

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 17th NOVEMBER 2014 AT THE SEALAND PRIMARY SCHOOL.

PRESENT: Councillors: Norman Jones (Chairman), Councillors Mrs Gwyneth Bullock , John Dodd, John Griffiths, Mrs. Barbara Hinds, Mrs Chris Jones (County Councillor), Alex Lewis, Wayne Morris, Mrs Mary Southall, Mike Walker, Mrs. Shelley Webber and David Wisinger (Vice – Chairman).

Peter Richmond - the Clerk and Financial Officer.

Also in attendance –
Wayne Jones– Flintshire County Council
Three members of the public.

14/141 APOLOGIES FOR NON-ATTENDANCE

All members of Council were in attendance.

RESOLVED – that the report be noted,

14/142 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

14/143 MATTERS RAISED BY THE PUBLIC

No matters were raised.

14/144 CHAIR'S ACTION SINCE 20th OCTOBER 2014

The Chair advised that he had no actions to report.

RESOLVED – that the report be noted.

14/145 MINUTES OF THE MEETING OF COUNCIL HELD ON 20th OCTOBER 2014

RESOLVED - that the minutes of the Meeting of Council held on 20th October 2014 be confirmed as a true and correct record.

14/121 FLOOD AWARENESS – SEALAND

The Chairman advised that he has been informed by Huw Webb - Flood Incident Management – North Wales that the identity badges for the Sealand flood wardens will shortly be produced. The required photographs will be accessed from the Council's web site.

RESOLVED – that that the report be noted.

14/146 COUNCIL'S CHAIN / BADGE OF OFFICE

The Clerk confirmed that he had been in communication with Michael More at Fattorini both by email and telephone and Council has now been sent a written quotation.

To re-produce the chain in sterling silver gilt will cost £2458.23 net of VAT. A velvet backing will cost £198.54 net. The chain will be full 40 inch chain with 23 links – crafted from hallmarked sterling silver – finished in 23.5Ct hard gold plate. Complete with retaining chain and shoulder pins.

The above prices are exclusive of carriage and VAT. Delivery would be in the region of 6 – 8 weeks.

By using a concise engraving format it is expected that two terms of office could be recorded on each link. Access the reverse of the links will not be possible. This would mean that the Chain would not require replacement for 46 years.

RESOLVED – that –

- a) the report be noted.
- b) the quotation submitted by Fattorini as detailed above be accepted.
- c) the names of Chairman missing from the current chain should be engraved on the new Chain and for Fattorini to be asked to action this.

Note 1 – this covers the period 2012/13 onwards.

Note 2 – engraving protocol - it is usual to start (as you look at the chain been worn) on the link, just to the right hand side of the centre link. Then the next entry goes on the link just to the left of the centre link and over and back, filling the chain from the front to the back.

14/147 POLICE ISSUES

The Chairman invited CBM Dave Huxley to the meeting.

Issues raised at the meeting -

1. Problems with youths at Sandy Lane – Police to maintain visits. An active CCTV is going to be positioned on a lighting column near to the Youth Centre.

2. Need for the Council's CCTV at Sealand Manor to be repaired by Digital Surveillance Wrexham Limited and possibly relocated to Garden City.
3. Costings to be obtained from Digital Surveillance Wrexham Limited for an additional CCTV and to be referred to the Annual Finance Meeting in January 2015.
4. Coping stones pushed off walls – being actioned by the Police.
5. How many prosecutions have been made in Sealand based on information gathered from CCTVs – Police to provide.

RESOLVED – that the reports be noted.

14/148 FLINTSHIRE COUNTY COUNCIL MATTERS

a) Need to clarify re-routing of public right of way in the area of the closed steel works offices

RESOLVED – that the matter be again deferred pending receipt of the detailed planning application for this area that will include details of proposed routes for public rights of way.

b) Litter Bins – Sealand Manor Recreation Field

RESOLVED – that the provision of two new litter bins be deferred pending the completion of the landscaping work at the site of the former Community Centre.

c) Changes to Speed Limits – Seahill Road, Old Sealand Road and A548 Sealand Road

RESOLVED – that the matter be deferred pending the installation of the new speed limits.

d) Additional Waiting Restrictions – Farm Road and Foxes Lane

The Clerk referred to the previous meeting of Council when he reported on correspondence with the County Council regarding Council's requests for additional waiting restrictions. These relate to Farm Road and Foxes Lane at their junctions with Welsh Road. These sites are now on the appropriate list for consideration.

