

**SEALAND COMMUNITY COUNCIL**

**MINUTES OF THE MEETING OF COUNCIL HELD ON 15<sup>th</sup> JULY 2013 AT THE SEALAND PRIMARY SCHOOL.**

**PRESENT: Councillors:** Mrs B.M.A Southall (Chairman), Mrs G Bullock, Mrs C M Jones (County Councillor), A. Lewis, G. Shotton, M. Walker, Mrs S. Webber and D. E. Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance -

Charlie Croasdale - North Wales News.

John Griffiths – Flintshire County Council – StreetScene.

Four members of the public.

**13/52            APOLOGIES FOR NON-ATTENDANCE**

RESOLVED – that apologies be received from Councillor N.Jones

**13/53            CODE OF CONDUCT DECLARATION**

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting.

**13/54            MATTERS RAISED BY THE PUBLIC**

No matters were raised.

**13/55            CHAIR'S ACTION SINCE 17<sup>th</sup> JUNE 2013**

The Chairman outlined the various functions that Councillor Mrs.S. Webber attended on behalf of the Chairman.

RESOLVED – that the report be noted.

**13/56            MINUTES OF THE MEETING OF COUNCIL HELD ON 17<sup>th</sup> JUNE 2013**

RESOLVED - that the minutes of the meeting of Council held on 17<sup>th</sup> June 2013 be confirmed as a true and correct record.

**13/57            ELECTION OF CHAIRMAN – 2013/14**

The Clerk reminded Council that Councillor John Griffiths stated that at the May 2013 meeting that the Clerk was giving out illegal advice. Members of Council agreed that Councillor John Griffiths did make that statement on more than one occasion.

At the June 2013 meeting Council resolved that it considered it appropriate for Councillor John Griffiths to be asked at the next meeting to withdraw his statement that the Clerk had given illegal advice to Council and to apologies to the Clerk.

It was reported that Amelia-Mae had very sadly passed away and that her funeral will be held on Wednesday 17<sup>th</sup> July 2013. Councillor Gwyneth Bullock will be attending and she will pass on a condolences card from the Council.

RESOLVED - that at the next meeting Councillor John Griffiths should be asked to withdraw his statement that the Clerk had given illegal advice to Council at the May 2013 meeting and to apologies to the Clerk.

#### **13/58            FLOOD AWARENESS – SEALAND**

The Clerk reminded Council that at a earlier meeting Councillor Norman Jones - Chief Flood Warden for Sealand advised that he had no further information to that given at the April 2013 meeting of Council.

RESOLVED – that the report be noted.

#### **13/59            COUNCIL'S CHAIN / BADGE OF OFFICE**

The Clerk reminded Council that at the previous meeting for Council it agreed to give further consideration on how additional links should be attached to the chain of office and that it was agreed that the Council should seek quotations to add additional links across the front of the chain and to obtain a complete new chain identical to the current chain. Councillor Mrs. S. Webber advised that she has contacted the service provider who is preparing a quotation for Council to consider.

RESOLVED – that the report be noted.

#### **13/60            POLICE ISSUES**

The Clerk advised that he hadn't received a report nor had he been advised whether PCSO Gareth Price 2944 would be attending. Gareth Price 2944 was not in attendance

- Further Bike Etching session will be provided in the summer holidays – at the Garden City Fun day on Saturday 10<sup>th</sup> August 2013.
- Garden City Fun Day – 10<sup>th</sup> August 2013  
Gareth asked whether Council could assist with the costs in providing the Fun Day. It

was agreed that Council would assist in view of the number of people / children that will be attending. An amount of £250 was agreed – Council will formalise the payment at the next meeting on receiving a letter requesting financial assistance from North Wales Police.

