

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 18th JULY 2016

PRESENT: Councillors: Mike Walker (Chairman), Mrs. Gwyneth Bullock, John Dodd, John Griffiths, Mrs. Barbara Hinds, Mrs Chris Jones (County Councillor), Joan Keith, Alex Lewis (Vice Chairman) and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.
Also in attendance – four members of the public.

16/65 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillors Norman Jones. Mrs Mary Southall and Mrs. Shelley Webber

RESOLVED – that apologies be received and accepted

16/66 ELECTION – COUNCILLOR VACANCY

The Clerk advised that it was agreed at the previous meeting that a public notice be issued advising that if members of the public wish to be considered for co-option for the vacant seat or want more information regarding the role of a Community Councillor to contact the Proper Officer, Clerk to the Council Community by Wednesday 13th July 2016.

The Clerk advised that Joan Keith of Deeside Crescent has submitted a letter for consideration – the letter was received on 5th July 2016.

RESOLVED – that –

- i) members of the public be asked to temporarily leave the meeting
- ii) the report be noted.
- iii) Mrs. Joan Keith be duly elected as Community Councillor and for Joan to sign the required Declaration of Acceptance of Office.
- iv) the Clerk should counter sign the Declaration of Acceptance of Office
- v) Joan be given a copy of the Members Code of Conduct
- vi) the Clerk should arrange the required changes to the banker's mandate.
- vii) the Clerk should arrange for Joan to complete the required "Registration of Members' Interests"
- viii) members of the public be invited back to the meeting.

16/67 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

16/68 **MATTERS RAISED BY THE PUBLIC**

Traffic issues along Green Lane East – it was reported that Council still awaits replies from North Wales Police and Flintshire County Council.

16/69 **CHAIR'S REPORT AND ACTIONS SINCE 20th June 2016**

The Chairman advised that he had attended –

- opening of the Garden City dementia café on 27th June
- Flintshire County Council civic service on 10th July
- County Forum on 30th June.

The Chairman outlined a proposed plan for part use of the Chairman's Fund. The Chairman will submit a formal proposal at the September 2016 meeting for Council to consider.

The Clerk advised that the Chairman's Fund comes under the power of well-being (Local Government Act 2000, Section 1-5. This power is restricted by the S137 limit (£7.42 per elector in any given financial year).

The Clerk explained the need for Council to get another printer as a back up to the one purchased on 18 October 2010. The current printer a Xerox 6140 DN Printer Colour Duplex Laser is having intermittent faults so Council needs a backup printer.

Sealand requires printing of about 500 page sides a month with back to back printing.

Various options have been discussed with Heswall Computers and concluded on purchasing a HP LaserJet M552 Laser Printer Colour which is capable of 35 colour or black and white prints per minute, includes wireless technology to future proof. Cost £470 inc VAT plus 2 hour to deliver and install.

The cost 5000 page toners are priced as follows

Black – 2 being required, one per Yellow, Cyan and Magenta.

Total cost £1264.70 plus VAT of £252.94 – Total - £1517.64

Council cannot manage without a reliable and dependable printer and the Clerk said he wasn't prepared to purchase one himself as the only printing he undertakes is that for council. The Clerk advised that in 2016 he had purchased a new computer and a backup laptop that he uses for council business as well as for personal use - cost £1650 - plus an external back up drive £85.

The above options had been discussed with the Chairman and the Chairman had agreed that the Clerk could order the outlined printer and toners.

RESOLVED – that –

- i) the report be noted.

- ii) the Chairman's action in authorising the purchasing of a new printer and toner cartridges be endorsed. Total cost being £1,517.64

16/70 **MINUTES OF THE MEETING OF THE MEEING OF COUNCIL
HELD 20th JUNE 2016**

RESOLVED - that the minutes of the Meeting of Council held on 20th June 2016 be confirmed as a true and correct record.

16/71 **POLICE ISSUES**

The Clerk advised that due to work commitments / holidays the police are not attending the meeting.

1. Patrols have been continuing in the area.
2. Community Speed Watch – at previous meetings the Councillors who volunteered will shortly be contacted by Martin Price. Nothing so far.
3. Concern still being expressed about the fact some vehicles using the corner café are parking on Foxes Lane and preventing the bus from getting thorough to Sealand Manor. Police will investigate further.

