

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF THE ANNUAL GENERAL MEETING OF COUNCIL HELD ON 20th MAY 2019 AT SEALAND PRIMARY SCHOOL.

PRESENT: Councillors Barbara Hinds (Chair), Bob James, Chris Jones (County Councillor), Norman Jones (Vice Chair), Mikael Khan, Mike Walker, Shelley Webber, Rhondda Whittaker, Sarah Wilson and David Wisinger.

Peter Richmond: Clerk and Financial Officer.

19/1 APOLOGIES FOR NON-ATTENDANCE

Apologies were received and accepted from Councillors Jean Fairbrother, Alex Lewis and Mary Southall.

19/2 CODE OF CONDUCT DECLARATION OF INTEREST

No Declarations were submitted at the beginning of the meeting.

RESOLVED – that the report be noted.

19/3 CHAIR'S REPORT AND ACTIONS SINCE 8th APRIL 2019

The Chair advised that she had no actions to report.

RESOLVED – that the report be noted.

19/4 ELECTION OF CHAIR FOR THE COUNCIL YEAR 2019/20

The retiring Chair thanked members of Council and the Clerk for their support during his year in office.

Members of Council expressed their thanks and appreciation for the work undertaken by the retiring Chair during the past year.

There was one nomination proposed and seconded – Councillor Barbara Hinds.

RESOLVED: - that Councillor Barbara Hinds be elected Chair for 2019/20

The newly elected Chair thanked the retiring Chair for her work as Chair and said that she will continue to support her Period Poverty and Food Bank initiatives.

19/5 ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2019/20

There was one nomination proposed and seconded – Councillor Norman Jones.

RESOLVED: - that Councillor Norman Jones be elected Vice Chair for 2019/20

19/6 BANK MANDATE – ACCOUNT SIGNATORIES - LLOYDS BANK

The Clerk advised that Lloyds Bank have provided the required governance documents to remove Joan Keith as a signature to the council's accounts and for Councillor Bob James to be added.

The required forms have been completed and will be returned to Lloyds Bank on 21st May 2019.

RESOLVED – that the report be noted.

19/7 MATTERS RAISED BY THE PUBLIC

No matters were raised.

19/8 CHAIR'S FUND

The Clerk reminded Council that the agreed spend for the Chair's Fund for the 2019/20 financial year is £800.00

Payments being made under expenditure powers - Ancillary Power Local Government Act 1972 (S11)

RESOLVED – that the report be noted.

19/9 MINUTES OF THE MEETING OF THE COUNCIL HELD ON 8th APRIL 2019

RESOLVED - that the minutes of the meeting of Council held on 8th April 2019 be confirmed as a true and correct record.

19/20 POLICE ISSUES

The Chair advised that PCSP Rob Bainbridge is not available to attend the meeting.

1. Riverbank cycle path - Shotton to Chester – Drugs Problem.
Police has previously advised that the police are continuing to carrying out patrols.
Seat to be removed from the riverbank - refer to minute – 19/28

2. Ferry Lane – Drugs Problem
Police has previously advised that they will investigate the reports of drug activity taking place late mornings.

3. Community Speed Watch - should councillors wish to take part in the community speed watch to contact Councillor Mike Walker. Councillor Mike Walker said he will again ask his police contact whether Speed Watch Signs can be installed at locations to be specified by the said the Councillor.

Action - Notice to be added to council's web site – Asking for volunteers to help with the Community Speed Watch.

4. Request for police to undertake speed checks along Welsh Road.
5. Cars are still doing U-turns – traffic lights Sealand Road/ Seahill Road. A site meeting was recently held and the County Council are looking at whether the light's sequences can be changed in order to improve the situation and whether some of the traffic lights can be repositioned. Police have previously said they will continue to visit the location.

Action – Wayne Jones to be asked whether the central reservation coming from the traffic lights towards Old Sealand Road could be extended. And could the slip way coming from Garden City be closed off?

6. Green Lane East – there is still concern about through traffic and speeding traffic especially at weekends. It was previously advised that the police are making visits. It was suggested that local residents should take photographs of the offending vehicles and then contact the police on 101. Police have previously suggested that photographs of cars driving along Green Lane East be sent to the Police for investigation.

