

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 15th JULY 2019 AT SEALAND PRIMARY SCHOOL.

PRESENT: Councillors Barbara Hinds (Chair), Jean Fairbrother, Chris Jones (County Councillor), Norman Jones (Vice Chair), Mikael Khan, Alex Lewis, Bob James, Mary Southall, Mike Walker, Rhondda Whittaker and David Wisinger.

One member of the public
Peter Richmond: Clerk and Financial Officer.

19/68 APOLOGIES FOR NON-ATTENDANCE

Apologies were received and accepted from Councillors Shelley Webber, and Sarah Wilson

19/69 CODE OF CONDUCT DECLARATION OF INTEREST

No declarations were submitted at the beginning of the meeting.

19/70 CHAIR'S REPORT AND ACTIONS SINCE 17th JUNE 2019

The Chair advised that she continued to work on the Sealand Newsletter and attended the following –

County Forum on 25th June 2019
Sealand Newsletter meeting on 1st July 2019
Defibrillator training on 1st July 2019
Flintshire County Council Civic Service on 7th July 2019

RESOLVED – that the report be noted.

19/71 MATTERS RAISED BY THE PUBLIC

No matters were raised.

19/72 MINUTES OF THE MEETING OF THE COUNCIL HELD ON 17th JUNE 2019

RESOLVED - that the minutes of the meeting of the meeting of Council held on 17th June 2019 be confirmed as a true and correct record.

19/73 CHAIR'S FUND

The Clerk reminded Council that the agreed spend for the Chair's Fund for the 2019/20 financial year is £800.00.

Payments being made under expenditure powers - Ancillary Power Local Government Act 1972 (S11).

No payments have so far been made in the current financial year.

RESOLVED – that the report be noted.

19/74 BANK MANDATE – ACCOUNT SIGNATORIES - LLOYDS BANK

The Clerk advised that Lloyds Bank have advised that they have made the requested changes to the council's signatures.

RESOLVED – that the report be noted.

19/75 POLICE ISSUES

It was noted that PCSP Rob Bainbridge had not advised whether he was going to attend the meeting.

1. Riverbank cycle path - Shotton to Chester – Drugs Problem.
Police has previously advised that the police are continuing to carrying out patrols.
2. Ferry Lane – Drugs Problem
Police has previously advised that they will investigate the reports of drug activity taking place late mornings.
3. Community Speed Watch - Councillor Mike Walker advised that -
 - a) he hasn't undertaken any further speed watch checks since 24th May 2019.
 - b) he is still waiting to hear from John Morris regarding the availability of speed watch road signs. Action the Clerk will email John Morris.
 - c) the county council will need to agree on the location of the signs and arrange for their installation.
 - d) notices seeking volunteers to join the Speed Watch Group were added a few weeks ago to the Council's notice boards and web site to date no one has contacted the Clerk. Councillor Bob James advised that he will assist with the community speed watch.
4. Cars are still doing U-turns – traffic lights Sealand Road/ Seahill Road.
Police have previously said they will continue to visit the location.

Wayne Jones has been asked whether the central reservation coming from the traffic lights towards Old Sealand Road could be extended. And could the slipway from the A548 to Seahill Road be closed off? Action – the Clerk will request a reply from Wayne Jones.

5. Green Lane East – there is still concern about through traffic and speeding traffic especially at weekends. It was previously advised that the police are making visits. It was suggested that local residents should take photographs of the offending vehicles and then contact the police on 101. Police have previously suggested that photographs of cars driving along Green Lane East be sent to the Police for investigation.

Police have been asked to advise on the process for photographs of possible offending vehicles to be imported to their web site.

6. Very important that unsocial behaviour is reported to the Police via 101 – or via the Police’s on-line reporting facility. It was reported that the problem is on the increase in the evenings by the Spar Shop and the Sandy Lane Youth Club. Concern about the area at the rear of the Ferry Hotel. Incidents of tyres being cut and windows being broken across Garden City.
7. CCTV and laptop – the Clerk reminded Council that he has asked PCSO Chris Phillips 3686 for the police’s proposal to return the laptop to council to be reconsidered as the council entered into the CCTV/laptop arrangement in 2008 at the request of North Wales Police through CBM Dave Huxley with North Wales Police taking ownership of the said laptop. The Council does not want to take ownership of the police’s laptop.