Note – further information is reported in County Council Matters.

4. Speed Checks / Sealand Road. Previously reported that these are still being undertaken. cameras along Sealand Road.
5. North Flintshire Consultation Group - It was previously agreed that Council's representative on this group should be Councillor Shelley Webber.
6. Silver Car / Red Wheels being driven too fast along Farm Road – previously reported that the police have the information they require in order to visit the owner.
7. It was reported that cars are turning into Old Sealand Road at the traffic lights then doing a u-turn – 5 to 6pm.
8. Small motorbike – two youths- Sealand Manor Area and alone the riverbank.

RESOLVED – that the reports be noted.

16/72 **FLINTSHIRE COUNTY COUNCIL MATTERS**

a) Litter Bins and Benches – Sealand Manor Recreation Field

It was reported that the litter bins and benches will shortly be installed.

RESOLVED – that report be noted.

b) Additional Waiting Restrictions –Farm Road and Riverside Park

The County Councillor advised that she is continuing to request waiting restrictions for Riverside Park and Farm Road.

RESOLVED – that the report be noted.

c) Welsh Road Recreation Field – Dogs

Wayne Jones has advised that he has asked Leisure Services for more signs that ask dog owners to keep their dogs on leads and to clean up after them.

RESOLVED – that the report be noted.

d) Pot Holes – Foxes Lane

Wayne Jones has advised that the Potholes have been filled in

RESOLVED – that the report be noted.

e) Bridleway - Green Lane East

At the June 2016 meeting it was resolved that the County Council be asked to advise on –

- i) the appropriateness of the traffic signage along Green Lane East (bridleway section) to display that cars are not to use the lane.
- ii) the legal position on the access of vehicles on a bridleway and is there a way that it could be access only for residents. When this is clarified signs can be erected.
- iii) whether a kissing gate could be installed at the end of lane.
- iv) on the rights of people that live along the bridleway section of Green Lane East and their rights to be able drive their cars in and out of the lane.

A reply is still awaited.

RESOLVED – that the report be noted

f) Need to Reopen Public Right Way – Old Steel Works Offices

It was reported that work has now started to develop the Airfield site.

RESOLVED – that the report be noted.

g) Sealand Road – Access to fields – Planning Enforcement.

RESOLVED – that the Planning Enforcement Officer be again asked to check on the status of the field accesses along Sealand Road in order to clarify any planning enforcement issues.

h) Blocked Gullies - Near to Sandy Lane Cul-de- sac and Welsh Road / Spar Shop.

Wayne Jones has advised that the gullies have been emptied out in both locations. Councillors were of the view that the work hasn't been completed.

RESOLVED – that the report be noted.

i) Water Leaking from Walls – Foxes Lane Underpass

Wayne Jones has advised that NMWTRA that he has been trying to get an update to find out what's happening with the water leaking out of the wing walls and crossing the footway on the underpass. An update has not been provided to date.

RESOLVED – that the report be noted.

j) Planning Enforcement Issues at the Owl – Manor Road

RESOLVED – that a further email be sent to the Planning Enforcement Officer concerning the issues raised about this site -

- i) alleged persons sleeping in caravans.
- ii) large lorries turning into The Owl / cars obstructing their turning movement

k) Parking problems – Foxes Lane

The County Councillor advised that there have been further issues with parking on this road lately. She has requested the urgent provision of a stopping up order and yellow lines however, this location is 14th on the so will have to wait until funds are available.

It was suggested by County Councillor Attridge that the Community Council could fund a scheme. It would cost £2000.

RESOLVED – that –

- i) the report be noted.
- ii) Council agrees that the work is urgently required to be undertaken and will cover the cost of the provision of a stopping up order and yellow lines.

Note a) – following the meeting the Clerk advised the County Councillor, Chair and Vice Chairman that he will check to ensure that the Council does have the discretionary powers to fund this proposal. The Clerk contacted One Voice Wales legal officer on 21 July 2016.

