

**SEALAND COMMUNITY COUNCIL**

**MINUTES OF THE ANNUAL FINANCE MEETING OF COUNCIL  
HELD ON 21<sup>st</sup> JANUARY 2013 AT THE SEALAND PRIMARY  
SCHOOL.**

**PRESENT: Councillors:** Mrs S. Webber (Chairman), Mrs G Bullock, , J. Griffiths, Mrs C M Jones (County Councillor), A. Lewis, Mrs B.M.A Southall, M. Walker, and D. E. Wisinger.

Peter Richmond - the Clerk and Financial Officer.

One member of the public was in attendance.

**12/187            APOLOGIES FOR NON-ATTENDANCE**

Apologies were received and accepted from Councillors J.A. Dodd, N. Jones, G. Shotton and W. Morris.

**12/188            CODE OF CONDUCT DECLARATION**

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting.

**12/189            MATTERS RAISED BY THE PUBLIC**

No matters were raised.

**12/190            CHAIR'S ACTION SINCE 17<sup>th</sup> DECEMBER 2012**

The Chair advised that she had no report.

RESOLVED – that the report be noted.

**12/191            MINUTES OF THE MEETING OF COUNCIL HELD ON  
17<sup>th</sup> DECEMBER 2012**

RESOLVED - that the minutes of the meeting of Council held on 17<sup>th</sup> December 2012 be confirmed as a true and correct record subject to the following correction - Councillor D.E. Wisinger to be recorded under Apologies for Non-Attendance rather than as Attending.

**12/192            FLOOD AWARENESS – SEALAND**

The Clerk advised that Councillor Norman Jones has volunteered to be the Chief Flood Warden for Sealand. Norman will be the main point of contact for

the Community Flood Plan. Norman will be the main point of contact between the community and other organisations such as the Environment Agency and the local authority.

Huw has provided maps for Sealand which the Clerk has passed to Norman. These will be used to divide the Sealand area up into manageable sectors for the flood wardens to cover. There is no need to have a separate sector for each flood warden, we can have 2 or perhaps 3 wardens in one sector if there are enough properties there for them to look after. The purpose of doing this is to ensure that every warden is clear about which area they are responsible for and to ensure that we don't leave any properties out of the plan. Huw has completed most of the work on the plan so as soon as Council has agreed on the areas to be looked after by Councillors Huw can complete the plan and provide to Council.

Councillor Norman Jones has informed the Clerk that he has been in discussion already about his role and actions he will be taking.

The Clerk gave out packs of information for each member of Council that had missed the December meeting.

RESOLVED – that

- i) the report be noted.
- ii) it be agreed that Councillor Norman Jones should act as the Chief Flood Warden for Sealand.

#### **12/193            COUNCIL'S CHAIN / BADGE OF OFFICE**

The Clerk reminded Council that at the previous meeting for Council it agreed to give further consideration on how additional links should be attached to the chain of office.

RESOLVED - that the report be noted and for Council to give further consideration on how additional links should be attached to the chain of office and later in the meeting to agree on the funds that can be allocated

#### **12/194            POLICE ISSUES**

The Clerk advised that unfortunately the police cannot be represented at the meeting - PCSO Gareth Price 2944. The following is the updated report from the December 2012 meeting.

- Three males have been seen cycling to Deeside from Blacon along the Greenway with air rifles. They stop on the lane and shoot at birds. Police advised that they require further information in order to act on

the reports.

Police report - Extra patrols have been conducted in the area, negative sighting of these males. Please urge complainant to contact the control as soon as this is occurring.