Wayne Jones has previously advised that he will arrange for a CCTV sign to be attached to the street light column on Foxes Lane. These are still awaited.
Action – the Clerk to ask Wayne Jones for a progress report and to advise council is the council’s camera attached to column 66. And for Gerwyn Davies to report on the location and ownership of all CCTVs in Sealand including the pseudo CCTVs.

The Clerk reminded Council that PCSO Chris Phillips had reported that the Sealand CCTV isn’t connecting to the laptop and needs to be have the technical fault repaired. The Clerk has passed the contact details of the CCTV Company to PCSO Chris Phillips so that he can arrange to meet them on site. This information has now been passed to PCSO 2872 Rob Bainbridge. The Clerk has requested an update from PCSO 2872 Rob Bainbridge.

8. The County Councillor referred to the meeting that she has arranged at St. Andrews Hub - 6pm Tuesday 18th June 2019. Action – for the Clerk to request a report of the meeting.

RESOLVED – that –

- a) the reports be noted.
- b) the actions be noted.

- c) Assistant Chief Constable Sacha Hatchett be invited to attend the next meeting of council to discuss the issues that involve the police and covered in points 1 to 8 above.

19/76 FLINTSHIRE COUNTY COUNCIL ISSUES.

a) Water Leaking from the sides of the underpass - Foxes Lane

RESOLVED – that that Wayne Jones be asked to provide a progress report and to arrange for a site meeting to include the County Councillor, Chair and Councillor Mary Southall.

b) Ferry Lane Footbridge – Noise Nuisance

The County Councillor advised that she understands that costings are being produced for remedial work to be undertaken to reduce the noise nuisance.

RESOLVED – that the Mark Middleton be asked to provide a progress report and also reminded that the Ferry Lane Residents Association are prepared to fund the cost for an independent appraisal of the bridge. The email to copy in Stephen Jones.

c) Car Sales – Sealand Road / Land St. Bartholomew’s Court

The Clerk referenced the report provided at the June 2019 meeting as provided by Karl Slater.

RESOLVED – that Karl Slater be asked to provide an update report regarding this site.

d) Land opposite St. Bartholomew’s Church – The Spinney

RESOLVED –the matter be deferred.

e) Deeside Lane – Various Issues

RESOLVED –the matter be deferred.

f) Car Park – Welsh Road (Griffiths Pharmacy) Stopping Up Order)

RESOLVED –the matter be deferred.

g) Speed Limit – Ferry Lane – 30 mph

The Clerk referenced the report at the June 2019 meeting when he advised that he has been informed by the County Council that due to the progression of current workloads associated with the Authorities Speed Limit Review for which will be advertised later this year, unfortunately we are not in a position to update you as yet. Whilst I appreciate this delay may come as a disappointment to you, I trust you will appreciate the scale of resource

associated with the ongoing review of all speed limits within the County and I would like to thank you in advance for your patience and understanding regarding this matter.

The County Councillor advised that it is planned to resurface Ferry Lane.

RESOLVED – that Claire Parry be asked to provide a progress report.

h) Dandy’s Top Soil – Sealand Road

The Clerk referenced the report provided at the June 2019 meeting as provided by Karl Slater.

RESOLVED – that Karl Slater be asked to provide an update report regarding this site would be the responsibility of the Highways Section to seek its removal”.

i) Morriston Farm – Green Lane East - Direction of Traffic

RESOLVED –the matter be deferred

j) Risk of Traffic Accident – junction of Green Lane East and Old Sealand Road

The Clerk referenced back to the May 2019 when he advised that he had been informed by Wayne Jones that following our site meeting near St. Bartholomew’s Church in relation to visibility issues. The County Council have a traffic regulation order matrix for which this request will now be assessed and scored in accordance with. This scoring matrix allows the Authority to prioritise all traffic regulation order requests received by the Authority, ensuring the highest scoring requests are progressed in line with available budgets. The top 5 works will be done each year so we will see where it sits on the list after the scoring is completed.

RESOLVED – that the –

- a) report be noted.
- b) Wayne Jones be asked to provide a progress report with regard to the outcome of the scoring matrix.

j) Foxes Lane Corner – Access point into the Farm

The Clerk referenced the report provided at the June 2019 meeting as provided by Karl Slater.

