlined the Section 2 – Annual governance statement

We acknowledge as the members of SEALAND COMMUNITY COUNCIL our

responsibility for ensuring that there is a sound system of internal control including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the Council's accounting statements for the year ended 31st March 2014 that -

	Agreed - Yes or No
We have approved the accounting statements accounts which have been prepared in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2005(as amended) and proper practices.	YES
We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	YES
We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice, which could have a significant financial effect on the ability of the council to conduct its business or on its finances.	YES
We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2005(as amended).	YES
We have carried out an assessment of the risks facing the council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	YES
We have maintained an adequate and effective system of internal audit of the Council's accounting records and control systems throughout the year and have received a report from the Internal Auditor.	YES
We have taken appropriate action on all matters raised in previous reports from internal and external audit	YES
We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on the council and, where appropriate have included them on the statement of accounts.	YES
Trust funds – in our capacity as trustee we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and if required, independent examination or audit.	N/A

Section 2 – The Annual Governance Statement has been presented to the Council. To the best of our knowledge and belief and subject to your audit findings, the responses to each statement of assurance in Section 2 are accurate, complete and represent the Council's final responses.

RESOLVED: - that –

- i) the report be noted.
- ii) Council should note the Annual Return for the year ended 31st March 2014 as presented by the Council's Responsible Financial Officer in line with Section 1 and Section 2 as reported to Council.

- iii) the Annual Return – page 1 should be signed by the Chairman and Clerk – dated 19th May 2014.
- iv) the Clerk's proposed letter to the external auditor be endorsed.
- v) the Clerk be thanked for his excellent work.

Notice of Appointment of Date for the Exercise of Electors' Rights, Annual Return for the Year Ended 31 March 2014

The Clerk advised that the notice has been displayed since 10th April 2014 on the Council's notice boards and on the Council's web site. These will remain in place until 30th May 2014.

RESOLVED: - that the report be noted.

14/23 SEALAND COMMUNITY COUNCIL WEB SITE.

The Clerk advised that he news items from Councillors can be added to the Council's web site together with details of Local Groups and their Activities,

RESOLVED – that –

- i) the report be noted.
- ii) News Items be deleted from the web site after three months.
- iii) the County Councillor to submit a news report for the web site outlining new changes to the operation of the Garden City post office.

14/24 MATTERS RAISED BY MEMBERS OF COUNCIL

- Concern about the state of the unadopted access / footway next to the Spar – Welsh Road.
- Consideration to be given to funding the cost of providing all current pupils at Sealand Primary School with a mug to celebrate 100 years since the opening of the school. Headteacher to provide the Council with costs.
- Problems with the drains at St. Bartholomew's Church. Councillor John Griffiths was thanked for clearing away the debris.

14/25 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised

14/26 DATE OF COUNCIL'S NEXT MEETING - 16th June 2014

RESOLVED – that the next meeting be held on Monday 16th June 2014 at 6.30pm – with a meeting at 6pm with Jennifer Watson concerning 2014 Remembrance Sunday

The meeting opened at 6.30 pm and closed at 8.10 pm.

14/27 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council during the meeting.

Signed

16th June 2014

Chair –Sealand Community Council) PR