

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 20th JUNE 2016

PRESENT: Councillors: Mike Walker (Chairman), Mrs. Gwyneth Bullock, John Dodd, Mrs. Barbara Hinds, Mrs Chris Jones (County Councillor), Alex Lewis (Vice Chairman), Mrs Mary Southall, Mrs. Shelley Webber and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.
Also in attendance – two members of the public.

16/34 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillors John Griffiths and Norman Jones.

RESOLVED – that apologies be received and accepted

16/35 ELECTION – COUNCILLOR VACANCY

The Clerk advised that the County Council has confirmed that no request has been received within the required 14 days of the date of the Notice and as a result it is in order for the Council to fill the vacancy by co-option following the Local Government (Wales) Measure 2011 / Filling Vacancies by Co-option.

The next step will be to issue a further notice stating –

Council intends to Co-opt one member to fill the vacancy that exist in the office of Councillor for the Sealand Community Council.

Expressions of interest are being sought from members of the public who meet the following qualifications and are interested in representing their community on the aforementioned Community Council. You must be a British, Commonwealth, Irish or a European Union citizen and be 18 years of age or over; and meet at least one of the following criteria:

- registered as a local government elector for the area named above; or
- during the whole of the last 12 months occupied as owner or tenant land or other premises in the community named above; or
- your principal or only place of work during the last 12 months has been in the community named above; or
- you have during the whole of the last 12 months resided in the Community or within 4.8 kilometres of it.

If you wish to be considered for co-option for the vacant seats or want more information regarding the role of a Community Councillor please contact the Proper Officer, Clerk to the Council Community by Wednesday 13th July 2016.

The item of co-option should then be placed on the Council agenda for the next meeting to be held on Monday 18th July 2016

RESOLVED – that –

- i) the report be noted.
- ii) required notice be added to the Council’s web site and notice boards.

16/36 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

16/37 MATTERS RAISED BY THE PUBLIC

No matters were raised.

16/38 CHAIR’S REPORT AND ACTIONS SINCE 16th MAY 2016

The Chair advised that he had attended the civic opening of the Wings over Sealand event.

RESOLVED – that –

- i) the report be noted.
- ii) an email be sent to Jennifer Watson and Councillor Barbara Hinds thanking them and their colleagues for organising the Wings over Sealand event and noting that over the 4 days 532 visitors attended.

16/39 MINUTES OF THE MEETING OF THE ANNUAL GENERAL COUNCIL HELD 16th MAY 2016

RESOLVED - that the minutes of the Annual General Meeting of Council held on 16th May 2016 be confirmed as a true and correct record.

16/40 POLICE ISSUES

The Chairman had previously welcomed Insp Dave Jolly to the meeting. Prior to the meeting the Inspector outlined the focus of policing in North Flintshire and that the North Flintshire Consultation Group meets on a quarterly basis. The date of the next meeting is to be arranged.

The Inspector had responded to questions and issues raised by both members of council and the public.

A copy of the Inspector’s presentation given at the most recent North Flintshire Consultation Group meeting will be circulated to the Clerk.

1. Patrols have been continuing in the area.

These will continue to be made.

2. Council advised again that a formal request for funding from the Sealand Youth Centre together with a copy of the Centre's most recent bank statement will be considered regarding their proposed summer holiday activities – the maximum payment will be £150.00.

It was reported that the police have not secured any funding as it was thought that Flintshire County Council should be providing this service. This matter can now be closed.

3. Community Speed Watch the Councillors who volunteered will shortly be contacted by Martin Price.

It was reported that the volunteer details have been sent to the coordinator.

4. Concern still being expressed about the fact some vehicles using the corner café are parking on Foxes Lane and preventing the bus from getting thorough to Sealand Manor. Police will investigate further.

It was reported that PC Martin Price has not seen any vehicles parked there and Arriva have not contacted him either.

Note – further information is reported in County Council Matters.