Action – Police to be asked to advise on the process for photographs of possible offending vehicles to be imported to their web site.

7. Very important that unsocial behaviour is reported to the Police via 101 – or via the Police's on-line reporting facility. It was reported that the problem is on the increase in the evenings by the Spar Shop and the Sandy Lane Youth Club. Concern about the area at the rear of the Ferry Hotel. Incidents of tyres being cut and windows being broken across Garden City.
8. CCTV and laptop – the Clerk reminded Council that he has asked PCSO Chris Phillips 3686 for the police's proposal to return the laptop to council to be reconsidered as the council entered into the CCTV/laptop arrangement in 2008 at the request of North Wales Police through CBM Dave Huxley with North Wales Police taking ownership of the said laptop. The Council does not want to take ownership of the laptop.

Wayne Jones has previously advised that he will arrange for a CCTV sign to be attached to the street light column on Foxes Lane

The Clerk reminded Council that PCSO Chris Phillips had reported that the Sealand CCTV isn't connecting to the laptop and needs to be have the technical fault repaired. The Clerk has passed the contact details of the CCTV Company to PCSO Chris Phillips so that he can arrange to meet them on site. This information has now been passed to PCSO 2872 Rob Bainbridge. The Clerk has requested an update from PCSO 2872 Rob Bainbridge.

RESOLVED – that the report be noted.

19/11 FLINTSHIRE COUNTY COUNCIL ISSUES.

a) Underpass - Surface Water - Foxes Lane

The County Councillor advised that she met on site with Wayne Jones to inspect the drainage situation. A full report is still awaited from Mark Middleton. In the meantime, Wayne Jones will be asked to arrange for the walls / footway to be jet cleaned.

RESOLVED – that the report be noted.

b) Ferry Lane Footbridge – Noise Nuisance

The County Councillor advised that she understands that costings are being produced for remedial work to be undertaken to reduce the noise nuisance.

The County Councillor will again ask Mark Middleton to provide a progress report.

RESOLVED – that the report be noted.

c) Car Sales – Sealand Road / St. Bartholomew's Court

Council has been advised that the planning application will not be considered until the complaints regarding the lights have been actioned. The lights still need to be reviewed and repositioned and are now on till midnight.

The County Councillor will contact Planning Enforcement again for a progress report.

RESOLVED – that the –

- i) report be noted.
- ii) Clerk should email Mandy Lewis at the County Council requesting a progress report.

d) Land opposite St. Bartholomew's Church – The Spinney

RESOLVED –the matter be deferred.

e) Deeside Lane – Various Issues

The County Councillor advised on various issues at Deeside Lane. The issues are being investigated by the County Council's Enforcement Team and she also referenced the site meeting held on 26th April 2019 attended by Mark Tami MP to discuss all related issues.

A further report will be provided at the next meeting of council.

RESOLVED – that the report be noted.

f) Car Park – Welsh Road (Griffiths Pharmacy) Stopping Up Order)

The Chair reported on recent progress about this matter including a site meeting. It is understood that the car park is now on the required list for consideration.

RESOLVED –the report be noted.

g) Speed Limit – Ferry Lane – 30 mph

The Clerk advised that he has been informed by the County Council that the results of the speed survey have been returned and the average speed 24/7 is 34.9mph. As Ferry Lane joins with Cheshire a meeting has been scheduled for 21st March 2019 to discuss. The County Council will shortly provide an update.

At the April 2019 meeting it was resolved that the County Council be asked to provide a separate footpath and separate cycleway along Ferry Lane. A reply is awaited.