RESOLVED – that Karl Slater be asked to provide an update report regarding this site.

k) All Sealand Ditches

The County Councillor advised that Neil Parry Flintshire County Council will shortly be inspecting the condition of all Sealand drainage ditches and will be accompanied by Councillor Mike Walker.

RESOLVED – that the report be noted.

l) Pot Holes – Foxes Lane and Claremont Avenue

The County Councillor advised that repair works are programmed to be undertaken at Foxes Lane and Claremont Avenue.

RESOLVED – that the report be noted.

m) Deeside Industrial Park – large amount of dumped plastic at AD Recycling

The Clerk advised that StreetScene has recently visited the site.

There is approximately a bin bag full of plastic rubbish at the bottom of the cycleway bank by the perimeter fence to ADR.

Patricia Carlin - Business Development Officer has spoken with Richard Cooper, site manager of ADR, he has assured her that it will be picked up immediately. As for the large bales piled up within their property this is something ADR and the Environmental Agency are in discussion about and we will have to wait for the outcome of their discussions to see what happens.

RESOLVED – that the report be noted.

n) Ferry Close – Entrance to Sealand Manor Playing Field - Hedge

RESOLVED – that Wayne Jones be asked to arrange for the hedge to be cut back.

19/77 COUNCIL'S STREET LIGHTING

The Clerk advised that the street lighting contract with Flintshire County Council (FCC) will expire at the end of the 2019/20 financial year and the street lighting expenditure in the subsequent years will be in excess of the threshold of £3,000 required for 3 written estimates in the Financial Regulations. FCC are maintaining the lights to the required level and then adopting them on a phased basis. FCC are in practice the only provider that could carry out this service as they then formally adopt the street lights as their own assets. The minutes should state this is the case so that standard Financial Regulations with regard to securing three written estimates should not apply. Jamie Bennet advised at the May 2019 meeting that he will work with the Clerk to produce a new draft 3-year contract for council's consideration in September / October 2019.

The Clerk advised that all of the Council's 89 lights are working.

The Clerk reminded council that for the 2019/20 financial year the council agreed at its October 2018 meeting to upgrade the following 9 lights - 86 and 90 on Sealand Avenue, 167 on the footway alongside the former police station, and then Sandy Lane 100 to 104 (from Sealand Avenue to junction with Maplewood Avenue) and 109 (Sandy Lane cul-de-sac). The expenditure of £18,000 was approved by Council at its Annual Finance Meeting held on 10th December 2018. Of the 9 new columns 6 have been installed some with light fittings.

RESOLVED – that the report be noted.

19/78 SECTION 137 – LOCAL GOVERNMENT ACT 1972
PAYMENT OF GRANTS

The Clerk advised that appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role.

The amount per elector is £8.12 and this applies to the 2019/20 financial year. The recently issued electoral role from Flintshire County Council indicates a total of 2121 (Sealand East 861 and Sealand West 1260). The amount per elector is £8.12 producing a total of £17,222.52

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is again restricted again by the S137 limit (£8.12 in 2019/20).

For the 2019/20 financial year the grant allocation is £2,200. And the school milk estimated expenditure for 2019/20 is £3,500. The total being £5,700.00.

Spent so far is £1300 relating to grants and £533.26 for school milk.

The Clerk advised that the following grant requests had been considered at the May 2019 meeting and current bank statements are still awaited from

- i) Stoneleigh Close Residents Association.
- ii) Sealand and Queensferry Dementia Friendly Communities – bank statement requested.

The Clerk advised that grant requests have been received from SADS UK and the Sealand Happy Group.

RESOLVED – that –

- a) the report be noted.

- b) in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £100 to SADS UK and £150 to the Sealand Happy Group which are in the best interests of the area and its inhabitants.

Note – Councillor Norman Jones declared an interest regarding the grant request received from the Sealand Happy Group.

19/79 PLANNING APPLICATIONS

The Clerk advised on the planning applications received from Flintshire County Council.

060090 - Proposed extension to loading bay and production area at Mayr-Melnhof Packaging UK Ltd Unit/Plot 13, Fourth Avenue, Deeside Industrial Park, Deeside, Flintshire, CH5 2NR

060142 - To erect a boundary fence with accessible gates and all associated works at Convatec Unit 19, First Avenue, Deeside Industrial Park, Deeside, Flintshire, CH5 2NU

RESOLVED – that no objections be raised in respect of the reported planning applications.