5. Speed Checks / Sealand Road.

These are still being undertaken. It was reported that the County Councillor has requested the provision of average speed cameras along Sealand Road.

6. Green Lane East

Refer to 16/41 e)

7. North Flintshire Consultation Group

It was agreed that Council's representative on this group should be Councillor Shelley Webber.

8. Silver Car / Red Wheels being driven too fast along Farm Road

Police have the information they require in order to visit the owner. Of the car.

RESOLVED – that the reports be noted.

16/41 FLINTSHIRE COUNTY COUNCIL MATTERS

a) Litter Bins and Benches – Sealand Manor Recreation Field

It was reported that the litter bins and benches will shortly be installed.

RESOLVED – that report be noted.

b) Additional Waiting Restrictions –Foxes Lane/Farm Road/Riverside Park

The County Councillor advised that she is continuing to request waiting restrictions for Riverside Park, Farm Road and Foxes Lane.

Refer to 16/41 l)

RESOLVED – that the report be noted.

c) Welsh Road Recreation Field – Dogs

It was reported that dogs are being allowed to leave their mess on the recreation field – clearly more warning signs are required.

It was also suggested that a dedicated area should be set out on the field purely for dogs to be walked.

The County Councillor advised that she will refer this issue to Wayne Jones.

RESOLVED – that the report be noted.

d) Pot Holes – Foxes Lane

The County Councillor advised that she will refer this issue to Wayne Jones.

RESOLVED – that the report be noted.

e) Bridleway - Green Lane East

RESOLVED – that that the County Council be asked to advise on –

- i) the appropriateness of the traffic signage along Green Lane East (bridleway section) to display that cars are not to use the lane.
- ii) the legal position on the access of vehicles on a bridleway and is there a way that it could be access only for residents. When this is clarified signs can be erected.
- iii) whether a kissing gate could be installed at the end of lane.
- iv) on the rights of people that live along the bridleway section of Green Lane East and their rights to be able drive their cars in and out of the lane.

f) Need to Reopen Pubic Right Way – Old Steel Works Offices

It was reported that work has now started to develop the Airfield site.

RESOLVED – that the report be noted.

g) Sealand Road – Access to fields – Planning Enforcement.

RESOLVED – that the Planning Enforcement Officer be again asked to check on the status of the field accesses along Sealand Road in order to clarify any planning enforcement issues.

h) Blocked Grids - Near to Sandy Lane Cul-de- sac and Welsh Road / Spar Shop.

RESOLVED – that Wayne Jones be again asked to investigate.

i) Concern about Drainage – Lagoon – Marsh Farm Road.

RESOLVED – that this issue can be raised with Neil Parry at the next meeting of Council.

j) Water Leaking from Walls – Foxes Lane Underpass

The Clerk advised that it was reported at the February 2016 meeting that he had been informed by Wayne Jones that he had met Mark Middleton and Wyn Williams from NMWTRA who are responsible for the maintenance of the structure on Foxes lane on Wednesday 27th January 2016. Wyn has taken photos of the structure and the leaking walls and said that he will get back to Wayne when he gets the information as to what they can and will do to rectify the problem.

Wayne Jones has previously advised that he will contact NMWTRA requesting a progress report. He will also provide the Clerk with the contact details so that he can also request a progress report.

RESOLVED – that the report be noted.

k) Planning Enforcement Issues at the Owl – Manor Road

RESOLVED – that a further email be sent to the Planning Enforcement Officer concerning the issues raised about this site -

- alleged persons sleeping in caravans.
- large lorries turning into The Owl / cars obstructing their turning movement

l) Parking problems – Foxes Lane

The County Councillor advised that she has requested a site meeting with Anthony Stanford to show him the safety issues, so that hopefully we can be part of the programme next year. This road really is extremely busy and dangerous, the garage and cafe on the corner do not help the situation. As it is opposite the local primary school there are dreadful parking problems at 8-45 and 3pm. The bus has issues all the time with drivers and has refused to travel this route at times.