RESOLVED – that the report be noted.

h) Dandy's Top Soil – Sealand Road

The Chair referred to the new building and signage that has been installed without planning permission. This has been referred to Planning Enforcement

RESOLVED - that -

i) report be noted.

ii) Clerk should email Mandy Lewis at the County Council requesting a progress report.

i) Morriston Farm – Green Lane East

RESOLVED – that Neil Cockerton be again asked if he could advise on whether the farm's tenancy agreements makes reference to the use of Green Lane East and the direction of the traffic flow to and from the farm.

k) Foxes Lane Corner – Access point into the Farm

At the previous meeting it was reported that on the farm corner, there are two very wide farm gates. Facing the left-hand side of the left gate, at the bottom, there is a blue pipe sticking up out of the concrete base. Also, where the gates are there is a large amount of hard core. Further into the field hardcore has recently been deposited and a concrete base has been installed that includes up right pipes.

The County Councillor advised that this is being investigated by Planning Enforcement

- i) report be noted.
- ii) Clerk should email Mandy Lewis at the County Council requesting a progress report.

l) Concerns about Risk of Traffic Accident – junction of Green Lane East and Old Sealand Road

The Clerk advised that he has been informed by Wayne Jones that following our site meeting near Saughall Church in relation to visibility issues. The County Council have a traffic regulation order matrix for which this request will now be assessed and scored in accordance with. This scoring matrix allows the Authority to prioritise all traffic regulation order requests received by the Authority, ensuring the highest scoring requests are progressed in line with available budgets. The top 5 works will be done each year so we will see where it sits on the list after the scoring is completed.

RESOLVED – that the report be noted

m) All Sealand Ditches

The County Councillor advised that Neil Parry Flintshire County Council will shortly be inspecting the condition of all Sealand drainage ditches and will be accompanied by Councillor Mike Walker.

RESOLVED – that the report be noted.

n) Pot Holes – Foxes Lane and Claremont Avenue

The County Councillor advised that repair works are programmed to be undertaken at Foxes Lane and Claremont Avenue.

RESOLVED – that the report be noted.

o) Seahill Road Bridge Repairs

it was reported that all works have been completed to an excellent standard.

RESOLVED – that the report be noted.

19/12 COUNCIL'S STREET LIGHTING

The Clerk advised that prior to the meeting members of council met with Jamie Bennett – Flintshire County Council's Street Lighting Manager. Jamie had outlined how the County Council will manage its contracted services with the council. Nigel Davey is the Lighting Supervisor and there are currently 3 electricians increasing shortly to 4. The County Council use the Mayrise Systems to manage its street lighting. This will enable Sealand Community Council to be provided with up to date information about its lighting facilities together with new location maps.

The Clerk advised that the council's current 2017/2020 contract will shortly need to be revisited and renewed. Jamie advised that he will work with the Clerk to produce a new draft 3-year contract for council's consideration in September / October 2019.

Reference was made to the difference in charges for new lighting when comparing with other councils. Jamie advised that this is being investigated.

Jamie also outlined the current arrangements with Scottish Power for new and transferred connection arrangements. This arrangement is under review.

The Clerk advised that –

- a) all of the Council's lights are working
- b) the old column 61 on Foxes Lane is still working and needs to be removed as soon as the supply has been transferred to the adjacent new column. Jamie advised that the work is planned.

The Clerk reminded council that for the 2019/20 financial year the council agreed at its October 2018 meeting to upgrade the following 9 lights - 86 and 90 on Sealand Avenue, 167 on the footway alongside the former police station, and then Sandy Lane 100 to 104 (from Sealand Avenue to junction with Maplewood Avenue) and 109 (Sandy Lane cul-de-sac). The expenditure of £18,000 was approved by Council at its Annual Finance Meeting held on 10th December 2018. Jamie advised that as soon as new columns are available the work will be undertaken.

The Clerk advised that a copy of the April 2019 lighting inventory was circulated by email to members of council on 18th April 2019. And a copy has been added to the Council's web site.

RESOLVED – that the report be noted.

19/13 **SECTION 137 – LOCAL GOVERNMENT ACT 1972**
PAYMENT OF GRANTS

The Clerk advised that appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role.

The amount per elector is £8.12 and this applies to the 2019/20 financial year. The recently issued electoral role from Flintshire County Council indicates a total of 2121 (Sealand East 861 and Sealand West 1260). The amount per elector is £8.12 producing a total of £17,222.52

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is again restricted again by the S137 limit (£8.12 in 2019/20).