- Daily patrols are being done on the Cycle Path on the riverbank in relation to Drugs and bikes (can Councillors urge anyone with information to contact 101 asap).
- The past month has been reasonably quiet in respect of Anti-Social Behaviour. Sealand now has one of the lowest reported rates of Anti-Social Behaviour in the area.
- PCSO attended the Garden City Youth Club recently and all seemed in order.
- There are still a few issues at the SPAR but regular visits are being done. Regular visits will be undertaken.
- If members of Council are still interested in being signed up to the OWL they should contact Gareth. All Gareth needs is their details – most units on the industrial estate have signed up.
- Parking outside Sealand CP School – regular checks are being undertaken.
- Parking Foxes Lane near to junction with Welsh Road – not on double yellow lines – regular checks are being undertaken.

The Clerk advised that he had been informed by Ian Jones at Flintshire County Council that at present we are not considering making any new waiting restriction orders or amending existing ones due to the consolidation process for Civil Parking Enforcement. Assuming this is approved by the Welsh Government it should come into force in October 2013. After which the County Council will be looking at pre-existing requests again and prioritising them against available funding. If you can confirm that County Councillor Christine Jones supports these proposals I will ask Gerwyn to add it to the "Unfunded TRO List". It needs to be appreciated that it will have to compete against other requests so it cannot be guaranteed if/when the order would be made. The County Councillor supported the proposal.

- Youth Club – damaged hedges – Gareth needs dates / times in order to check CCTV.
- Green Lane East – Need to Clarify Whether Vehicular Access is Permitted – Action – Action – Clerk to contact Ian Jones at Flintshire County Council to request that the signage on Green Lane East for the vehicular and non-vehicular sections are appropriate as Council is concerned that the bridleway section is still as through route by some cars.

- EVA – Sealand Manor  
It was reported that this was held in the previous week.
- EVA – Sealand West  
This will held shortly.
- Deeside Neighbourhood Police Surgery  
There are held every two weeks at the Deeside Police Station
- Ferry Lane Cottages – Vehicle Blocking Access  
Currently being investigated by the police

RESOLVED – that Councillor Mrs. S. Webber should refer the above matters to the police meeting that she will shortly be attending.

**13/61                    FLINTSHIRE COUNTY COUNCIL MATTERS**

**a)        Improvement to Road Surface – Brookside.**

John Griffiths advised that the works are still programmed to be undertaken in August / September 2013.

RESOLVED - that the report be noted.

**b)        Need to clarify re-routing of public right of way in the area of the closed steel works offices**

RESOLVED – that the matter be deferred pending receipt of the detailed planning application for this area that will include details of proposed routes for public rights of way.

**d)        New Dog Bins  
          Green Lane Estate  
          Green Lane East – near to St. Bartholomew’s Church  
          Cycleway – Foxes Lane to Sealand Road**

John Griffiths advised that all the new dog bins have been installed part from the one required on Green Lane East.

The Clerk advised that Wayne Jones had emailed ( email has been copied to members of Council) a map of the places where dog bins are sited around Foxes Lane and the cycle path and advised that there are enough dog bins in that area.

RESOLVED - that the report be noted.

**e) Pot Holes – Bridleway – Green Lane East**

At the previous meeting Wayne Jones advised that the pot holes in the bridle way Green Lane East are the responsibility of Public Rights of Way - John Davies. The Clerk advised that he has again referred the matter to John Davies. Wayne Jones has previously agreed to also contact John Davies.

RESOLVED - that the report be noted.

**f) Green Lane East  
No Fly Tipping Sign, Dumped Rubbish**

It was again reported that the “No Tipping Sign” had been reinstated some while ago but the contact telephone indicated on the sign is not correct – John Griffiths advised that he will investigate.

The Clerk advised that he had reported at the June 2013 meeting that he has been informed by Gerwyn Davies - Anti-Social Behaviour Co-ordinator that he has apologised for the delay. A few of the County’s dummy cameras have been vandalised recently and have been away for repair. When we have one back consideration will be made to this area.

RESOLVED - that the report be noted.