- Van is parked on Deeside Lane causing an obstruction. Advised that the County Council are dealing with this under their planning enforcement responsibilities.  
Police report - Negative sighting of the van causing the obstruction..
- Kids on Scooters  
Previous Action for Council – Council emailed the Head teacher at John Summers High School to highlight Council’s concern regarding the practice of children and young people using scooters without regard to traffic dangers and asking if this could be brought to the attention of pupils at the school. No reply from the school – Clerk has recopied the email to the Chairman.
- Drugs  
Police report - Request that anyone with information regarding drugs to either email / phone me with as much information as possible or to contact control room if it’s happening at that time.
- Parking outside Sealand CP School.  
Police report – Patrols have been done several times and several drivers have been warned. Patrols will continue.
- Speeding Traffic on Kingsley Road  
Police report - No issues regarding speed.
- Parking Foxes Lane near to junction with Welsh Road – not on double yellow lines.  
Police report - Unable to action this if not parked on double yellow lines. I suggested at the meeting to increase the yellow lines. Will continue to monitor.
- Problem with youths – mainly from outside Sealand: 7pm to 10pm: various locations: Garden City.  
Police report - Talk to be carried out in the youth club in relation to this. Anti-vandal paint to be put on the walls of the centre. Spoke with Spar who have stated they already have a Mosquito. Have urged them to phone me or control if they have any issues. Will continue to patrol.
- Blue Bridge – secondary school pupils playing with the crossing lights  
Previous Action for Council – Council to send an email the Head teacher John Summers High School to highlight Council’s concern regarding the practice of children and young people playing with the highway crossing lights which is causing annoyance for motorists and asking if this could be brought to the attention of pupils at the school. No reply from the school – Clerk has recopied email to the Chairman.  
Police report - Will continue to monitor this.
- Concern about racial abuse in Garden City
- CCTV has been installed on a lighting column at Riverside Park

- CCTV needs to be put back on the column at South Green.

The Clerk advised that he had received the following reports from PSCO Gareth Price.

- Gareth has advised that GO SAFE (arrive alive) will be doing some at Manor Road. Will update when he has news from them.
- Bike Etching day in Sealand Manor with Neighbourhood Wardens  
Gareth has advised that he has arranged for the Neighbourhood Wardens to do some Bike Etching in the Sealand Manor Community Centre on Thursday 28th February and starting at 11pm. He will be sending out the posters as soon as he gets them.

RESOLVED - that the reports and actions be noted.

**12/ 195            ADDITIONAL CCTV PROVISION – 2013/14**  
**FINANCIAL YEAR**

RESOLVED - that the matter be considered under Council's precept requirements later in the meeting.

**12/196            FLINTSHIRE COUNTY COUNCIL MATTERS**

**a)        Meadow View– Need for Additional off Street Car Parking**

The County Councillor advised that the County Council are preparing details of how car parking can be improved together with costings and a possible date when the work may be undertaken.

RESOLVED - that the County Councillor's report be noted.

**b)        Improvement to Road Surface – Brookside.**

The County Councillor advised that she is still investigating to find out why Brookside has not been resurfaced.

RESOLVED - that the County Councillor's report be noted.

**c)        Public Footpaths**

**Missing footpath direction signs – North Wales Shooting School.**

The Clerk advised that additional way marking signs have now been installed. At an earlier meeting Councillor JohnDodd had advised that the County Council will also install either a stile or kissing gate near to

Deeside House. The Clerk explained that he had been in contact with John Davies – Public Rights of Way Officer who had confirmed that he had not indicated that a stile or kissing gate would be installed near to Deeside House

**Need to clarify re-routing of public right of way in the area of the closed steel works offices**

It was reported at the previous meeting that Councillor Norman Jones had met representatives from Pochins on site to discuss possible routes for the replacement public right at this location. It is understood that three routes were discussed which are now being considered by Pochins.

RESOLVED – that Pochins be asked again to provide an update on the situation regarding the Council's request for the footpath to be rerouted.

**d) New Dog Bin Green Lane Estate – Green Lane East – near to St. Bartholomew's Church**

The County Councillor advised that the dog bins are on order.

RESOLVED – that Kevin Edwards at Streetscene should be advised of the Council's request for the installation of the two dog bins.

**e) Houlbrooks Site – Planning Appeal – Public Enquiry**

The County Councillor advised that the planning appeal had been dismissed and that the site should be cleared of caravans with 6 months

RESOLVED - that the report be noted.

**f) Pot Holes – Bridleway – Green Lane East**

RESOLVED – that the County Councillor should arrange for the pot holes to be filled in.

**g) Seahill Road (near to County Boundary) – Damaged Road Surface**

RESOLVED – that the County Councillor should arrange for the damaged road surface to be repaired.

**h) Drainage Ditches**

The County Councillor advised that she has asked Neil Parry to request Peter Woodhouse from Environment Agency to inspect the ditches all around

Sealand as some appear to be blocked.