For the 2019/20 financial year the grant allocation is £2,200. And the school milk estimated expenditure for 2019/20 is £3,500. The total being £5,700.00.

Spent so far is £150 relating to grants and £220.40 for school milk

The Clerk advised that the following grant requests had been considered at the April 2019 meeting and current bank statements had been requested

- i) 50+ in Flintshire Advisory Group - received
- ii) Stoneleigh Close Residents Association – still awaited

The Clerk advised that the following grant requests had recently been received by Council

- i) Sealand Primary School
- ii) Sealand and Queensferry Dementia Friendly Communities – bank statement has been requested

RESOLVED that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £1,000.00 to Sealand Primary School and £150 to 50+ Flintshire Advisory Group which are in the best interests of the area and its inhabitants.

Note - Councillors Chris Jones and David Wisinger declared an interest regarding the grant requests received from Sealand Primary School and Sealand and Queensferry Dementia Friendly Communities.

Councillor Chris Jones also declared an interest regarding 50+ in Flintshire Advisory Group

19/14 **PLANNING APPLICATIONS**

The Clerk advised on the planning applications received from Flintshire County Council.

59666 Proposal: New Office Building at Welsh Road, Garden City. CH5 2LR

059724 Proposal: Proposed siting of existing caravan at 64 Sealand Road, Sealand, Deeside. CH5 2RJ

59823 Proposal: Refurbishment of existing industrial unit to include; the formation of 5 no. new parking bays, main entrance canopy, cycle store, hard standing at Newtech Square, Unit 3a, First Avenue, Sealand. CH5 2NT

RESOLVED – that no objections be raised regarding the outlined planning applications.

19/15 ACCOUNTS FOR PAYMENT

The Clerk advised that from 1st April 2019 he will claim mileage in line with “Determination 43”: Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances: £0.45 per mile up to 10,000 miles in the year rather than £0.47p. The Clerk advised that £2.38 has been deducted from his May 2019 payment.

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council – £5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003244	JDH Business Services Ltd	Annual Internal audit Fee	£273.36	£45.56	771744412	Local Govt Act 1972 (S111)
003245	Richie Hayes and Sons Dairy Ltd	School Milk – March 2019	£220.40			Local Govt Act 1971 (S137)
003246	Zurich Municipal	Annual Insurance Premium	£811.20			Local Govt Act 1972 (S111)
003247	Jolora Ltd	Web Site Maintenance Monthly Retainer April 2019	£192.00	£32.00	294456859	Local Govt Act 1972 (S142)
003248	P. Richmond	Salary etc. – May 2019	£701.12			Local Govt Act 1972 (S112)

003249	HMRC	PR – Income Tax May 2019	£270.80			Local Govt Act 1972 (S112)
003250	50+ in Flintshire Advisory Group	Grant	£150.00			Local Govt Act 1971 (S137)
003251	Sealand Primary School	Grant	£1,000.00			Local Govt Act 1971 (S137)
Total Spend			£3,618.88	£77.56		

19/16 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest	£1.31
Flintshire County Council	Precept – 1 st payment	£19,000.00
HMRC	Refund of VAT – 2018/19 financial year	£639.67
Total		£19,640.98

RESOLVED – that the income be noted.

19/17 CORRESPONDENCE

The Clerk advised that some general correspondence had been emailed to members of council which did not need reporting at the meeting.

A letter of thanks for the council's grant payment has been received from Citizens Advice.

RESOLVED - that the correspondence be noted

19/18 THE AIRFIELDS DEVELOPMENT

The Chair advised that development works are proceeding.

RESOLVED – that the matter be deferred.

19/19 MATCHED FUNDING SCHEME IMPROVEMENTS TO CHILDREN'S PLAY AREA - 2018/19 SEALAND MANOR

It was reported that the work is still to start.

RESOLVED – that the report be noted.

19/20 **FRIENDS OF SEALAND - COMMUNITY STRATEGY- PUBLIC CONSULTATION**

The Vice Chair reported that she is still waiting on the outcome of the lottery application.