19/80 ACCOUNTS FOR PAYMENT

The Clerk referenced back to Minutes 19/63 at the June meeting of Council - the Clerk's annual salary should be increased from £8,120 to £8,374 with effect from 1st April 2019 with the adjusted back dated salary being paid at the July 2019 meeting of council. This has been actioned

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council – £5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003260	Richie Hayes and Sons Dairy Ltd	School Milk – May 2019	£181.64			Local Govt Act 1971 (S137)
003261	Flintshire County Council	Street Lighting Energy – May 2019	£239.26			Highways Act 1980 (301)
003262	P. Richmond	Salary etc. – July 2019	£736.58			Local Govt Act 1972 (S112)

003263	P. Richmond	Salary etc. – August 2019	£585.25			Local Govt Act 1972 (S112)
003264	HMRC	PR – Income Tax July 2019	£304.40			Local Govt Act 1972 (S112)
003265	HMRC	PR – Income Tax August 2019	£279.20			Local Govt Act 1972 (S112)
003266	P. Richmond	Refund of Stationery	£83.62			Local Govt Act 1972 (S112)
003267	Jolora Ltd	Web Site Maintenance Monthly Retainer June 2019	£192.00	£32.00	294456859	Local Govt Act 1972 (S142)
003268	SADS UK	Grant	£100.00			Local Govt Act 1971 (S137)
003269	Design and Print	Sealand Community Newsletter	£276.00			Local Govt Act 1972 (S142)
003270	Sealand Happy Group	Grant	£150.00			Local Govt Act 1971 (S137)
Total Spend			£3,127.95	£32.00		

19/81 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest	£1.92
Total		£1.92

RESOLVED – that the income be noted.

19/82 CORRESPONDENCE

The Clerk advised that some general correspondence had been emailed to members of council which did not need reporting at the meeting.

RESOLVED - that the correspondence be noted

The Clerk reported that he had circulated a letter dated 2nd July 2019 received from Gareth Owens, Chief Officer Governance advising that this is his sixth update regarding the visits by the Independent Members of the Standards Committee to Town/Community Council meetings to observe practice and gain an understanding of how local council business is conducted.

The findings from further visits undertaken were reported to the Committee on the 1st July and I am writing with feedback to all Town/Community Councils to give assurance on good practice and procedures.

The findings from five further visits, undertaken in May and June 2019 were received by the Committee. As with previous reported visits, the four Independent Members agreed that these had been positive experiences and again praised the level of commitment and contributions by those in attendance.

The following points were raised -

- The Committee still encounter some problems in finding meetings particularly where they take place in buildings with several entrances or different rooms;
- It is common place, particularly when making a repeated/regular declaration of interest, for Councillors not to say why/how the interest arises. It is a requirement of the Code for Councillors to specify the nature of the interest when making the declaration so that any member of the public (who might be unfamiliar with the interest) has sufficient information to understand the Councillor's stake in an item;
- Again, just as a point to assist members of the public attending, it would be helpful if Councillors had name plates at the meeting so that it is possible to work out who is who.

The Committee intends to finish its inspections and report the last visits back to the Standards Committee meeting on 2 September. This will enable us to consider at our 30 September meeting, to which you are all invited, an overall report looking at the lesson from the whole of the programme of visits.

As before, the Committee hopes that this feedback is useful and wishes to acknowledge the dedication and good work undertaken by Town/Community Councillors in their voluntary roles.

RESOLVED – that the report be noted.

19/84 **MATCHED FUNDING SCHEME**
IMPROVEMENTS TO CHILDREN'S PLAY AREA - 2018/19
SEALAND MANOR

It was reported that the work has been completed

RESOLVED – that the report be noted.

19/85 **FRIENDS OF SEALAND – BUILDING PROJECT – ST. BARTOLOMEW'S CHURCH**

The Chair reported that the church has been awarded a grant from the Lottery for just under £120k. Together with its own funds and the previous award from the Diocese of St. Asaph and the Garfield Weston Trust the church now has approx. £200k available to meet the project costs. There appears to be some confusion as to what happened next. The full project cost is £300k and it has been said that the church will be closing in August in order to undertake the work that will last for a few months. This will impact on the church's Remembrance Sunday Service and the Christmas celebrations. It is important that the church's closure period is ascertained.