Note b) - Advised on 4th August 2016 by Martin Fine, Solicitor - National Association of Local Councils that he does not think that Council can fully fund the scheme. However, I think that it can make contributions to such a scheme. I set out my reasons below.

274A of the Highways Act 1980 (“the 1980 Act”) states:

“A ... community council may contribute towards any expenses incurred or to be incurred by a highway authority in constructing, removing or maintaining—

(a) traffic calming works, or

(b) other works (including signs or lighting) required in connection with traffic calming works,

if, in the opinion of the council, the expenditure is or will be of benefit to their area.”

So, the council will be able to contribute under section 274A of the 1980 Act provided that yellow lines are traffic calming works.

Are yellow lines” traffic calming works”?

Section 329 of the Highways Act 1980 (“the 1980 Act”) states that:

““traffic calming works”, in relation to a highway, means works affecting the movement of vehicular or other traffic for the purpose of—

(a) promoting safety, or

(b) preserving or improving the environment through which the highway runs;”

It is considered that yellow lines satisfy both limbs of the section 329 definition.

Accordingly, the council can contribute to any expenses incurred or to be incurred in constructing, removing or maintaining the yellow line scheme, in accordance with section 274A of the Highways Act 1980. However, the reference to “contribute” in section 247A does not permit the council to pay for all of the yellow line scheme.

Power of wellbeing – it is considered that the council’s power of wellbeing will not assist. The well-being power cannot be used to circumvent prohibitions, restrictions or limitation set out in legislation, such as the one on “contribution” contained in section 274A.

So in conclusion Sealand CC can contribute towards the cost of the yellow line scheme but not to pay for all of it

l) Urgent changes need to be made to traffic lights on Sealand Road / Seahill Road

It was reported that the County Council are talking to their traffic lights contractor to improve the traffic lights at this location.

RESOLVED – that the report be noted.

m) Overpass – Over hanging trees

Wayne Jones has advised that the trees on the footpath/ overpass have been cut back and they have been placed on the winter list for trees to be reduced.

The trees are maintained by the NMWTRA and they will carry out the works.

RESOLVED – that the report be noted.

n) Tall Grass – Drome Corner

Wayne Jones has advised that the grass at Drome Corner will be cut in the next 3 weeks this grass is cut by NMWTRA.

The work is to be carried out after the A55 Cyclic maintenance is complete.

RESOLVED – that the report be noted.

o) Highway Lighting Column – Advertisement- Sealand Road / Deeside Lane

RESOLVED – that this should be actioned by the County Councillor.

16/73 LIGHTING MATTERS

a) Street Lighting Report

Of the 120 columns / 120 lights are working.

Lights off – column 26 – Manor Road, column 78 corner Brookside/Brookside and column 85 Bridge View / Sealand Avenue.

County Council lights that replaced council lights 158 and 159 not working.

The Clerk reminded Councillors again that should they see a light that needs attention to phone / text or email the Clerk straightaway or to contact Wayne Jones rather than leave to the next meeting of Council. This will ensure that lights can get fixed as soon as possible.

RESOLVED – that the report be noted.

b) Lighting Improvements – 2016/17

The Clerk reminded Council that it has accepted the quotation from Flintshire County Council agreed to replace and have adopted the following lights - Sealand Avenue Columns 91, 92 and 95 - Manor Road – 28, 29, 30, 35, 36 and 37.

Work has now started.

RESOLVED – that the report be noted.

c) Change of Street Lighting at High Grove Estate – Columns 31 and 32

The Clerk confirmed that Column 31 has been removed.
The need for Column 32 should be reviewed later in the year.

RESOLVED – that –

- i) the report be noted.
- ii) Column 32 should be retained.

16/74 **SECTION 137 – LOCAL GOVERNMENT ACT 1971**
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £7.42 per head produces an upper limit of £14,572.00

Allocation for the 2016/17 financial year for grants is £3,500. £1,450.00 has been paid out so far this year.

Chairman's Fund £800 and for school milk provision £3,100

Giving a total of - £7,400

RESOLVED – that the report be noted.