It was agreed that the group set up to produce a Sealand Community Information Newsletter should meet at St. Bartholomew's Church at 6.30pm on Monday 13th May 2019

The cost to produce a community newsletter can be met under Local Government Act 1972 Section 142.

RESOLVED – that the report be noted.

19/21 **REMEMBRANCE SUNDAY – 2019**

The Clerk advised that he has spoken with Colin Sargent at the Royal British Legion to arrange to purchase a supply of poppies to be attached to street light columns. Further information is still awaited.

RESOLVED – that the report be noted.

19/22 **TOWN AND COMMUNITY COUNCIL'S PLAYSHEME PROGRAMME 2019**

The Clerk has previously reported that he has been in further discussion with Janet Roberts – Play Development Officer at Flintshire County Council who has confirmed that the County Council will sort out a suitable and practical arrangements for the food element at both of your council sites

RESOLVED – that the report be noted.

19/23 **INTERNAL AUDIT REPORT 2018/19 FINANCIAL YEAR**

The Clerk advised that the Internal Audit was completed by JDH Business Services Ltd following testing of the internal controls specified on the Annual Return for local councils in Wales. On the basis of the internal audit work carried out, in their view the council's system of internal controls is in place, adequate for the purpose intended and effective.

No issues were arising, a robust set of books and records has been maintained throughout the financial year and all internal control objectives have been met.

Copies of the internal audit report has been emailed to members of council and as is required a copy has been added to the financial section on the council's web site. A further copy will be given to the External Auditor.

RESOLVED: - that the report be noted.

The Clerk detailed the accounts for Council in the Local Council for Wales Annual Return for the year ended 31 March 2019

Statement of Accounts

31-Mar-18	31-Mar-19	
£	£	
£36,987	£39,991	Total balances and reserves at the beginning of the year as recorded in the council's financial records.
£57,000	£57,000	Total amount of income received in the year from local taxation (precept).
£1,900	£804	Total income or receipts recorded in the cashbook minus the amounts included in line 2. Includes support, discretionary and revenue grants.
£9,882	£10,120	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses e.g. termination costs
£0.00	£0.00	Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).
£46,014	£49,176	Total expenditure or payments as recorded in the cashbook minus staff costs and loan/interest expenditure/payments.
£39,991	£38,499	Total balances and reserves at the end of the year.
£0.00	£0.00	Income and Expenditure Accounts only. The value of debts owed to the council at the year end.
£39,991	£38,499	All accounts. The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March – this must agree with the reconciled cash book as per the bank reconciliation.
£0.00	£0.00	Income and Expenditure Accounts only. The value of monies owed by the council (except borrowing) at the year end
£39,991	£38,499	Total balances

£150,777	£140,711	The original asset and investment register value of all fixed assets and any other long-term assets held at 31 March.
£0.00	£0.00	The outstanding capital balance as at 31 March of all loans from third parties.
N/A	N/A	Trust Fund Disclosure

Section 2 – Annual governance statement

The Clerk outlined the Section 2 – Annual governance statement

We acknowledge as the members of SEALAND COMMUNITY COUNCIL our responsibility for ensuring that there is a sound system of internal control including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the Council's accounting statements for the year ended 31st March 2019 that -

	Agreed - Yes or No
We have put in place arrangements for – <ul style="list-style-type: none"> • effective financial management during the year and • the preparation and approval of the accounting statements. 	YES
We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	YES
We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice, which could have a significant financial effect on the ability of the Council to conduct its business or on its finances.	YES
We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	Yes
We have carries out an assessment of the risks facing the Council and taken appropriate steps to manage those risks, including the introduction of internal controls and / or external insurance cover where required.	YES
We have carried out an assessment of the risks facing the Council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	YES
We have maintained an adequate and effective system of internal audit of the Council's accounting records and control systems throughout the year and have received a report from the Internal Auditor.	YES

We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on the Council and, where appropriate have included them on accounting statements.	YES
We have taken appropriate action on all matters raised in previous reports from internal and external audit.	YES
Trust funds – in our capacity as trustee we have discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and if required, independent examination or audit.	N/A
We have adopted standing orders and financial regulations as appropriate.	YES
We have ensured that the Council’s standing orders and financial regulations have been followed for all relevant transactions.	YES
All committees and sub-committees of the council have been properly established and provided with appropriate terms of reference setting out the delegated responsibilities to make decisions or recommendations.	N/A

The Clerk outlined the letter and all required documents that Council will send with the Annual Return to the external auditor. A copy has previously been emailed to all members of council.