Wayne Jones has advised that the road was assessed for the yellow lines to be extended and scored but it did not score high so it is not on this year's list for works. As a result, Wayne asked an officer in the Traffic Department to look at the road to see if it is possible to carry out some traffic calming from the junction of Welsh road to the entrance of the underpass on This information is awaited. Wayne also looked at the possibility of putting bollards or

barriers on the corner where cars have smashed through the wall but it is not feasible to do so as this would cause more problems.

RESOLVED – that the report be noted.

m) Urgent changes need to be made to traffic lights on Sealand Road / Seahill Road

It was reported that the County Council are talking to their traffic lights contractor to improve the traffic lights at this location.

RESOLVED – that the report be noted.

n) Overpass – Over hanging trees

The County Councillor advised that she will refer this issue to Wayne Jones.

RESOLVED – that the report be noted.

o) Tall Grass – Drome Corner

The County Councillor advised that she will refer this issue to Wayne Jones.

RESOLVED – that the report be noted.

16/42 LIGHTING MATTERS

a) Street Lighting Report

Of the 120 columns / 120 lights are working.

The Clerk reminded Councillors that should they see a light that needs attention to phone / text or email the Clerk straightaway or to contact Wayne Jones.

RESOLVED – that the report be noted.

b) Lighting Improvements – 2016/17

The Clerk reminded Council that it has accepted the quotation from Flintshire County Council agreed to replace and have adopted the following lights - Sealand Avenue Columns 91, 92 and 95 - Manor Road – 28, 29, 30, 35, 36 and 37.

Work has now started.

RESOLVED – that the report be noted.

c) Change of Street Lighting at High Grove Estate – Columns 31 and 32

The Clerk confirmed that Column 31 has been removed.

The need for Column 32 should be reviewed later in the year.

RESOLVED – that the report be noted.

16/43 **SECTION 137 – LOCAL GOVERNMENT ACT 1971**
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £6.50 per head produces an upper limit of £12,766

Allocation for the 2016/17 financial year is £3,500. £1,450.00 has been paid out so far this year.

RESOLVED – that the report be noted.

16/44 **GRANT REQUESTS**

a) RainbowBiz Limited

The Clerk advised that Council has agreed to make a contribution of £150 and that Council requires confirmation that the proposed plans will go ahead including dates – then Council will make payment.

RainbowBiz Limited have advised that they have agreed to hold their first screening on Friday 26 August 2016 at St Andrews Community Hub. They will begin to make plans with the Hub to co-ordinate the booking and look at a suitable family friendly movie for screening at that time. Their volunteers are already looking forward to bringing their community cinema to Garden City and engaging with another community in our local area.

RESOLVED: - that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150.00 to RainbowBiz Limited which is in the best interests of the area and its inhabitants

b) Dementia Café

The Clerk reminded Council that at the May 2016 meeting he reported on a letter received from the Joanna Rowan advising that a Dementia Café is being set up at the St. Andrews Hub – opening on 27th June 1 to 3pm

A grant request has been submitted. Council agreed it will make a contribution of £150 and that Council requires a bank statement. This has been requested but not received.

RESOLVED – that the report be noted.

16/45 PLANNING APPLICATIONS

The Clerk advised that the following planning applications had been received electronically from Flintshire County Council since the meeting of Council held on 16th May 2016.

055178 – Erection of extension to create Golf Club Fitting room and new entrance at Holly Hock House, Deeside Lane, Sealand, Chester, Flintshire, CH1 6BP.

055412 - Display of 1no. individual lettering sign at Iceland Foods Plc, Second Avenue, Deeside Industrial Park, Deeside. CH5 2NW

055413 - Installation of double entrance doors with side screens and shopfront window to side elevation at Iceland Foods Plc, Second Avenue, Deeside Industrial Park, Deeside, CH5 2NW.