16/75 **GRANT REQUESTS**

a) Dementia Café

The Clerk reminded Council that at the May 2016 meeting he reported on a letter received from the Joanna Rowan advising that a Dementia Café is being set up at the St. Andrews Hub – opening on 27th June 1 to 3pm

A grant request has been submitted. Council agreed it will make a contribution of £150 and that Council requires a bank statement. This has been requested but not received.

RESOLVED – that the report be noted.

16/76 **PLANNING APPLICATIONS**

The Clerk advised that the following planning applications had been received electronically from Flintshire County Council since the meeting of Council held on 20th June 2016.

There were none to report.

RESOLVED: - that the report be noted.

16/77 **NOTIFICATION OF PLANNING PERMISSIONS**

The Clerk advised that the Head of Planning had advised that the following planning applications have been considered –

055178- Erection of extension to create Golf Club Fitting room and new entrance at Holly Hock House, Deeside Lane, Sealand, Chester, Flintshire, CH1 6BP. Decision Type: Approved. Decision Date: 15 June 2016. Determination Level: Delegated-Officer.

055421 - Erection of new storage building to replace existing structure at T I Automotive, Tenth Avenue, Deeside Industrial Park, Deeside, CH5 2UA. Decision Type: Approved. Decision Date: 29 June 2016. Determination Level: Delegated-Officer.

RESOLVED – that the report be noted.

16/78 ACCOUNTS FOR PAYMENT

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council – for the period 10th June to 9th July 2016 is £5.00- the amount will be deleted on or after 9th August 2016.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
002984	JOLORA	Web Site Maintenance April to July 2016	£184.67			Local Govt Act 1972 (S142)
002985	P. Richmond	Salary – July 2016	£651.36			Local Govt Act 1972 (S112)
002986	HM Revenues and Customs Only	Income Tax – PR – July 2016	£250.00			Local Govt Act 1972 (S112)
002987	P. Richmond	Salary – August 2016	£530.55			Local Govt Act 1972 (S112)
002988	HM Revenues and Customs Only	Income Tax – PR – August 2016	£242.40			Local Govt Act 1972 (S112)
002989	Cheque deleted					
002990	Heswall Computers Ltd	New printer and toners	£1517.64	£252.94	539439706	Local Govt Act 1972 (S111)
Total Spend			£3,376.62	£252.94		

16/79 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank – Interest	£1.55
Flintshire County Council – Milk subsidy – Autumn Term 2015	£210.56
Total	£212.11

RESOLVED - that the report be noted.

16/80 **PLAY AREAS - SEALAND**

The Clerk advised that at the County Forum held on 30th June 2016 it was reported that the County Council will maintain four play areas in each community / town council area. Sealand has 4 play areas so will not need to look at the asset transfer process. The Clerk also advised that at the County Forum he raised the suggestion that rather than pursuing CAT the County Council should consider having an SLA in place with community / town council's area which would enable community / town councils to help fund county council services. This was agreed at the meeting and will be investigated. The Clerk was asked if he could assist the county council – the Clerk agreed.

The County Councillor outlined improvement works being undertaken at the Welsh Road Recreation Field and the Kingsley Road Recreation Field. The work at the Kingsley Road Recreation Field is being funded by the Section 106 agreement for the residential development at Sealand Avenue. New seats are also being added at the Welsh Road Recreation Field

RESOLVED – that –

- i) the report be noted.
- ii) Council should offer to fund new equipment at Sealand Manor - £5000- in the 2016/17 financial year.
- iii) Council should consider allocating £10,000 in 2017/18 to fund improvements at the Riverside Park play Area.
- iv) regarding ii) and iii) the Clerk should liaise with Richard Roberts at the County Council.

16/81 **LAND DRAINAGE ISSUES**

The Clerk reminded Council that Neil Parry had met with Council prior to the meeting.

The following is an update provided after the meeting by Neil.