RESOLVED - that the –

- a) report be noted.
- b) Churchwarden be asked to clarify the closure period and to comment on the availability of dates for the Remembrance Sunday Service and the Christmas celebrations

19/86 **REMEMBRANCE SUNDAY – 2019**

The Chair advised that he has spoken with Alan Freeth at the Royal British Legion to arrange to purchase a supply of 24 poppies to be attached to street light columns. The Clerk will need to advise Colin Sargent and to request 4 remembrance wreaths for – the Council, Royal British Legion, Merchant Navy and St. Bartholomew's Church

RESOLVED – that the report be noted.

19/87 **TOWN AND COMMUNITY COUNCIL'S PLAYScheme PROGRAMME 2019**

The Clerk advised that he had no further information to report.

RESOLVED – that the report be noted.

19/88 **REPORT – ANNUAL FINANCIAL RETURN – 2018/19**

The Clerk advised that Annual Return together with the council's covering letter and all required documents were posted to the external auditor on 25th May 2019 and he is now awaiting the outcome of the external audit.

RESOLVED: - that the report be noted.

19/89 NOTICE OF AUDIT- 2018/19 FINANCIAL YEAR

The Clerk referenced the Notice of Appointment of Date for the Exercise of Electors' Rights, Annual Return for the Year Ended 31 March 2019.

The Clerk advised that each year the Council's annual return is audited and any person interested has the opportunity to inspect and make copies of the annual return and all books, deeds, contracts, bills, vouchers and receipts relating to them.

The Clerk has previously outlined the public notice and details of the public inspection arrangements. Inspection runs from 1st July 2019 to 26th July 2019.

The notices are now on display on the Sealand notice boards and on the Council's web site.

RESOLVED: - that the report be noted.

19/90 SUMMARY OF ACCOUNTS – 2019/20 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for 2019/20 financial year up to cheque number 003267.

RESOLVED – that the report be noted.

2019/20 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£19,000.00	£57,000.00	-£38,000.00
Bank Interest	£4.63	£22.00	-£17.37
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£639.67	£308.00	£331.67
Milk Claims	£0.00	£500.00	-£500.00
Total	£19,644.30	£57,830.00	-£38,185.70
Expenditure	Actual	Anticipated	Difference
Bank Charges	£15.00	£60.00	£45.00
Chairman's Fund	£0.00	£800.00	£800.00
Staffing Costs	£4,322.07	£10,120.00	£5,797.93
General Admin Costs	£822.83	£4,200.00	£3,377.17
Council Web Site	£768.00	£2,304.00	£1,536.00
Insurances	£811.20	£1,000.00	£88.80
Defibrillator – LGA Act 2000(S2)	£0.00	£75.00	£75.00
Play Schemes and New Equipment	£0.00	£10,500.00	£10,500.00
Highways	£0.00	£0.00	£0.00
Street Lighting	£1,936.44	£24,900.00	£22,963.56
CCTV Maintenance	£0.00	£250.00	£250.00
Grants – Section 137	£1,300.00	£2,200.00	£900.00
School Milk – Section 137	£533.26	£3,500.00	£2,966.74
Total	£10,508.80	£59,809.00	£49,300.20

Current Summary	Balance as at 31 March 2019 including £25,000 contingency fund.	£38,499.21
	Total expenditure	£10,508.80
	Total income	£19,644.30
	Balance in year spend	£9,135.50
	Overall balance as at 15th July 2019	£47,634.71
	VAT Costs for 2019/20 financial year	£173.56
End of Year Prediction	Balance as at 31 st March 2019	£38,499.21
	Total anticipated expenditure	£59,809.00
	Total anticipated income	£57,830.00
	Anticipated balance for the year	-£1,979.00
	Anticipated Overall Balance as at 31st March 2020	£36,520.21

19/91 **SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS 2019/20**
FINANCIAL YEAR

The Clerk advised that in line with council's Financial Regulations and audit requirements he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30th June 2019 is –

Account - no – 0388217 - £9,891.18
Account - no – 7326098 - £41,538.68
Total - £51,429.86
Less unpaid cheques

003247 - £192.00
003252 - £121.22
003257 - £192.00
003258 - £448.72
003259 - £239.26

Total unpaid cheques - £1,193.20

Total bank accounts - £ 51,429.86 less unpaid cheques of £1,193.20 leaves a closing balance of £50,236.66

The Vice Chair authorised the reconciliation calculations as being a correct record.