055421 - Erection of new storage building to replace existing structure at T I Automotive, Tenth Avenue, Deeside Industrial Park, Deeside, CH5 2UA.

055484 - Extension of existing building to provide test kitchen at Iceland Foods Plc, Second Avenue, Deeside Industrial Park, Deeside, CH5 2NW

RESOLVED: - that no objections be raised in respect of all planning applications reported above.

16/46 NOTIFICATION OF PLANNING PERMISSIONS

The Clerk advised that the Head of Planning had advised that the following planning applications have been considered –

051499 - Application for the retention of existing B2 and B8 uses, together with all existing permitted uses and change of use to include sui generis use to import, store, recycle, and process of waste for the manufacture of biomass fuel and solid recovered fuel pellets and briquettes at Laybond Products Ltd Riverside, Chester, CH4 8RS. Decision Type: Refused. Decision Date: 7 June 2016. Determination Level: Delegated-Officer.

054958 - Change of use of land to vehicle depot/HGV parking at Land on South East Side Fourth Avenue, Deeside Industrial Park, Deeside, CH5 2NR. Decision Type: Approved. Decision Date: 27 May 2016. Determination Level: Delegated-Officer.

055129 - Extension and alterations to loft at 14 Welsh Road, Garden City, Deeside, Flintshire, CH5 2RA. Decision Type: Approved. Decision Date: 26 May 2016. Determination Level: Delegated-Officer

055195 - Change of use of existing industrial building to Indoor Trampoline Park with ancillary customer cafeteria at 37 First Avenue, Sealand, Deeside, Flintshire, CH5 2NU. Decision Type: Approved. Decision Date: 17 May 2016. Determination Level: Delegated-Officer.

055277 - Construction of boiler house, 4No. silos with associated bunded bases, waste water storage tank and cooling tower at Unit 9, Tenth Avenue, Sealand, Deeside, Flintshire, CH5 2UA. Decision Type: Approved. Decision Date: 9 June 2016. Determination Level: Delegated-Officer.

055296 - Erection of single storey rear extension at 7 Whiteway Grove, Garden City, Deeside, CH5 2SP. Decision Type: Approved. Decision Date: 25 May 2016

RESOLVED – that the report be noted.

16/47 ACCOUNTS FOR PAYMENT

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council – for the period 10th May to 9th June 2016 is £5.00- the amount will be deleted on or after 11th July 2016.
- iii) it be noted that cheque payment 002982 is to replace cheque payment 002953 dated 8th February 2016 and that payment is part of the 2015/16 financial year rather than 2016/17.

Cheque No	Payable to	Details	Amount	VAT	Vat Code
002978	P. Richmond	Salary – June 2016	£638.34		
002979	HM Revenues and Customs Only	Income Tax – PR – June 2016	£236.00		
002980	Rainbow Biz Ltd	Grant	£150.00		
002981	Wrexham – Birkenhead Rail Users Association	Annual Subscription	£25.00		
002982	Heswall Computers Ltd	Replacement for stopped cheque 002953 dated 8th February 2016	£64.80	Claimed in 2015/16	
002983	Heswall Computers Ltd	5 Black toner cartridges for Xerox printer	£445.00	£74.17	
Total Spend			£1,559.14	£74.17	

16/48 **INCOME**

The Clerk advised that Council had received the following income –

Lloyds Bank – Interest	£1.55
Flintshire County Council – Milk subsidy – Autumn Term 2015	£210.56
Total	£212.11

RESOLVED - that the report be noted.

16/49 **COMMUNITY ASSET TRANSFER**

The Clerk advised that at the previous he reported that he had –

- i) requested and received from John Gray - FLVC the required forms for Council to proceed to Stage 2
- ii) requested Ian Bancroft – Flintshire County Council to provide Council with the required details and costings so that Council can make a Stage 2 submission in respect of the four Sealand play Areas – Kingsley Road; Riverside Park; Sealand Manor and Welsh Road.
Not received

RESOLVED – that the report be noted.