**g) Speed Limit Review – Locations in Sealand**

The County Councillor advised on the outcome of the review and said that the Council’s proposals have been accepted and will be implemented in due course or as part of other schemes eg Taith safety scheme. Sealand Rd needs cross boundary consultation with Chester and Cheshire West Council. 20mph will be looked at with safety outside schools scheme in respect of Sealand Primary School.

RESOLVED – that the report be noted.

**h) Female Black Poplar Tree – St. Bartholomew’s Church**

The Clerk advised that he has been informed by Wayne Jones that the female black poplar tree has been passed to the Council’s tree inspector for a review to determine whether it requires attention.

A tree has a tree preservation order on it.

RESOLVED – that the report be noted.

**i) Church Cottages – Moss on the Footway**

John Griffiths advised that the moss has been sprayed and will be inspected this week.

RESOLVED – that the report be noted.

**j) Claremont Avenue – Surface Coating**

It was again reported that Claremont Avenue is going to be given a surface coating that will provide a water proof membrane.

RESOLVED – that the report be noted.

**k) Ferry Lane Footbrige - Noisy**

The Clerk reminded Council that at the June 2013 meeting it was reported that since completion of the works the bridge when windy sounds like a Lancaster Bomber. This has been reported to Stuart Jones at Flintshire County Council.

RESOLVED – that the report be noted.

**l) Signage - Green Lane East**

The County Councillor advised that she had referred Council's concerns that the derestricted sign on the highway which shortly afterwards becomes a bridleway and the sign indicating that vehicles are prohibited showing the picture of a van is causing confusion.

Officers at the County Council have visited the site and have now installed Police Reform Act signs, which the County have used on other bridleways elsewhere where there are problems of unlawful vehicular use, might suffice. They are certainly far more explicit than the existing sign

RESOLVED – that John Griffiths should arrange for the removal of the redundant sign(s) and to review the signage that indicates that Green Lane East is covered by the national speed limit of 60mph which would indicate that Green Lane East is a vehicular highway.

**m) Chevrons – Foxes Lane / Manor Road Corner**

The Clerk advised that he been informed by Wayne Jones that he has ordered 3 chevron signs for Foxes Lane – one spare since they seem to like driving into them.

RESOLVED – that the report be noted.

**n) Litter Bins – Sealand Manor Recreation Field**

RESOLVED – that the John Griffiths from Flintshire County Council should arrange to install two litter bins on the Sealand Manor Recreation Field.

**o) Traffic Bollards – Cycle Crossing – Foxes Lane**

RESOLVED – that the John Griffiths from Flintshire County Council should arrange to replace the damaged traffic boards at the Cycle Crossing at Foxes Lane.

**p) Need for a 40mph speed limit on Seahill Road**

The County Councillor advised that there had been various requests to the County Council to have a 40mph limit applied to Seahill Road – on all occasions and this would still apply the national requirements to have a 40 mph speed limit are not met at this location.

RESOLVED – that the matter be deferred.

**13/62            LIGHTING MATTERS**

**a) Street Lighting Report**

The Clerk reported that his most recent lighting inspection of the Council's 149 columns and 151 lights took place on 14<sup>th</sup> June 2013 all lights were working apart from column 21 on Deeside Crescent has a hanging lantern

RESOLVED – that the report be noted.

**b) Electrical Inspection – 40% of Street Columns**

The Clerk advised that the first 40% of the lights have been inspected by the Lighting Engineers at Flintshire County Council – the next 20% will be undertaken in the 2014/15 financial year.

RESOLVED – that the report be noted.