The external auditor has requested that the completed Annual Return and all supporting information needs to have been received by the external auditor by 11th June 2019. This will include photographs showing the audit notice as displayed on the council’s notice boards.

RESOLVED: - that –

- i) the report be noted.
- ii) it be noted that an interim copy of the Annual Return should be added to the Council’s web site before 16th June 2019 with a final version being added on completion of the audit.
- iii) the Chair and Clerk be authorised to sign the Annual Return
- iv) the Clerk be thanked for his excellent work in maintaining the Council’s governance and finances.

19/25 NOTICE OF AUDIT- 2018/19 FINANCIAL YEAR

The Clerk referenced the Notice of Appointment of Date for the Exercise of Electors’ Rights, Annual Return for the Year Ended 31 March 2019.

The Clerk advised that each year the Council’s annual return is audited and any person

interested has the opportunity to inspect and make copies of the annual return and all books, deeds, contracts, bills, vouchers and receipts relating to them.

The Clerk has previously outlined the public notice and details of the public inspection arrangements. Inspection runs from 1st July 2019 to 26th July 2019.

The notices are now on display on the Sealand notice boards and on the Council's web site.

RESOLVED: - that the report be noted.

19/26 SUMMARY OF ACCOUNTS – 2019/20 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for 2019/20 financial year up to cheque number 003249.

RESOLVED – that the report be noted.

2019/20 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£19,000.00	£57,000.00	-£38,000.00
Bank Interest	£1.31	£22.00	-£20.69
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£639.67	£308.00	£331.67
Milk Claims	£0.00	£500.00	-£500.00
Total	£19,640.98	£57,830.00	-£38,189.02
Expenditure	Actual	Anticipated	Difference
Bank Charges	£5.00	£60.00	£55.00
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£1,686.54	£10,120.00	£8,433.46
General Admin Costs	£493.51	£4,200.00	£3,706.49
Council Web Site	£384.00	£2,304.00	£1,920.00
Insurances	£811.20	£1,000.00	£88.80
Defibrillator – LGA Act 2000(S2)	£0.00	£75.00	£75.00
Play Schemes and New Equipment	£0.00	£10,500.00	£10,500.00
Highways	£0.00	£0.00	£0.00
Street Lighting	£1,009.90	£24,900.00	£23,890.10
CCTV Maintenance	£0.00	£250.00	£250.00
Grants – Section 137	£150.00	£2,200.00	£2,050.00
School Milk – Section 137	£220.40	£3,500.00	£3,279.60
Total	£4,759.85	£59,809.00	£55,049.15

Current Summary	Balance as at 31 March 2019 including £25,000 contingency fund.	£38,499.21
	Total expenditure	£4,759.85
	Total income	£19,640.98
	Balance in year spend	£14,881.13
	Overall balance as at 20th May 2019	£53,380.34
	VAT Costs for 2019/20 financial year	£109.56
End of Year Prediction	Balance as at 31 st March 2019	£38,499.21
	Total anticipated expenditure	£59,809.00
	Total anticipated income	£57,830.00
	Anticipated balance for the year	-£1,979.00
	Anticipated Overall Balance as at 31st March 2020	£36,520.21

19/27 **PAYMENT TO MEMBERS OF COMMUNITY COUNCILS**

The Clerk referenced back to Minute 18/335 at the April 2019 meeting of Council regarding -

The Clerk reported that Determination 40 which relates to Councils in Group A and B making a payment available to each of their members of £150 per year for the costs incurred in respect of telephone usage, information technology, consumable etc. The payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing. A letter for this purpose was circulated to members of council.

The Clerk advised that he has now received signed letters from all Councillors advising that they do not wish to receive the payment of £150.00 in respect of the 2019/20 financial year.