16/50 **LAND DRAINAGE ISSUES**

The Clerk advised that Neil Parry will be attending the July 2016 meeting of Council at 6pm.

In the meantime, Neil has advised by email (email forwarded to members of Council) – that

- the stump which was obstructing the ditch to the rear of the Texaco Garage has now been removed.
- he has e-mailed Stuart Banks again suggesting we have a site meeting regarding him piping a watercourse to the rear of Deeside Crescent. He has informed Neil that he did pipe the watercourse Neil has advised the pipe would have to be removed. This will be progressed.

RESOLVED – that the report be noted.

16/51 **SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS - 2016/17 FINANCIAL YEAR**

The Clerk outlined the finalised expenditure and income for the 2016/17 financial year up to cheque number 002982 – note 16/47 iii) above.

2016/17
Financial Year

Income

	Actual	Anticipated- January 2016	Difference
General Admin Inc. Precept.	£19,000.00	£57,000.00	-£38,000.00
Bank Interest	£3.24	£20.00	-£16.76
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£890.47	£1,100.00	-£209.53
Milk Claims	£0.00	£750.00	-£750.00
Total	£19,893.71	£58,870.00	-£38,976.29

Expenditure

	Actual	Anticipated	Difference
Play Areas	£0.00	£11,000.00	£11,000.00
Staffing Costs	£2,300.94	£9,049.00	£6,748.06
General Admin Costs	£698.31	£4,005.00	£3,306.69
S137 Grants	£1,450.00	£3,500.00	£2,050.00
Bank Charges	£5.00	£0.00	-£5.00
Street Lighting	£541.90	£25,850.00	£25,308.10
Street Furniture Repairs	£0.00	£500.00	£500.00
Insurances	£1,099.65	£2,500.00	£1,400.35
Milk	£1,178.08	£3,100.00	£1,921.92
Chairman's Fund	£0.00	£800.00	£800.00
Total	£7,268.88	£60,304.00	£53,035.12

**Current
Summary**

Balance as at 31 March 2016	£42,277.72
Total Expenditure	£7,268.88
Total Income	£19,893.71
Balance	£12,624.83
Overall balance as at 20th June 2016	£54,902.55
VAT Costs for 2016/17 financial year	£42.00

**End of Year
Prediction**

Balance as at 31 March 2016	£42,777.72
Total Anticipated Expenditure	£60,304.00
Total Anticipated Income	£58,870.00
Anticipated Balance for the year	-£1,434.00
Anticipated Overall Balance as at 31st March 2017	£40,843.72

RESOLVED - that the report be noted.

16/52 REPORT – ANNUAL FINANCIAL RETURN – 2015/16

The Clerk reminded Council of the process to be followed this year -

1. RFO / Clerk prepare the Annual Return sections 1 and 2 – Completed.
2. Pass the Return to the internal auditor along with all the Council's appropriate records – (11th April 2016 returned on 14th April 2016) Completed.
3. Council considers the Annual Return at a full Council meeting before 30th June 2015. Section 3 is signed by the person presiding at the meeting. Undertaken on 18th April 2016.
4. A copy of the unaudited Annual Return needs to be added to the Council's web site – undertaken on 7th May 2016.

5. RFO/Clerk then sends the Annual Return and requested documents to the External Auditor by 11th July 2016. This will be posted towards the end of the inspection period on 6th July 2016.
6. External auditor completes the audit if there are no amendments the auditor will certify Section 3 send it back to Council for publication. If amendments are required, the auditor will send the Return back to the Council for amendment and re-approval. The amended Return must then be sent back to the auditor for certification
7. The Council must publish the certified Annual Return by 30th September. If the Council is unable to publish the Annual Return by 30th September 2016 then it must publish statements together with a declaration and explanation that at the date of publication the auditor has given no opinion.