**c) Review of Street Lighting Responsibilities – Flintshire County Council**

The Clerk reminded Council that at the May 2013 meeting it received a report from Steve Jones Head of StreetScene that following approval of the new Street Lighting Policy by Cabinet Flintshire County Council offers each Town and Community Council (T&CC) the option to procure energy for its own lighting through the County Council's procurement process. The maintenance of the lighting remains the responsibility of the T&CC. This would enable Council to purchase it's for the 2013/14 financial year at 10.3 pence per kw/hour as against the current rate from Scottish Power at 12 pence per kw/hour – producing an annual saving of about £731. Council resolved to procure energy from Flintshire County Council's energy procurement contract at the rate agreed by the County Council and to commence immediately – or as soon as can be put in place. The County Council was advised of this decision immediately after the meeting.

Darell Jones from Flintshire County Council has advised that he will be submitting the energy report via PDA and SP to gain the costing from the Mpan. Once this is complete he will inform Council of the overall costing and the date to start.

RESOLVED – that the report be noted.

**d) Lighting Improvements – 2013/14**

The Clerk reminded Council that at the previous meeting it accepted the following quotations from Flintshire County Council -

1. To have 2 columns in Kingsley Road (Columns 79 and 81) and 4 at Bridge View (Columns 82 -85) – 6 in total adopted by Flintshire County Council for £5,818.20.
2. To upgrade Column 47 on East Green at Sealand Manor - Transfer of Service, Plant, Manpower, Installation of column, lantern and associated parts for a cost £1,350 together with the quotation of £969.70 to have the new column adopted by Flintshire County Council be accepted. Total cost - £2,319.70.
3. To upgrade the first three columns on Brookside ( Columns 75 to 73) from Farm Road , Garden City - Transfer of Service, Plant, Manpower, Installation of column, lantern and associated parts for a cost £1,350 per column be accepted together with the quotation of £969.70 per column to have the new column adopted by Flintshire County Council./ Total cost - £6,959.10.
4. Total cost of its 2013/14 lighting works is - £15,097.00.

The Clerk advised that with regard to 1) the County Council has completed the paperwork and with regard to 2) and 3) the work is programmed for August 2013.

RESOLVED – that the report be noted.

**13/63 FOXES LANE UNDERPASS**

RESOLVED – that the matter be deferred to the next meeting pending the outcome of rainfall.

**13/64 SECTION 137 – LOCAL GOVERNMENT ACT 1971  
PAYMENT OF GRANTS**

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the



current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Grants will be considered for payment at the May 2013, November 2013 and February 2014 meetings of Council.

Allocation for the 2013/14 financial year is £4000. Spent so far is £1,150.00

RESOLVED – that the report be noted.

### **13/65            PLANNING APPLICATIONS**

The Clerk advised on the planning applications that had been received electronically from Flintshire County Council since the meeting of Council held on 17<sup>th</sup> June 2013.

050799 - Application for prior notification - demolition of portal framed community centre at Sealand Youth and Community Centre, East Green, Sealand, Deeside, Flintshire, CH5 2SG.

050887 - 4No. flagpoles relocated to new position and 8No. New flagpoles at Dailycer 14 Fourth Avenue, Deeside Industrial Park, Deeside, CH5 2NR

050888 - Slabbed seating area for staff, various ground works including reduce ground levels and re-seed to front and verge to NE boundary, remove 1No. telegraph pole to NE corner and re-erect to SW corner, extend existing earth bund to front, new bike stand, extend existing mesh security fencing to front NE corner approx. 2.4m high, construction at Dailycer 14 Fourth Avenue, Deeside Industrial Park, Deeside, CH5 2NR.

050922 - Demolition of the former URC Church building with removal of all arisings from site. United Reformed Church, Welsh Road, Garden City, Deeside, Flintshire, CH5 2RA.

RESOLVED:- that the report be noted.

### **13/66            NOTIFICATION OF PLANNING PERMISSIONS**

The Clerk advised that the Head of Planning had advised that the following planning application has been refused –

050580 - Demolition of the building known as the Laboratory Building at Former Laboratory Building Shotton Point, 4 Shotton Works, Sealand, Deeside, Flintshire, CH5 2NH

The Clerk advised that the Head of Planning had advised that the following planning applications have been approved.