RESOLVED: - that the report be noted.

19/28 **PROVISION OF A BENCHES AT STONELEIGH CLOSE – GARDEN CITY AND
REMOVAL OF SEAT FROM THE RIVERBANK – BETWEEN THE TWO BRIDGES**

The County Councillor advised that due to the problems being experienced on the cycleway between the two bridges she had requested that the former Jack Harty be removed by the County Council and put into storage by Wayne Jones. She has also arranged for two wooden benches to be made without charge by the Mike Taylor the County Countryside Ranger and the installation will be arranged by Wayne Jones.

The install work will be – Removal of the riverbank bench and put into storage. Install the two new benches and concrete. Total £400.00

The expenditure being covered by – Power of Wellbeing under the Local Government (Wales) Measure 2011 – and listed under S137 expenditure

RESOLVED – that the –

- i) report be noted.
- ii) Council approves the outlined work and expenditure and for Wayne Jones to be asked to remove the riverbank seat and its legs and to make the area safe for walkers and cyclists.

Note – following the meeting it was ascertained that the benches proposed to be installed at Stoneleigh Close are without back support – the bench on the riverbank is a seat with back support.

19/29 **COUNTESS OF CHESTER HOSPITAL**

The Clerk reminded Council that at the meeting of Council held on 8th April 2019 it resolved that Vaughan Gething Minister for Health and Social Services and Jack Sargeant at the Welsh

Assembly be advised that the council is very concerned about the decision made by the Countess of Chester Hospital and urges that the cross-border practice that patients should be free to choose where they are treated and Council is extremely disappointed that Sealand patients could be adversely affected by this decision.

The Clerk advised that Vaughan Gething replied by email on 23rd April 2019 – and a copy was emailed on the same day to members of Council. Jack Sargeant AM had also replied – letter dated 28th April 2019.

Vaughan Gething confirmed that the decision was not taken by the Welsh Government, it is a unilateral decision taken by the Countess of Chester Hospital. I have been very clear that the action taken is unacceptable and not in line with the statement of values and principles agreed between the NHS in Wales and NHS in England that we will act in the best interest of patients at all times. Flintshire residents have a long history and relationship with the hospital and Welsh funding has contributed significantly to its viability over the years. I am dismayed by the decision taken by CoCH as it comes during a period of constructive engagement between the Welsh Government and the UK Government, and officers from

NHS Wales and NHS England to seek a collective fair agreement for cross border payments so that patients can experience seamless care across the border.

My focus and priority are to urgently resolve this issue in the best interest of Welsh residents.

In light of the decision I immediately asked officials to engage with the Department for Health and Social Care, who we have requested take action to de-escalate the position, and I will be following this up directly with the UK Government Minister for Health.

My officials have also been actively engaging with Betsi Cadwaladr University Health Board (BCUHB) to ensure discussion and communication is taking place with partners and information and support is being provided to patients impacted. BCUHB are putting in place interim systems and processes to ensure that patients receive the care they need.

RESOLVED – that –

- i) the report be noted.
- ii) a copy of Jack Sargeant AM's letter dated 28th April 2019 be added to the council's notice boards.

Note - Councillor Dr. Mikael Khan left the meeting at 7.50pm

19/30 COUNCIL'S PHYSICAL ASSET REGISTER – OCTOBER 2018

The Clerk advised that a copy of the updated Asset Physical Register will shortly be added to the Council's web and a copy will also be emailed to members of Council. Also, a copy of

the summary of the Council's assets April 2016 to June 2019 will also be added to the Council's web and a copy will also be emailed to members of Council

1.

Assets	Value – Purchase Price	Insurance Cover
Chairs of Office	£6,059.90	£7,575.88
Notice Boards	£2,451.52	£6,072.28
Office Equipment	£855.00	£1,024.98
Public Seats	£2,085.00	£7,463.33
Street Lighting-	£111,250 – proxy value see note below.	£111,250
Digital Recorder Cameras	£4,326.00	£5,758.67
Defibrillator and Cage	£1,184.00	£1,219.52
Total	£128,211.42	£140,364.66

Note - External Auditor - Local Council Audit Team have previously advised that where a cost value is unknown a proxy value must be given to the value of the asset. This proxy value can be the insurance value, however, once this proxy value is set, the value must not change. There should not be movements for revaluations, changes in insurance value, depreciation, impairment etc.