RESOLVED – that the County Councillor’s report be noted.

**i) Waste Collection Updates**

The County Councillor advised that the Council's waste collections teams are attempting to make collections as normal during the period however, the following changes have become necessary:

1. Garden Waste collections (brown bins) have been suspended this week (Week commencing Mon 21st January) and also next week (Week commencing Mon 28th January 2013).
2. Any properties not receiving a domestic waste (black) bin collection this week (Week commencing Mon 21st January 2013) will receive a collection on their normal collection day the following week (weather permitting)
3. Any properties not receiving a recycling collection this week (Week commencing Mon 21st January 2013) will also receive a collection on their normal collection day next week (weather permitting)
4. The Council are attempting to collect food waste (by using smaller 4WD vehicles) however any missed collections will be collected on the normal collection day next week (weather permitting).
5. All deliveries and bulk collections have also been suspended and will recommence from next week(Week commencing Mon 28th January 2013) weather permitting.
6. Clinical waste collections will continue as normal - if access allows.

Flintshire County Council apologises for any inconvenience caused by the changes and can reassure residents that we will be looking to return the collection service back to normal as soon as weather conditions allow.

Updates are being posted on the Council's web site [www.flintshire.gov.uk](http://www.flintshire.gov.uk)

RESOLVED – that the County Councillor’s report be noted.

**j) Fly Tipping Signs – Green Lane East**

RESOLVED – that the County Councillor should arrange for the fly tipping signs to be reinstalled at Green Lane East.

**k) No Dog Fouling Signs – Farm Road: Kingsley Road: Queens Road**

RESOLVED – that the County Councillor should arrange for No Dog Fouling Signs to be fitted to the street columns at Farm Road, Kingsley Road and Bridge View.

**l) Street Scene**

RESOLVED – that the Head of Street Scene be invited to attend a meeting of Council to outline the services provided Street Scene.

**m) Need for Street Cleaning – Riverside Park and Farm Road**

RESOLVED – that the County Councillor should arrange for street cleaning to be undertaken at Farm Road and Riverside Park.

**n) Damaged Road Surface – Welsh Road near to Hotel Leprechaun**

RESOLVED – that the County Councillor should arrange for the damaged road surface to be inspected and repaired as required.

**12/197 LIGHTING MATTERS**

**a) Street Lighting Report**

The Clerk reported that his most recent lighting inspection of the Council's 149 columns and 151 lights took place on 18<sup>th</sup> January 2013 all lights were working.

RESOLVED – that the report be noted.

**b) Electrical Inspection**

The Clerk advised that the work will shortly be undertaken.

RESOLVED – that the report be noted.

**c) Review of Street Lighting Responsibilities – Flintshire County Council**

The Clerk advised that he had responded to the Head of Streetscene to the County Council's review of Street Lighting as outlined at the February 2012 meeting of Council. A reply is still awaited.

RESOLVED - that the report be noted.

**d) Possible Lighting Improvements – 2013/14**

The Clerk advised that he has been informed by the County Council of the following cost details –

North Green x 5 columns and Column 47 on East Green

Transfer of Services x6 £4,410

Take out, dispose and install 6 metre column x6 £4,110

Install 45w CPO Lantern (PEC & Lamp) x6 £2,791.50

Total £11,311.50 less 15% = £9,614.78

Total cost to install x 6 columns complete £9,614.78 (dependent upon 3 mtr transfer of service)

The Clerk has requested the formal submission of the quotation.

The Clerk advised that Council has one column at Green Lane West and is hoping to gain agreement from the County Council that it will take over the column providing Council covers 50% of the cost to replace it. A written quotation is awaited.

RESOLVED - that the County Council be asked to submit a written quotation for the work referred to by the Clerk.

**12/198            FLOOD RISK - HIGHWAYS**

**a)        A550 Drainage Scheme**

It was reported that even though there has been significant rainfalls there have been no issues of flooding at this location

RESOLVED - that matter be deferred.

**b)        Foxes Lane Underpass**

The County Councillor advised that she has recently informed John Griffiths at the County Council that there is still a problem with the underpass Foxes



Lane. It seems there is huge amount of water running down the wall and from that crack in the wall. John Griffiths has been asked to inspect the area as local residents are very anxious.