050730 - Engineering works to provide flood defence strengthening along 1.5km of the River Dee embankment, to include sheet piling to a maximum depth below ground of 12m and a minimum height of 7.2m AOD and a proposed temporary access route and site compound at RAF Sealand South Camp, Welsh Road, Sealand, Deeside, CH5 2RD

050799 - Application for prior notification - demolition of portal framed community centre at Sealand Youth and Community Centre, East Green, Sealand, Deeside, Flintshire, CH5 2SG.

RESOLVED - that the report be noted.

### **13/67            ACCOUNTS FOR PAYMENT**

RESOLVED:- that the under mentioned accounts be approved for payment.

Note – The Clerk advised that he has a query with Flintshire County Council regarding cheque payment 002750. The invoice includes a reference to repairs to a light at Orchard Way. Council’s lights at Orchard Way have been adopted by Flintshire County Council. Payment will held back until clarification of this item. Potentially the invoice may be reissued and cheque 002750 will be cancelled.

| <b>Cheque No</b> | <b>Payable to</b>            | <b>Details</b>  | <b>Amount</b> | <b>VAT</b> | <b>Vat Code</b> |
|------------------|------------------------------|---|---------------|------------|-----------------|
| 002742           | Hayes Dairy Ltd              | School Milk – April 2013  | £262.68       |            |                 |
| 002743           | P. Richmond                  | Refund cost of 2 boxes of A4 paper  | £49.00        |            |                 |
| 002744           | One Voice Wales              | Attendance Fee for two Councillors – One Voice Wales Annual Conference - £110 – Cheque Cancelled. |               |            |                 |
| 002745           | P. Richmond                  | Salary – July 2013  | £563.98       |            |                 |
| 002746           | P. Richmond                  | Salary – August 2013  | £450.48       |            |                 |
| 002747           | HM Revenues and Customs Only | Income Tax – PR – July 2013   | £188.00       |            |                 |
| 002748           | HM Revenues and Customs Only | Income Tax – PR – August 2013   | £187.60       |            |                 |
| 002749           | Scottish Power               | Energy 31/5/13 to 30/6/13   | £514.09       | £85.68     | 659372008       |

|                    |                           |  |                  |               |  |
|--------------------|---------------------------|--|------------------|---------------|--|
| 002750             | Flintshire County Council | Street Lighting Maintenance – April 2013                               | £527.23          |               |  |
| 002751             | Flintshire County Council | Street Lighting Maintenance – May 2013                                 | £283.,13         |               |  |
| 002752             | Flintshire County Council | Street Lighting Maintenance – April 2013                               | £5,818.20        |               |  |
| 002753             | Hayes Dairy Ltd           | School Milk June 2013  | £358.20          |               |  |
| 002753             | One Voice Wales           | Attendance Fee for one Councillor – One Voice Wales Annual Conference. | £55.00           |               |  |
| <b>Total Spend</b> |                           |  | <b>£8,974.46</b> | <b>£85.68</b> |  |

### 13/68 INCOME

The Clerk advised that Council had received the following income –

|              |               |              |
|--------------|---------------|--------------|
| Lloyds TSB   | Bank Interest | £2.12        |
| <b>Total</b> |               | <b>£2.12</b> |

RESOLVED - that the income be received.

### 13/69 CORRESPONDENCE

The Clerk detailed the following correspondence –

Gareth Owens - Head of Legal & Democratic Services – Flintshire County Council. Please can you make a note in your diaries that the next meeting of the Flintshire Standards Committee with representatives of Town and Community Councils will be held on Monday, 14 October at 6.30pm in the Connah's Quay Town Council offices. I will write to you again nearer the time for any agenda items etc. but I just wanted to flag up this date with you in the meantime.