RESOLVED – that the reports be noted.

e) Change of street lighting at High Grove Estate

The Clerk reported that the Council has four lighting columns at this estate two will be part of the County Council's scheme (columns 31 and 32) and will be replaced by the County Council and adopted the remaining two are on private unadopted land at Station Cottages and will not be replaced by the County Council. The lighting works are now underway.

RESOLVED – that the report be noted.

f) Repairs - Notice Board for Ferry Lane

Wayne Jones advised that he has fitted a section of Perspex to the notice board. Wayne Jones was thanked for doing this. .

RESOLVED – that the report be noted.

g) Fly Tipping – Green Lane East

RESOLVED - that Wayne Jones to arrange for Richard Blake to provide additional No Tipping signs to be installed as well as ensuring that dumped rubbish is removed.

h) Need for overtaking lines to be installed on the Railway Bridge / Seahill Road.

The Clerk advised that he has been informed by Ian Jones - Senior Engineer (Traffic) that he has reviewed the request for Double White Lines having taken into account the email from Community Councillor Mike Walker. The fundamental point here is that we do not know what effect the soon to be introduced speed limit (20 mph lower than existing) will have and they would require the removal of the road markings which supplement the warning signs.

The suggestion to have a solid and broken line after the SLOW/ARAF creates no additional width (the modules are the same width) and the previous comments for the DWL applies.

As a Traffic Engineer Ian said he cannot comment on the suitability of the bridge to accommodate any widening in the verge, but doubt that there is any funding available to undertake either a feasibility study or the engineering works.

Regrettably on the basis of all my findings, including the collision record whilst the national speed limit applies, I cannot recommend the introduction of DWL at this time. I trust this answers all the additional issues that have been put forward.

RESOLVED – that –

- a) the report be noted.
- b) Ian Jones - Senior Engineer (Traffic) be asked to provide details of the criteria that is required to be met in order that DWLs can be provided to Seahill Road on the section of the highway that runs ups to and across the bridge over the MCR.

i) Ivy Growing up Lighting Columns – Foxes Lane

RESOLVED – that Wayne Jones from the County Council to arrange for the ivy to be removed from the lighting columns along Foxes Lane.

j) Trees Blocking Lights – Riverside Park

RESOLVED – that Wayne Jones from the County Council to arrange for the trees to be cut back that are currently blocking lights at Riverside Park.

14/149 LIGHTING MATTERS

a) Street Lighting Report

All lights 138 columns / 140 lights were working apart from Columns

- 129 at Cedar Close
- 108 at Stafford Road
- 105 at Sandy Lane
- Two at Riverside Park

RESOLVED – that the report be noted.

b) Electrical Inspection –Street Columns

The Clerk advised that he has been informed Darell Jones that all lights have now been electrically tested and a report outlining work that is required to be undertaken including costs will be issued to Council shortly. All lights are required to be electrically tested every five years.

RESOLVED – that the report be noted.

c) Lighting Improvements – 2013/14 and 2014/15

The columns Brookside 76, 77 and 78 have been completed and the old columns have been removed. The new columns at Sealand Manor replacements for 39, 43 and 44 are in place but have not been connected to the mains supply. The old columns are still working. Darrel Jones from Flintshire County Council has advised that outstanding column transfers and mains faults should all be completed by 20th November 2014.

The Clerk advised that he had asked the County Council to provide costings for the following columns that may feature in the Council's 2015/16 lighting programme –

Top of Sealand Avenue – 96 -99 – 4 columns

Sealand Manor - 40 to 42 North Green and 38 & 54 – approach into the Greens 6 columns

Darrel Jones from Flintshire County Council has advised that Columns, 96 / 97 / 98 / 99 Sealand Ave will cost £5,600 plus commuted sum of £3,780 Total £9,380.

Columns 40 / 41 / 42 / 38 / 54 (Greens) Sealand Manor –will cost £7,000 plus commuted sum of £4,725 Total £11,725

RESOLVED – that the report be noted.

14/150 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Allocation for the 2014/15 financial year is £3000 awarded to date £1,297.96

Grants will be considered for payment at the May 2014, November 2014 and February 2015 meetings of Council.

A letter requesting a grant payment had been received from the Sealand & Garden City Young Mums and Playgroup at the October meeting of Council. Council agreed that the Sealand & Garden City Young Mums and Playgroup be advised that their grant request will be considered by Council on receipt of an original copy of their most recent bank statement. The Clerk advised that he has been informed that at the present the Sealand & Garden City Young Mums and Playgroup does not have a bank account so for the time being the request has been deferred.

Letters requesting a grant payment have been received from Eye 2 Eye and St. Bartholomew's Church together with copies of their October 2014 bank statements. A letter without a bank statement has also been received from Friends of Sealand Primary School.