RESOLVED - that the report be noted.

**12/199**            **SECTION 137 – LOCAL GOVERNMENT ACT 1971**  
**PAYMENT OF GRANTS**

**a)        Summary of Grant Payments – 2012/13 Financial Year**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 2192 and £6.50 per head produces an upper limit of £14,248.

Grants are considered for payment at the May 2012, November 2012 and February 2013 meetings of Council.

Allocation for the 2012/13 financial year is £4,000 with £3,125 being allocated so far.

RESOLVED:- that the report be noted.

**12/200**            **PLANNING APPLICATIONS**

The Clerk advised on the following planning applications had been received electronically from Flintshire County Council since the meeting of Council held on 17<sup>th</sup> December 2012.

050283- Application for removal or variation of a condition following grant of planning permission ref:046316 at Tata Steel UK Ltd Shotton Works, Weighbridge Road, Deeside Industrial Park, Deeside, CH5 2NH

050340 - Construction of the Southern Converter Station comprising valve halls, a control building and a spares building together with outdoor electrical equipment and associated access improvements, infrastructure, earthworks, security fencing, landscaped areas and habitat creation at Converter Station - Land south of Weighbridge Road, Deeside Industrial Park, Deeside

050376 - Demolition of existing single storey double garage and erection of a two storey garage with office accommodation at Poultry Farm, Sealand Road, Sealand, Chester, CH1 6BS

050388 - Erection of an annexe building to the existing factory

at Ivor Williams Trailers Ltd, Fourth Ave, Deeside Industrial Park, Deeside, CH5 2NR

050389 - Erection of a flag pole advertisement at Ivor Williams Trailers Ltd, Fourth Ave, Deeside Industrial Park, Deeside, CH5 2NR

050398 - Single storey extension to side and rear and internal alterations at St Andrews Church Sealand Avenue, Garden City, Deeside, Flintshire

RESOLVED:- that -

- i) no objections be raised in respect of planning applications – 050283, 050376, 050388, 050389 and 050398.
- ii) with regard to 050340 the Head of Planning should be advised that Council agreed that it is unable to consider this planning application until it has had an opportunity to have a presentation from the developer and a representative from the planning authority. The next meeting of Council will be held on Monday 18th February 2013 at the Sealand Primary School at Garden City. The meeting starts at 6.30pm and it is hoped that you will be able to arrange for the above to take place at 6pm - can you please advise

## **12/201                    NOTIFICATION OF PLANNING PERMISSIONS**

The Clerk advised that the Head of Planning had advised that the following planning application has been approved -

- 049430 – Outline application for the redevelopment of a strategic brownfield site for an employment led mixed use development with new access and associated infrastructure including flood defences and landscaping at FAF Sealand South Camp, Welsh Road, Sealand.

RESOLVED - that the report be noted.

## **12/202                    ACCOUNTS FOR PAYMENT**

RESOLVED:- that

- i) the under mentioned accounts be approved for payment.

<b>Cheque No</b>	<b>Payable to</b>	<b>Details</b>	<b>Amount</b>	<b>VAT</b>	<b>V a t Code</b>
002693	P. Richmond	Salary – December 2012	£560.35		

002694	HMRC	Income Tax – PR – December 2012	£187.90		
002695	Hayes Dairy Ltd	School Milk – October and November 2012	£680.58		
002696	Scottish Power	Street Lighting Energy – 30/11/12 to 31/12/12	£529.24	£88.21	65937200 8
002697	Communi Group	Annual Subscription	£100.00		
002698	P. Richmond	Refund Stationery	£64.50		
<b>Total Spend</b>			<b>£2122.57</b>	<b>£88.21</b>	

## 12/203

### INCOME

The Clerk advised that Council had received the following income –

Lloyd TSB	Bank Interest	£2.08
Flintshire County Council	Precept	£17,666.67

**Total** **£17,668.75**

RESOLVED - that the income be received.

## 12/204

### CORRESPONDENCE

The Clerk detailed the correspondence received by Council.

a) **Proposed temporary closure of Saltney Ferry Footbridge over the River Dee**

Stuart Jones - Rights Of Way Flintshire County Council emailed regarding the proposed temporary closure of Saltney Ferry Footbridge over the River Dee which may affect the Sealand community.