Janet Roberts – Flintshire Play Development Officer – Flintshire County Council. Flintshire County Summer Playscheme 2013. Locations for Sealand – Sealand Manor 10.30am to 12.30pm and Garden City Recreation Field 1.30pm to 3.30pm – Monday 22<sup>nd</sup> July to Friday 23<sup>rd</sup> August 2013.

RESOLVED – that the correspondence be noted.

**13/70                    SEALAND MANOR COMMUNITY CENTRE**

It was reported that there is still a delay in concluding on contracts for the demolition of the centre whilst arrangements to remove the asbestos is concluded.

RESOLVED – that the report be noted.

**13/71                    SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS**  
**2013/14 FINANCIAL YEAR**

The Clerk outlined overall estimated expenditure and income for the 2013/14 financial year up to cheque number 002753.

| 2 0 1 3 / 1 4<br>Financial Year  |                             | Actual            | Anticipated        | Difference         |
|----------------------------------|-----------------------------|-------------------|--------------------|--------------------|
| <b>Income</b>                    | General Admin Inc. Precept  | £17,666.66        | £53,000.00         | -£35,333.34        |
|                                  | Bank Interest               | £5.20             | £20.00             | -£14.80            |
|                                  | Insurance Claims / Refunds  | £0.00             | £0.00              | £0                 |
|                                  | VAT Refund                  | £1,500.21         | £1,500.00          | £0.21              |
|                                  | Milk Claims                 | £0.00             | £750.00            | £0                 |
|                                  | <b>Total</b>                | <b>£19,172.07</b> | <b>£55,270.00</b>  | <b>-£36,097.93</b> |
| <b>Expenditure</b>               |                             | <b>Actual</b>     | <b>Anticipated</b> | <b>Difference</b>  |
|                                  | Play Areas                  | £0.00             | £9,200.00          | £0                 |
|                                  | Staffing Costs              | £3,140.10         | £7,537.00          | £4,396.90          |
|                                  | General Admin Costs         | £1,866.44         | £4,870.00          | £3,003.56          |
|                                  | S137 Grants                 | £1,150.00         | £4,000.00          | £2,850.00          |
|                                  | CCTV                        | £0.00             | £1,285.00          | £0                 |
|                                  | Street Lighting             | £10,068.25        | £25,800.00         | £15,731.75         |
|                                  | Notice Boards               | £0.00             | £500.00            | £0                 |
|                                  | Insurances                  | £2,295.21         | £5,600.00          | £3,304.79          |
|                                  | Milk                        | £1,211.91         | £4,700.00          | £3,488.09          |
|                                  | Election Costs              | £0.00             | £0.00              | £0                 |
| <b>Total</b>                     | <b>£12,231.06</b>           | <b>£63,492.00</b> | <b>£51,260.94</b>  |                    |
| <b>C u r r e n t<br/>Summary</b> | Balance as at 31 March 2013 | <b>£41,708.04</b> |                    |                    |

|  |                   |
|--|-------------------|
| Total Expenditure                                      | <b>£19,731.91</b> |
| Total Income   | <b>£19,172.07</b> |
| Balance  | <b>-£559.84</b>   |
| <b>Overall balance as at 15<sup>th</sup> July 2013</b> | <b>£41,148.20</b> |
| <b>VAT Costs for 2013/14</b>                           | <b>£299.10</b>    |

|                               |  |                   |
|-------------------------------|--|-------------------|
| <b>End of Year Prediction</b> | Balance as at 31 March 2013.                           | <b>£41,708.04</b> |
|                               | Total Anticipated Expenditure                          | £63,492.00        |
|                               | Total Anticipated Income                               | £55,270.00        |
|                               | Anticipated Balance for the year                       | -£8,222.00        |
|                               | <b>Anticipated Overall Balance as at 31 March 2014</b> | <b>£34,111.11</b> |

RESOLVED - that the report be noted.