Councillor Mrs. B. Hinds declared an interest regarding St. Bartholomew's Church.

RESOLVED: - that in accordance with Section 137 of the Local Government Act 1971 that the Council should award the grants detailed below which are in the best interests of the area and its inhabitants.

- Eye 2 Eye - £150.00
- St. Bartholomew's Church - £150.00
- Friends of Sealand Primary School - £100.00

14/151 PLANNING APPLICATIONS

The Clerk advised on the planning applications that had been received electronically from Flintshire County Council since the meeting of Council held on 20th October 2014.

052852 - Erection of extension over existing garage at 5 Cleveland Grove, Garden City, Deeside, CH5 2SW

052900 - Change of use to part office accommodation with a mezzanine floor level and insertion of windows at Concept Oils Ltd 18 Drome Road, Deeside Industrial Park, Deeside, CH5 2NY

RESOLVED:-that all planning applications be noted and no objections raised.

14/152 NOTIFICATION OF PLANNING PERMISSIONS

The Clerk advised that the Head of Planning had advised that the following planning Applications have been approved –

052014 - Conversion of first floor of detached garage to 'granny' flat for use with main house and provision of dormers to rear elevation at Ferry House, Ferry Lane, Higher Ferry, Chester, CH1 6QF

052634 – Formation of 2 dormers to front elevation and 2 dormers to rear at 10 Welsh Road, Garden City, Deeside. CH5 2RA

Refused – 052583 – Site location and entrance marker/sign incorporating business park name and company logo at Deeside Industrial Park, Deeside. CH5 2NU

RESOLVED - that the report be noted.

14/153 ACCOUNTS FOR PAYMENT

RESOLVED:- that the under mentioned accounts be approved for payment.

Cheque No	Payable to	Details	Amount	VAT	Vat Code
002842	P. Richmond	Salary – November 2014	£558.70		
002843	HM Revenues and Customs Only	Income Tax – PR – November 2014	£190.00		
002844	Richie Hayes and Sons Dairy Ltd	School Milk – September and October 2014	£523.37		

002845	Councillor Norman Jones	2 nd instalment C h a i r m a n ' s Allowance	£200.00		
002846	Flintshire County Council	Contributions towards the 2014 Playscheme	£2,796.40		
002847	Eye 2 Eye	Grant	£150.00		
002848	St. Bartholomew's Church	Grant	£150.00		
002849	Friends of Sealand Primary School	Grant	£100.00		
Total Spend			£4668.47		

14/154 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Bank Interest	£2.11
Total		<u>£ 2.11</u>

RESOLVED - that the income be received.

14/155 CORRESPONDENCE

The Clerk reported on the following correspondence –

a) Email - Tesla Explorationn Seismic Survey on behalf of IGas - David Hounsell Permit Liaison Officer dated 29th October 2014

Our crew programmer has now inspected this section of our seismic survey line with the services information, including the water and sewage pipe info, to program the source options. Having just spoken with him the drive level will mainly be at the low 15% level because of the proximity of the aforementioned service pipes. The vibrator unit proximity to dwellings will not encroach within 5 metres and where permitted these levels will be locally monitored to ensure the ppv level doesn't exceed 5mm/s; bearing in mind the British Standard 5220-2 2009 calculates that the ppv levels would need to exceed 11mm/s to risk even cosmetic damage (hairline cracks). IGas and by extension Tesla have no wish to damage any property or asset and these levels will be strictly adhered to.

A road closure notice will be submitted today to allow works to take place Monday Tuesday (3rd 4th)next week. Barring any third party, the works on Ferry Lane should be completed within a few hours. I anticipate there being some activity laying equipment and the ensuing necessary security presence from Sunday afternoon. Once sufficient recording has taken

place past Ferry Lane then the sensors will be retrieved Tuesday Wednesday and the line completed by Thursday Friday. I have attached our safety chart derived from the BS 5220-2 2009. Where services or fragile structures exist the actual localised vibration level can be monitored and if necessary the vibration point omitted.

The email had been circulated to members of Council and Peter Siddall

RESOLVED – that the correspondence be received and actions noted.

b) Email - Sarah Atta, Communications Manager – Property - Wm Morrison Supermarkets plc, Proposed extension to Farmers Boy, Deeside (planning application ref: 052360)

Note – Council resolution 21st July 2014 – 14/69 - objections were raised. This particular location suffers from significant traffic problems created by the lack of car parking facilities for the Morrison's depot. Vehicles are parked on a number of the highways on both sides that creates hazards for passing traffic. The hazard on road parking is dangerous with traffic moving to and from their parked position without indicating which adds to the traffic congestion and difficulties.