Please refer to the notice which explains the authority's intention to close the footbridge.

The request for the closure has come from our Bridge Office and the original date for the closure was for the end of January, which is what appears on the notices. The works have now been scheduled to start at the beginning March and will take approximately 6-8 weeks during which time it will be necessary to close the footbridge to all traffic. Due to the location of the footbridge, unfortunately the only other

alternatives are the Blue Bridge, Queensferry or the Grosvenor Bridge, Chester.

It is our intention to send a press release out for the closure and to notify the affected Community Councils, including yourself and County Councillors and any interested user groups also.

- b) **Forthcoming military exercise which is taking place at DSG, Sealand (formerly the old RAF Sealand base)** - The military exercise will run from Friday the 25<sup>th</sup> of January 2013 to Sunday the 27<sup>th</sup> of January 2013.

Temporary Inspector Iwan ROBERTS - North Flintshire Local Policing Area has advised that there will be a military exercise which is taking place at DSG, Sealand (formerly the old RAF Sealand base) that will run from Friday the 25<sup>th</sup> of January 2013 to Sunday the 27<sup>th</sup> of January 2013.

There were community issues, which caused a number of problems when the last exercise was on site some six months ago. As a result, assurances have been given that there will be no firing / explosions between 20:00 and 08:00 on each night.

The military will be carrying out leaflet drops (copies provided) in the surrounding housing estates to notify local residents of the exercise.

The local press aware of the exercise (see attached) and they will publicise it in local newspapers.

Could I request that Council shares this information in particular all local councillors in the Deeside / Sealand areas.

These steps will insure that the vast majority of local residents will be forewarned and given the hours stipulated by the military, then this exercise should run smoothly with the minimum of impact to local businesses and residents.

RESOLVED - that the report be noted.

## **12/205      COUNCIL CONTACT DETAILS**

The Clerk referred to the contact list circulated with the agenda that still requires information from some Councillors. The Clerk highlighted the communication advantages if members could provide their email addresses and mobile phone numbers. There were no updates to report.

RESOLVED - that the report be noted.

**12/206            SEALAND COMMUNITY COUNCIL – SUMMARY**  
**ACCOUNTS 2012/13 FINANCIAL YEAR**

The Clerk outlined overall expenditure and income for the 2012/13 financial year up and including cheque number 002698.

2012/13 Financial Year		Actual	Anticipated	Difference
<b>Income</b>	General Admin Inc. Precept	£53,000.00	£53,000.00	£0
	Bank Interest	£15.96	£20.00	-£4.04
	Insurance Claims / Refunds	£22.93	£0.00	+£22.93
	VAT Refund	£1,366.08	£1,366	+£0.08
	Milk Claims	£679.17	£750.00	-£70.83
	<b>Total</b>	<b>£55,084.14</b>	<b>£55,136.00</b>	<b>-£51.86</b>
<b>Expenditure</b>		<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
	Play Areas	£1,571.32	£6,570.00	£4,998.68
	Staffing Costs	£6,197.50	£7,437.00	£1,239.50
	General Admin Costs	£4,022.54	£4,420.00	£397.46
	S137 Grants	£3,125.00	£4,000.00	£875.00
	CCTV	£1,284.00	£4,000.00	£2,716.00
	Street Lighting	£8,350.90	£23,500.00	£15,149.10
	Notice Boards	£1,200.00	£250.00	-£950.00
	Insurances	£5,377.54	£5,100.00	-£277.54
	Milk	£2,287.25	£3,750.00	£1,362.75
	Election Costs	£350.19	£3,000.00	£2,649.81
<b>Total</b>	<b>£33,866.24</b>	<b>£62,027.00</b>	<b>£28,160.78</b>	
<b>Current Summary</b>	Balance as at 31 March 2012	<b>£43,972.48</b>		

Total Expenditure	£33,866.24
Total Income	£55,084.14
Balance	£21,217.90
<b>Overall balance as 21<sup>st</sup> January 2013 including cheques authorised for payment.</b>	<b>£65,190.38</b>
<b>VAT Costs for 2012/13</b>	<b>£1,258.53</b>

<b>End of Year Prediction</b>	Balance as at 31 March 2012	£43,972.48
	Total Anticipated Expenditure	£62,027.00
	Total Anticipated Income	£55,136.00
	Anticipated Balance for the year	-£6,891.00
	<b>Anticipated Overall Balance as at 31 March 2013</b>	<b>£37,081.48</b>

**12/207 FLINTSHIRE COUNTY SUMMER PLAYScheme 2013**

The Clerk reminded Council that at the previous meeting it received a letter from Lawrence Rawsthorne Head of Culture and Leisure advising that he needs to give this Council early indication of national changes to Welsh Government grant which directly impacts on the funding available to Flintshire for the summer playschemes.