RESOLVED – that the updated asset register be noted.

19/31 FIRST AID AND DEFIBRILLATOR TRAINING

The Clerk reported that Tomos Williams – Welsh Ambulance Service can provide a 2-hour evening training session on Monday 1st July 2019 starting at 6pm at St. Bartholomew's Church.

Notices outlining the training have been added to the council's notice boards and the council's web site.

RESOLVED – that the report be noted.

19/32 VISITS TO TOWN AND COMMUNITY COUNCILS

The Clerk advised on a letter that had previously been emailed to members of council as received from Gareth Owens, Chief Officer Governance dated 30th April 2019 that had been emailed to members of council on 30th April 2019.

This is my fourth update regarding the visits by the Independent Members of the Standards Committee to Town/Community Council meetings to observe practice and gain an understanding of how local council business is conducted.

The findings from further visits undertaken were reported to the Committee on the 29th April and I am writing with feedback to all Town/Community Councils to give assurance on good practice and procedures.

The findings from three further visits, undertaken in January and February 2019 were received by the Committee. As with previous reported visits, the four Independent Members agreed that these had been positive experiences and praised the level of commitment and contributions by those in attendance.

In addition to the procedural points, the Committee requested that the following be fed back to Town and Community Councils.

One meeting seemed to take a very long time and finished very late. When meetings take this long people may find it more difficult to concentrate and it can mean that people are less able to stay to hear items that may be of importance to them. Tempers can also fray if meetings are overly long leading to intemperate behaviour.

Clearly the length of a meeting will be dictated in large measure by the business to be discussed, number of participants (if there is a large public presence for example) and the significance of issues. In all cases though strong chairing can help to ensure that the business is transacted smoothly and effectively – for example it is important to prevent people from speaking multiple times or repeating points made previously, to move the debate on after the issues have been thoroughly aired etc.

The members have now visited 26 councils and the remaining 10 visits will be scheduled over the coming months. Once all have been completed the Committee aims to pull together an overview of its work into a single document.

As before, the Committee hopes that this feedback is useful and wishes to acknowledge the dedication and good work undertaken by Town/Community Councillors in their voluntary roles.

The Clerk advised that when the council had its visit it was informed that specific feedback regarding the Sealand meeting would be provided. The Clerk advised that it has been confirmed that this will not be the case.

RESOLVED – that the report be noted.

19/33 MATTERS RAISED BY MEMBERS OF COUNCIL

- Samaritans signs to be provided at the Saltney Ferry footbridge – requires planning permission.
- Concern about Effluent Tankers – Hazardous Waste – Deeside Lane and Green Lane East (Bridge Farm).
- Deeside Industrial Park – large amount of dumped paper – County Councillor is actioning with Planning Enforcement.
- Council Notice Board at Ferry Lane – need to consider whether to repair / remove/replace.
- Residents Association’s Notice Board at Sealand Manor – needs to have new Perspex cover.

19/34 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised.

19/35 DATE OF COUNCIL’S NEXT MEETING – 17th JUNE 2019

RESOLVED – that the meetings of Council for 2019 be held on the following dates 17th June, 15th July, 9th September, 21st October, 18th November and 9th December (Annual Finance Meeting)

19/36 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference
David Wisinger	Grant requests from Councillors Chris Jones and David Wisinger declared an interest regarding the grant requests received from Sealand Primary School and Sealand and Queensferry Dementia Friendly Communities.	19/13
Chris Jones	Grant requests from Councillors Chris Jones and David Wisinger declared an interest regarding the grant requests received from 50+ in Flintshire Advisory Group, Sealand Primary School and Sealand and Queensferry Dementia Friendly Communities.	19/13

The meeting opened at 6.30pm and closed at 8.45 pm

..... Signed 17th June 2019 Chair of the Council.