- 1) Watercourse to the South of the Texaco Garage - it is confirmed that the landowner has removed a large tree stump from within this watercourse approximately 150 Metres downstream from the Garage. Further ditching works will be not required to ensure that flows in the watercourse are not impeded.
- 2) Watercourse opposite the Texaco Garage - there is a connection from this watercourse that runs beneath Sealand Road and connects into the Watercourse adjacent to the Texaco Garage. Works will be undertaken to attempt to locate this connection and also to jet clean it if found.
- 3) Texaco Garage - the sign foundation for the Garage has damaged the Highway Drain which causes flooding to both the forecourt and also Sealand Road. Wayne Jones is proposing to reinstate the Highway drain and also seek to locate the drain referred to in 2) above at the same time.
- 4) Watercourse to the rear of Deeside Crescent - confirmation received from Stuart Banks that he intends to reinstate the open watercourse that he infilled and replaced

with a 150 mm diameter pipe. Mr Banks intends to reinstate the watercourse on a straight line between Deeside Crescent and Waterloo Drain when his crop has been harvested. Neil will discuss matters with Mr Banks before the watercourse is reinstated to agree levels, ditch profiles etc.

- 5) Drainage Ditch adjacent to Seahill Road - Wayne Jones advises that this ditch has no outlet and basically just caters for flows off the Highway. It is cleaned out periodically and also cuts are made in the bank to enable Highway flows to be discharged into the ditch. If Council becomes aware that the Highway is flooding, please inform either Neil or Wayne Jones.
- 6) Rhondda Whittaker - Neil has arranged to meet with Rhondda and will update Council.
- 7) Sealand Road Roundabout – Councillor John Dodd - Neil has obtained a plan from the Highways Agency indicating that there is a 675 mm diameter culvert draining the watercourse at the bottom of the embankment on the North Eastern side of the roundabout / Sealand Road. No pipe is indicated on the plan on the South Western side of the roundabout /Sealand Road. Vegetation growth and a lack of meaningful rainfall currently restricts proper investigation to some extent. Neil will persevere with resolving the above matters and update Council accordingly.
- 8) Self-Contained Sewage Treatment Plants - Neil has contacted Natural Resources Wales who informed him that it has been permissible to connect the above plants to a watercourse since 1991. However, consent / approval is required from N.R.W. who will stipulate limits regarding the quality of the discharge effluent. Please note that the above does not apply to Septic Tanks.

RESOLVED – that the report be noted.

16/82 SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS -
2016/17 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for the 2016/17 financial year up to cheque number 002989 -

2016/17
Financial Year

Income

	Actual	Anticipated- January 2016	Difference
General Admin Inc. Precept.	£19,000.00	£57,000.00	-£38,000.00
Bank Interest	£5.31	£20.00	-£14.69
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£890.47	£1,100.00	-£209.53
Milk Claims	£210.56	£750.00	-£539.44
Total	20,106.34	£58,870.00	-£38,763.66

Expenditure

	Actual	Anticipated	Difference
Play Areas	£0.00	£11,000.00	£11,000.00
Staffing Costs	£3,864.87	£9,049.00	£5,184.13
General Admin Costs	£2,678.36	£4,005.00	£1,326.64
S137 Grants	£1,450.00	£3,500.00	£2,050.00
Bank Charges	£0.00	£0.00	-£0.00
Street Lighting	£541.90	£25,850.00	£25,308.10
Street Furniture Repairs	£0.00	£500.00	£500.00
Insurances	£1,099.65	£2,500.00	£1,400.35
Milk	£1,178.08	£3,100.00	£1,921.92
Chairman's Fund	£0.00	£800.00	£800.00
Total	£10,817.86	£60,304.00	£49,486.14

Current
Summary

Balance as at 31 March 2016	£42,277.72
Total Expenditure	£10,817.86
Total Income	£20,106.34
Balance	£9,288.48
Overall balance as at 18th July 2016	£51,566.20
VAT Costs for 2016/17 financial year	£318.67

End of Year
Prediction

Balance as at 31 March 2016	£42,777.72
Total Anticipated Expenditure	£60,304.00
Total Anticipated Income	£58,870.00
Anticipated Balance for the year	-£1,434.00
Anticipated Overall Balance as at 31st March 2017	£40,843.72

RESOLVED - that the report be noted.