The County Council are willing to maintain a higher level of provision over and above this should your Council prioritise play in its budget and wish to increase its contribution to meet the cost. The County Council is making no reduction to its core funding of £36,000. At the recent County Forum Colin Everett, Chief Executive explained that the County Council has no plans within its budget preparations to transfer any new responsibilities to Town Councils in 2013/14 and this development is due to national grant changes alone. The options to Town and Community Councils are:-

1. increasing a playscheme from three weeks to five weeks at an additional £1,200 per location;

2. providing an extra playscheme for three weeks at an additional £1,800 per location; and
3. providing an extra playscheme for five weeks at an additional £3,000 per location.

Council resolved that in principle it should agree to extending the funding towards the two Sealand play schemes – the cost being £2098 per location

RESOLVED – that the report be noted.

**12/208            NORTH EAST WALES COMMUNITY PLAY PROJECT**

RESOLVED – that the matter be deferred.

**12/209            MATTERS RAISED BY MEMBERS OF COUNCIL**

- Contact Pochins hedge still needs to be cut – Farm Road
- Clarification required about the Councillor’s Code of Conduct and the Council’s Relationship with the County Council
- Concern about delay in reinstalling the CCTV at South Green
- Public payphone at 26 Sealand Road will be removed January 2013

**12/210            MATTERS RAISED BY MEMBERS OF PUBLIC**

Contact telephone number for North Wales News – 01352 707761

**12/211            REQUEST FOR PUBLIC TO BE TEMPORARILY EXCLUDED FROM THE MEETING**

RESOLVED:- that in view of the special nature of the business to be transacted, it is advisable in the public interest that the public is excluded.

**12/212            FINANCIAL REPORT –2012/13 AND 2013/14 FINANCIAL YEARS**

The Clerk advised:-

- a) that a precept is an order to the charging authority – Flintshire County Council to pay a requested sum to the precept authority – Sealand Community Council and that the schedule of payment from Flintshire County Council will be 3 equal instalments – on the last working days of April, August and December.
- b) that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is

based on the local population taken from the current electoral role of 2192 and £6.50 per head produces an upper limit of £14,248. on details of anticipated income and expenditure for the 2011/12 and 2012/13 financial years

- c) that his salary for 2012/13 is £5637 – point 24 on the NJC scale. Payment is net with the Council deducting income tax at 40% and making payment to the HMRC.
- d) the allowance is paid to the Clerk for the use of his private telephone, computer and a contribution towards the cost of maintaining his residence in which a room is dedicated as an office. The payment for 2012/13 is £ 1800.00. Details of the payment are submitted on an annual basis to the Inland Revenue.
- e) that expenses incurred in carrying out his duties are also reimbursed. The expenditure being incurred on behalf of the Council as part of its administration and running cost, i.e., stamps, payphone for daytime calls, and travelling expenses. NJC rate for Casual Users being paid for car mileage within Sealand and as required mileage to venues outside Sealand.
- f) the estimated income for the current 2012/13 financial year is £55,136 and estimated expenditure is £52,194. The opening balance at 1 April 2012 was £43,972. The estimated opening balance at 1 April 2013 is estimated at approx. £46,914 assuming all planned expenditure takes place which may not be the case.