RESOLVED: - that the report be noted.

19/92 **PROVISION OF A BENCHES AT STONELEIGH CLOSE – GARDEN CITY**

The County Councillor advised a request will be submitted to Wheelabrator for a new seat which will be installed and maintained by the County Council.

It is also planned to remove the two existing county seats from Stoneleigh Close.

RESOLVED – that the report be noted.

19/93 **FIRST AID AND DEFIBRILLATOR TRAINING**

The Clerk advised that Tomos Williams – Welsh Ambulance Service had provided an excellent evening training session on Monday 1st July 2019 attended by 5 members of council, 7 members of the public and the Clerk.

Tomos Hughes who installed the Council's ED and provided training and familiarisation in the use of the defibrillator is supported in his work by the cardiac charity SADS UK. SADS UK

would very much appreciate a donation towards funding Tomos to be able to continue to provide this important service. We would suggest a donation of £50 towards this, however any contribution you are able to make will assist in our aims to put more defibrillators and training in your community to save lives.

RESOLVED - that the report be noted.

19/94 DRAFT COMMUNITY INFORMATION NEWSLETTER

The Chair referenced the discussions that took place on 1st July 2019 regarding the draft Sealand Community Information Newsletter. Changes had been proposed and these have been incorporated. Information is still awaited from Councillors Mary Southall and Shelley Webber

The Clerk had previously advised that he had discussed printing costs with the print unit at Halton Borough Council and was advised for the print unit to print them, they would be 48p each based on: 1500 copies - 8pp A5 full colour booklets. Total cost £690.00

Quote from Design and Print of Shotton
1500 x A4 folded and stapled booklet - £276.00. To be collected

It was agreed that the Chair will circulate the finalised copy to members of council for sign off.

RESOLVED – that –

- a) to note the report.
- b) under Local government Act 1972 Section 142 the quotation provided by Design and Print of Shotton to print 1500 x A4 folded and stapled booklet for £276.00 be accepted.

19/96 CHIMNEY EMISSIONS – KNAUF AT SANDYCROFT

Concerns was expressed about the recent increase in the amount of pollution being emitted from the chimney at this location and the added concern that the smoke is running at ground level within a short distance from the installation

Members of council were reminded that the following has been added to the Council's web site - Report an Incident of Air Pollution -" If anyone notices an incident of air pollution / emissions it should be reported to Natural Resources Wales on their 24-hour incident hotline 03000 65 3000".

RESOLVED – that the Clerks of the following Councils – Broughton, Hawarden, Shotton and Queensferry be asked if they have received any complaints about the pollution being emitted from Knauf at Sandycroft and the details of those complaints.

19/97 REVIEW OF THE CLERK’S CONTRACTUAL HOURS

The Clerk advised that he is contracted for a normal working week of 13 hours and the NJC salary points being 23 to 25. He is on point 25.

The Clerk also advised that based on his time records he spends well in excess of 13 hours a week on Council work – the figure is averaging 16 hours a week. Travel time to and from Sealand is not included in the 16 hours.

The Clerk asked if Council could consider increasing his contracted hours from 13 to 14 at the next meeting of Council. Note Salary Details - From 1st April 2019 point 25 is £23,838 - 13/37 hours = £8,374. 14/37 = £9,019

RESOLVED – that the Clerk’s contracted hours be considered at the next meeting.

19/98 MATTERS RAISED BY MEMBERS OF COUNCIL

- Samaritans signs to be provided at the Saltney Ferry footbridge – requires planning permission.
- Wheelabrator – Stoneleigh Close Residents Association to submit a request for the provision of a new seat
- Wheelabrator should be open by late 2019 and a visit could be arranged for members of council.
- Need for Sustrans to cut the grass verges – Cycleway – Deeside Industrial Park

19/99 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised.

19/100 DATE OF COUNCIL’S NEXT MEETING – 9th SEPTEMBER 2019

RESOLVED – that the meetings of Council for 2019 be held on the following dates
21st October, 18th November and 9th December (Annual Finance Meeting)

19/101 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference
Norman Jones	Grant Request – Sealand Happy Group	19/78

The meeting opened at 6.30pm and closed at 8pm

..... Signed 9th September 2019
Chair of the Council.