16/83 REPORT – ANNUAL FINANCIAL RETURN – 2015/16

The Clerk reminded Council of the process to be followed this year -

1. RFO / Clerk prepare the Annual Return sections 1 and 2 – Completed.
2. Pass the Return to the internal auditor along with all the Council's appropriate records – (11th April 2016 returned on 14th April 2016) Completed.
3. Council considers the Annual Return at a full Council meeting before 30th June 2015. Section 3 is signed by the person presiding at the meeting. Undertaken on 18th April 2016.
4. A copy of the unaudited Annual Return needs to be added to the Council's web site – undertaken on 7th May 2016.
5. RFO/Clerk then sends the Annual Return and requested documents to the External Auditor by 11th July 2016. This was posted on 1st July 2016.

Note – External auditor requested by email on 15th July 2016 –

a) a copy of the minutes that approved the 2015/16 Annual Return – this was provided straight away.

b) a full explanation re Box 3 which has decreased by £1,683, 50%, compared with 2014/15 an explanation for which was provided, however there was insufficient information for us to draw a conclusion. Auditor requested a breakdown of other receipts which agrees to box 3 for the year ended 31st March 2015 and 31st March 2016. This way we can easily see the full movement. – this was provided straight away.

6. External auditor completes the audit if there are no amendments the auditor will certify Section 3 send it back to Council for publication. If amendments are required, the auditor will send the Return back to the Council for amendment and re-approval. The amended Return must then be sent back to the auditor for certification
7. The Council must publish the certified Annual Return by 30th September. If the Council is unable to publish the Annual Return by 30th September 2016 then it must publish statements together with a declaration and explanation that at the date of publication the auditor has given no opinion.

Notice of Appointment of Date for the Exercise of Electors' Rights, Annual Return for the Year Ended 31 March 2016

The Clerk reminded Council that the public notice and details of the public inspection arrangements. Inspection ran from 13th June and ends on 8th July 2016.

RESOLVED: - that the report be noted.

16/84 SUMMARY ACCOUNTS 2015/16 FINANCIAL YEAR – AS AT 30th JUNE 2016

The Clerk advised that in line with the new Financial Regulations he submits details of the

Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30th June 2016 is –

Account - no – 0388217 - £ 11,488.96

Account - no – 7326098 - £ 43,841.02

Total - £55,329.98

Copies of the two bank account accounts were circulated at the meeting.

Less unpaid cheques of £684.80

002980 £150.00

002981 £25.00

002982 £64.80

002983 £445.00

Total bank Accounts - £ 55,329.98 less unpaid cheques of £684.80 leaves a balance of £54,645.18

The Clerk also detailed the Council's summary of accounts that detailed a closing balance of £54,645.18

The copy of the bank statements were signed by the Vice-Chairman. Who confirmed the accuracy of the Clerk's bank reconciliation figures.

RESOLVED: - that the report be noted.

16/85 COUNCIL ASSET REGISTER - SUMMARY

The Clerk advised that he is seeking agreement that the value of the lighting stock should be revised down from £195,000 to £150,000 – based on the reduced number of lights 120 and the new replacement cost of £1250 – excluding adoption. The Clerk is awaiting confirmation of the £1250 from the County Council.

RESOLVED: - that the report be noted.

16/86 CORRESPONDENCE

The Clerk advised –

a) Sue Oliver, Director of RainbowBiz Limited

We are delighted to say that we have just booked the licence and printing for our screening at St Andrews Community Hub. Obviously, I'll send over a digital copy of the poster once it is ready. However, meanwhile the details are:

Friday 26 August, doors open 7pm, with an interval break and expected finish time of 9.30pm. Screening Zootopia – a recent Disney family friendly animated movie rated PG. Tickets £4, children under 2 years free, carers free.

We are very excited about this screening as we have booked the licence under “special release”, this means that although the movie has been shown in mainstream cinemas, it is not currently available for purchase on DVD to the general public.

After much discussion with Peter at The Hub we have decided to go for a PG rated movie of this kind, which has worked really well in the Connah’s Quay area previously. We do hope the community in Garden City / Sealand and beyond will come out and support this screening.

RESOLVED – that the report be noted.

16/87 CHANGES TO THE ONE VOICE WALES MODEL FINANCIAL REGULATIONS

The Clerk referred to the report that had been circulated with the agenda.

One Voice Wales has advised that the Regulations (MFRs) has now provided their finalised model regulations. The Clerk explained that he had had added circulated by email the proposed version to be applied for Council and highlighted the various sums of money as appropriate.