I wanted to outline to Sealand Community Council what the application means for the future of the site and how we are addressing some existing local concerns.

Our recent application signifies our intention to invest a further £7.4m in the site and if approved, the extension will allow us to upgrade the loading bay area and create a purpose built loading dock facility. This is crucial for the productivity of the site and will alleviate the occurrences of waiting delivery vehicles which is currently experienced. The investment will also significantly improve the working environment for our colleagues which presently fall below our desired standard.

We understand that there are concerns regarding highways and, although these fall outside the current application – these were read out by the Clerk

The email had been circulated to members of Council.

RESOLVED – that the correspondence be received.

c) Email - Michael Redmond – Chairman of Burton Residents' Association - Deeside Incinerator - Planning No - 052626

The Clerk reported on the email received and the attachments consisting of letter to Flintshire CC, email to Marc Tami MP and Professor David Oldham's Report. Copies were circulated by email to members of Council on 5th November 2014.

The email had been circulated to members of Council.

RESOLVED – that the correspondence be received.

d) Letter – Head of Planning – PA 052360 – 052360 - Demolition of a disused sub-station and proposed new building extension to the existing Farmers Boy facility. The proposed extension is located primarily within the existing service yard area and works include all associated external infrastructure inclusive of yard area whilst retaining the existing site access at Units 105-106, Tenth Avenue, Deeside Industrial Park, Deeside, Flintshire, CH5 2UA

Notification of Planning and Control Committee – 12th November 2014 1pm at the Council Chamber, County Hall, Mold.

RESOLVED – that the correspondence be received.

Letter – Chief Officer, Streetscene and Transportation – Traffic Notice – Prohibition of Through Traffic

The County Council gives notice that from Monday 3rd November 2014 for one day to a maximum of 5 days no vehicles shall proceed in Ferry Lane from its junction with the A548 – Sealand Road. The reason for the closure is to facilitate slow moving surveying with associated works for Tesla Exploration.

The email had been circulated to members of Council.

RESOLVED – that the correspondence be received.

e) Letter – Revenues Manager – Town and Community Council Precepts – 2015/16

Form required to be submitted by Friday 30th January 2015 indicating Council's precept requirement for 2015/16 financial year.

RESOLVED – that the correspondence be received.

14/155 REMEMBRANCE SUNDAY – 9th NOVEMBER 2014

RESOLVED – that all involved in organising and involved with the Remembrance Sunday parade and service be thanked for their support.

14/156 SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS

The Clerk outlined expenditure and income for the 2014/15 financial year up to cheque number 002846.

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Financial Year

Income

	Actual	Anticipated	Difference
General Admin Inc. Precept / Payment from Welsh Audit office of £30	£35,363.33	£53,000.00	-£17,636.67
Bank Interest	£12.11	£20.00	-£7.89
Insurance Claims / Refunds	£1,025.00	£0.00	£1,025.00
VAT Refund	£646.11	£750.00	-£103.89
Milk Claims	£0.00	£600.00	-£600.00
Total	£37,046.55	£54,370.00	-£17,323.45

Expenditure

	Actual	Anticipated	Difference
Play Areas	£2,796.40	£9,200.00	£6,403.60
Staffing Costs	£5,128.40	£7,637.00	£2,508.60
General Admin Costs	£2,893.30	£5,760.00	£2,866.70
S137 Grants	£1,297.96	£3,000.00	£1,702.04
CCTV	£0.00	£250.00	£250.00
Street Lighting	£6,609.20	£25,100.00	£18,490.80
Notice Boards	£0.00	£1000.00	£1000.00
Insurances	£2,356.02	£2,500.00	£143.98
Milk	£1,674.59	£3,800.00	£2,125.41
Total	£22,755.87	£58,247.00	£35,491.13

**C u r r e n t
Summary**

Balance as at 31 March 2014	£40,623.37
Total Expenditure	£22,755.87
Total Income	£37,046.55
Balance	£14,290.68
Overall balance as 17 th November 2014	£54,914.05

	VAT Costs for 2014/15 financial year	£223.80
End of Year Prediction	Balance as at 31 March 2014	£40,623.37
	Total Anticipated Expenditure	£58,247.00
	Total Anticipated Income	£54,370.00
	Anticipated Balance for the year	-£3,877.00
	Anticipated Overall Balance as at 31 March 2015	£36,746.37

RESOLVED - that the report be noted.