**13/72      REPORT – ANNUAL FINANCIAL RETURN – 2012/13**

The Accounts and Audit Regulations were amended in 2010. Process to follow is –

1. Draft the Annual Return sections 1 and 2 – Completed.
2. The Responsible Financial Officer signs Page 1 – Completed.
3. The Council approves the Return in draft and the Chair signs Page 1 – where indicated (April 2013 meeting of Council) – Completed.
4. Pass the Return to the internal auditor along with all the Council's appropriate records – (24<sup>th</sup> April 2013– to be returned on 1<sup>st</sup> May 2013) – Completed.
5. The Council approves the Return in draft and the Chair signs Page 1 – where indicated (April 2013 meeting of Council) – Completed.
6. Send a copy of the Return to UHY Hacker Young with bank reconciliation and variance analysis together with requested documents. (Actioned on 30<sup>th</sup> May 2013)
7. UHY Hacker Young will send a letter at the end of the audit with details of their comments on the Return – if any. – Completed.
8. Part 3 of the Return is signed by the Responsible Financial Officer - To be Actioned.
9. The Council considers UHY's letter and approves the Return - To be Actioned.

10. Part 3 of the Return is signed by the Chair- To be Actioned .
11. The original of the Return is sent to UHY for signature and closure of the audit.

The Clerk advised that the external auditor has now advised that he has substantially completed the audit work on the Annual Return for the year ended 31 March 2012.

The Appointed Auditor is responsible for providing an opinion on whether the information contained in the Council's Annual Return is in accordance with the Auditor General for Wales' requirements and that no matters have come to the auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

There are no issues which he believes the Council should consider prior to approval of its Annual Return in accordance with the Accounts and Audit (Wales) Regulations 2005 (as amended) (the Regulations). It is their intention to issue an unqualified audit certificate and report with no other matters, which they need to draw to Council's attention. Council must approve and publish the audited accounts by 20th September 2013.

The Annual Return needs to be received back before 20th September 2013 to enable the audit to be completed.

The Responsible Financial Officer should now certify Section 3 of the Return. The Council should consider any issue highlighted in the Auditor's letter and then approve the Annual Return.. The Chairman should sign Section 3 of the Annual Return.

The Annual Return should be sent back to the Auditor – he will then complete the audit, sign the Return and issue a Notice of Conclusion of the Audit

RESOLVED – that -

- i) the report be noted.
- ii) Council should consider the proposed audit opinion which it notes.
- iii) the Responsible Financial Officer should certify Section 3 of the Return.
- iv) the Chair should certify Section 3 of the Return and for Council to note the audit opinion.

**13/73                    SNOOKER HALL – SEALAND AVENUE**

The County Councillor advised the Clwyd Alyn Housing Association are looking to develop the site. She is not aware of their proposals

RESOLVED:- that the report be noted.

**13/74                    MATTERS RAISED BY MEMBERS OF COUNCIL**

- Can an additional “No Ball Games Sign” to be fitted near to No 72.Farm Road – John Griffiths to action.

- Need for a “ No Ball Games Sign” to be fitted on the Candy Lane cul-de-sac – John Griffiths to action.

**13/75      MATTERS RAISED BY MEMBERS OF THE PUBLIC**

- What is the current status of the County Council’s Development Plan – County Councillor advised that the new plan is being written at the moment and is not in position to be made available to the public. The Consultation Stage will be published later.
- Concerns about impact of expansion at the Broughton Aerospace Factory.
- Concerns about recent surveying of Ferry Lane – County Councillor has no information about this.
- Concerns about impact on the Ferry Lane Caravan Site as other sites in North Wales are being given approval for full year residency. Questions about could this be the case for the Ferry Lane site. County Councillor explained the planning process and the impact of precedence relating to previous planning decisions

The meeting opened at 6.30 pm and closed at 7.55 pm.

Signed ..... Monday 16<sup>th</sup> September 2013.

**Chair – Councillor                                      - Sealand Community Council) PR**