The Clerk outlined 2.2 - On a regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman [or a cheque signatory] shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council.

Copies were also circulated.

The Clerk also highlighted a version of the previous copy with tracked changes.

RESOLVED – that –

- i) the report be noted.
- ii) the draft Financial Regulations be approved and to be reviewed at the December 2016 meeting.
- iii) the activity outlined in 2.2 should be undertaken by the Vice-Chairman.
- iv) a copy be added to the Council’s web site.

16/88 **COMMUNITY TRANSPORT**

Prior to the meeting the Council had a presentation from Kate Wilby concerning the Community Transport initiative.

The County Council are currently in the process of confirming the number of Community Councils who wish to become involved in the proposed pilot schemes for community transport services, which we intend to introduce over the coming months. To date, 20 Town and Community Councils have expressed an interest.

As this Community Council has expressed an interest in becoming involved Katie has asked Council to nominate a minimum of two representatives to attend a working group later in August/September 2016 with other Town/Community Councils. They are proposing 4 pilot schemes in all and there may be some overlap with the areas in which they operate. The areas are Holywell, Mold, Buckley and Deeside. If you wish to send representatives to more than one working group then that's perfectly fine.

The working group will then form the basis of partnerships, which will eventually run the community transport schemes in each proposed pilot area. The next steps will be to set up the Terms of Reference for the Partnerships, identify who else needs to be on the Partnership (e.g. other community groups, taxi and existing community transport operators) and work through a toolkit to form an action plan to understand the demand and capacity within each area.

Other actions include identifying other stakeholders that might need or want to be involved in the project; and organise and publicise drop in events within your community for the wider public, suppliers and potential service users to find out about the project and how they can become involved. As outlined they will nominate a senior transport officer to provide support for the partnerships and they will help to organise and publicise the drop-in events within the communities.

RESOLVED - that the –

- i) report be noted.
- ii) Clerk should recirculate details of the project and two request representatives from Council to attend a working group later in August/September 2016 with other Town/Community Councils

16/89 **ADOPTION OF THE NEW CODE OF CODE OF CONDUCT -=
ADVERT**

The Clerk advised that the County Council has confirmed that the required advert has been placed in both issues of the Daily Post and Leader on 30th June 2016.

RESOLVED – that the report be noted.

16/90 **REMEMBRANCE SUNDAY SERVICE – 2016**

RESOLVED – that –

- i) the service be held at St. Bartholomew’s Church.
- ii) Councillor John Griffiths will order the 4 wreaths required for Council and 2 for Queensferry Community Council.

16/91 MATTERS RAISED BY MEMBERS OF COUNCIL

- Perimeter fence still needs to be repaired - Sealand Manor (Wayne Jones has contacted the Shooting School).
- Councillor Mike Walker to repair the notice board at Ferry Lane.
- Warning signs re invasive plants – Note from Wayne - signs that have been placed around Sealand and Garden City area it is warning people about the invasive plants that have been found and are being treated. The plants will have been either stem injected or sprayed to kill them off - it is to warn people not to mess around with them or to disturb them as this is how they spread.
- Pochins Hedge at Farm Road – County Councillor Chris Jones has requested that this be cut.
- Dementia Café at The Hub – 25th July 2016.
- McMillan Coffee Morning at The Hub – 30th September
- St Bartholomew’s Church – Scaletrix weekend – 4th and 5th September 2016
- St Bartholomew’s birthday event – at the church – 28th August at 4pm

16/92 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised.

16/93 DATE OF COUNCIL’S NEXT MEETING – 19th SEPTEMBER 2016 – start at 6.30pm.

RESOLVED – that the meetings of Council for 2016 be held on the following Mondays –19th September, 17th October, 21st November, 12th December, 16th January (Annual Finance Meeting), 13th February, 20th March, 24th April, 15th May, 19th June and 17th July.

16/94 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL’S CODE OF CONDUCT - DECLARATION OF INTEREST

Member	Item	Minute Reference
No items were raised.		

The meeting opened at 6.30pm and closed at 8.40pm

..... Signed 19th September
2016