The Clerk also reminded Council that it had agreed to review the Council's contract of employment at each Annual Finance Meeting. The Council approved and signed the Clerks contract of employment with the Council in 2009. The Contract placed the Clerk on NALC scale point 23 with annual increases to point 25

RESOLVED:-that –

- a) the report be noted.
- b) no changes be made to the Clerks Contract of Employment.
- c) it be noted that the Clerk's progress to Point 25 from Point 24 on the NJC Scale be deferred by mutual consent and to be reviewed at the Annual Finance Meeting to be held in January 2014

## **12/214            ALLOWANCES AND SALARY**

The Clerk reminded Council that the Internal Auditor had advised in July 2008 that Inland Revenue rules that payments to the Chair are subject to NI & Income Tax unless claimed as expenses and the Chairman should secure vouchers/supporting receipts for all expenditure and submit to Council. Any excess over the amount of total actual expenses could be potentially deemed taxable by HMRC unless repaid to the Council.



RESOLVED:- that the following be agreed for 2013/14 :-

	<b>£</b>
• Chair's Allowance	800
• Clerk's Salary	5,637
• Clerk's Allowance	1,900_____
<b>Total</b>	<b>£8,337</b>

**12/215            PAYMENT OF GRANTS – FREE RESOURCE ACCOUNT**

RESOLVED:- that –

- a) grant payments for the 2012/13 financial year be restricted to a maximum of £150.00 apart from Sealand Primary School who should receive £1000.00.
- b) Free Resources Fund should be £4000.00.
- c) for the 2013/14 financial year grants will be considered for payment at the May 2013, November 2013 and February 2014 meetings of Council.

**12/216            SCHOOL MILK**

RESOLVED:-that the Council should continue to provide milk to the pupils of Sealand Primary School ages 7+ to 10+ - gross anticipated cost £4,700.

**12/217            PLAYLEADER SCHEME 2013 AND PLAY AREA IMPROVEMENTS**

RESOLVED:- that the Council –

- a) should support both proposed Play Schemes – overall estimated cost £4,200
- b) should advise the Head of Leisure Services of its decision.
- c) should roll forward its allocation of £5000 made for the 2012/13 financial year and allocate a further £5000 for the 2013/14 financial year. If the original allocation for 2012/13 remains unspent this will result in an allocation of £10,000 for 2013/14. The 2012/13 allocation was for the Kingsley Road Play Area and 2013/14 is in respect of the Sealand Manor Play Area or vice versa.  
**Total - £5000 - £10,000.**

**12/218            STREET LIGHTING AND CCTV**

RESOLVED:-that the following be allocated:-

	<b>£</b>
Energy	7,000
Repairs and Maintenance	6,000

New / Replacement Columns	12,000
Electrical Testing	800
CCTV	1,285
<b>Total</b>	<b>£27,085</b>

**12/219      OTHER AREAS OF EXPENDITURE**

RESOLVED:- that the following funds be allocated:-

	<b>£</b>
Printing Costs	200
Repairs Seats / Notice Boards	500
Insurances	5,600
Stationery	100
Annual Subscriptions	470
Audit Fees	550
Conferences	650
Postage / Mileage/Telephone	1,600
Repairs to Chain of Office / Links	500
<b>Total</b>	<b>£ 10,170</b>

**12/220      PRECEPT 2013/14**

The Clerk advised that the Council had agreed to an indicated expenditure of £68,492. Estimated income excluding precept is £2,070. Estimated opening balance at 1 April 2013 is £46,914 or £51,914 depending on the spending of the £5000 allocated for Play Area expenditure in 2012/13.

To achieve an estimated balance at 1 April 2014 of £35,000 (approx) a precept of £53,000 is required.

The Clerk advised that the County Council require a completion of a precept mandate form to be signed by the Chairman and Clerk. The Clerk outlined the form -

Current years precept – 2012/13 - £53,000

Current Tax Base of equivalent Band D properties is £1,118.42

The current Band D charge is £47.39

The precept for 2013/14 - £53,000

Tax Base for 2013/14 of equivalent Band D properties is £1,109.41

The band D charge for 2013/14 is £47.97

The increase in the Band D charge amount is £0.58

The percentage increase in the 2013/14 band D charge compared to the 2012/13 band D charge is 1.22%

RESOLVED:- that –

- a) the precept for 2013/14 be set at £53,000.00 and for Flintshire County Council to be advised accordingly and for the Clerk and Chairman to sign the required precept mandate.
- b) the Clerk be thanked for his excellent and informative financial report.

The meeting opened at 6.30 pm and closed at 8.50 pm.

Signed ..... Monday 18th February 2013.

Chair – Councillor Mrs. S. Webber - Sealand Community Council) PR