14/159 COMMUNITY ASSET TRANSFER

The Clerk advised that he had received an email from Ian Bancroft, Chief Officer Organisational Change further to the informal and formal County Forums we just wanted to update you that the revised Community Asset Transfer scheme has now been launched by Flintshire Local Voluntary Council and that you will have received the email below from them along with the guidance notes and expression of interest form. Please do if you have any enquires contact either FLVC or ourselves as a Council (the contacts are detailed below). As a Council we are happy to come and meet with you to explain the process in more detail and any initial ideas that you might have.

The Expression of Interest (EOI) stage is only an idea stage and commits you to nothing apart from you showing an interest in specific assets. These EOI forms need to be returned to FLVC and will be considered monthly so the initial closing dates are the last day in November and the last day in December and so on, and we will feedback to you from your expression of interest at the beginning of the next month. If the EOI does progress to the next stage we will provide a background pack of supporting documents at this stage including surveys and cost information to help you progress with the second stage.

Please find attached revised guidance notes for Flintshire County Council's Community Asset Transfer process.

If you or Community groups within your local area are interested in any of assets, please

- a) Arrange a meeting with the County Council and other parties through Sian Speed – tel 01352 704511 and/or
- b) Complete an Expression of Interest Form, which is included in the attached document.

Flintshire Local Voluntary Council will be working with the county council and partners to support community organisations with their applications – details of workshops will be

forwarded as they are finalised. Events will include support for groups on governance, funding, business planning etc

Sealand Assets

Sealand Youth Centre

Four play Areas – Kingsley Road; Riverside Park; Sealand Manor and Welsh Road

Two playing fields – Welsh Road and Sealand Manor

RESOLVED – that Jane Hewson, Flintshire Local Voluntary Council be advised that the Council would like to invite someone to attend a future meeting of Council so that members can understand the process of what might be involved and possible costs. Council isn't in a position to indicate as yet a possible expression of interest. Who would be available to attend a session of 30 minutes prior to a meeting of Council - on the following dates - Monday 15th December and 9th February 2015.

14/160 ACCESS TO INFORMATION

The Clerk advised that earlier this year the Welsh Government issued a consultation document for community and town councils on their draft guidance to Access to Information under section 55(3) of the Local Government Democracy Wales Act 2013. Councils have a statutory duty to have regard to the guidance.

What the Act does is to require each community council to produce electronically information about its members and the council itself. To aid this the Council received a grant payment of £500 to be used towards the set up costs for a web site or to amend the existing web site in order to bring it up to the required standard.

The following is a list of what is required to be published

- Address, telephone number and email address for the Clerk.
- List of Councillors and their contact details.
- Minutes and agenda of meetings – agenda to be placed at least three clear days ahead of the meetings.
- Any audited statement of the Council's accounts.
- Public Notices.
- Where a group of local government electors wish to call a community meetings they will be entitled to give notice to the community council electronically or in writing. The Council will have to provide the facility for that notice to the Council to be given electronically.
- Registration of member's interests.

The Clerk advised that the Council is meeting the requirements of the Access to Information under section 55(3) of the Local Government Democracy Wales Act 2013. To improve its information available on the Council's web site an additional section to be added called –

Council's Budgets – this will have a sub section for the 2014/15 financial year with a new section added for each subsequent year. The sections will hold the details of the annual estimate calculations that determine the Council's precept requirements, details of the Annual Return, comments from both the internal and external auditors, details of the Council audit, monthly summary of income / expenditure against estimates and the quarterly bank reconciliations figures.

RESOLVED – that the report be noted.

14/161 MATTERS RAISED BY MEMBERS OF COUNCIL

- Flooding defence work has now started between the blue bridge and the railway bridge. Large numbers of cyclists at weekends are now using Welsh Road the detour route.
- Concern raised over the confusion with the event organised by Clwyd Alyn Housing Association on 11th November 2014 – Remembrance Day. Due to bad weather the event was moved from the Kingsley Road Play Area to Sealand Primary School and local residents were not advised of the change.

14/162 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised..

14/163 DATE OF COUNCIL'S NEXT MEETING – 15th DECEMBER 2014

RESOLVED – that the meetings of Council for the period to July 2015 be held on the following Mondays –

15th December 2014; 19th January 2015 – Annual Finance Meeting
9th February 2015; 16th March 2015; 20th April 2015; 18th May 2015 – Annual General Meeting; 15th June 2015 and 20th July

14/164 DECLARATION OF INTEREST

Councillor Mrs. B. Hinds declared an interest regarding St. Bartholomew's Church Ref Minute 14/150

Signed

15th December 2014