Notice of Appointment of Date for the Exercise of Electors' Rights, Annual Return for the Year Ended 31 March 2016

The Clerk reminded Council that the public notice and details of the public inspection arrangements. Inspection runs from 13th June and ends on 8th July 2016.

RESOLVED: - that the report be noted.

16/53 COUNCIL ASSET REGISTER - SUMMARY

The Clerk advised that he is seeking agreement that the value of the lighting stock should be revised down from £195,000 to £150,000 – based on the reduced number of lights 120 and the new replacement cost of £1250 – excluding adoption. The Clerk is awaiting confirmation of the £12500 from the County Council.

RESOLVED: - that the report be noted.

16/54 CORRESPONDENCE

The Clerk advised –

Angharad Hobbs Planning Aid Wales had emailed (copied to members of Council on 28th May 2016) details General introduction to planning training, Flintshire. Wednesday 29th June, 2016 – 6:30pm to 9pm - Mold, Mold Town Council, Town Hall, Earl Road, Mold, CH7 1AB.

The course is designed to act either as an introductory or a refresher planning course for councillors and Clerks and covers:

- An overview of the planning system, including key players
- The role of Community and Town Council in planning
- How Local Development Plans are prepared and reviewed
- How planning applications are dealt with, including material considerations
- Overview of recent changes to the planning system, including the introduction of pre-application community consultation and Place Plans

Cost for attendance is £30 per person.

RESOLVED – it be noted that Council will not be requesting any places.

16/55 COUNSELLING DIRECTORY

The Clerk advised that at May 2016 meeting he advised that Ryan Valentino - Counselling thought that the Counselling Directory web site may be of interest to you and your visitors: www.counselling-directory.org.uk. And could have a link from the Council's web site.

Council decided to that the Council's web site manager Joseph Spurling at JOLORA be asked whether Council should have a disclaimer because the Sealand web site will be directing people to the Counselling Directory.

Joseph has responded advising against put on any link Council gets given. For something like counselling I'd be more inclined to link to charitable organisations than for-profit companies, or better yet Information Standard accredited info like this:
<http://www.nhs.uk/Conditions/Counselling/Pages/Introduction.aspx>

Also, I would probably just focus on Sealand Community related links.

RESOLVED – that the Council should accept Joseph's Spurling's advice and should not add a link on the Council's web site to - www.counselling-directory.org.uk.

16/56 **CHANGES TO THE ONE VOICE WALES MODEL FINANCIAL REGULATIONS**

The Clerk referred to the report that had been circulated with the agenda.

One Voice Wales has advised that the Regulations (MFRs) as circulated need to be further reviewed and will be recirculated when available.

RESOLVED – that the report be noted.

16/57 **REVIEW OF CLERK’S SALARY**

The Clerk advised that he has received new pay scales from NALC / SLCC that apply from 1st April 2016.

The Clerk reminded Council that he is contracted for a normal working week of 12 hours currently on point 25 - £22,212. The amount based on 12 hours a week is £7,204

The Clerk admitted that he works in excess of the 12 hours.

The new scale point 25 is £22,434 and for 12 hours is £7,276.

The Clerk also advised that based on his time records he spends well in excess of the current 12 contracted hours a week on Council work.

RESOLVED – that the Clerk’s salary should be increased from £7,204 to £7,276 with effect from 1st April 2016.

16/58 **SCHOOL MILK CLAIM – JANUARY TO APRIL 2016**

The Clerk advised that he had submitted the Council’s mile claim to Flintshire County Council Please in respect of the period January to April 2016.

Month	Days	Pupils	Cartons	Cost
January	19	70 x 1 90 x 18	1690	£336.31
February	16	70 x 1 90 x 15	1420	£282.58
March	19	70 x 2 90 x 17	1580	£314.42
April	14	80 x 3 90 x 11	1230	£244.77

RESOLVED – that the report be noted.

16/59

COMMUNITY TRANSPORT

The Clerk advised that he received an email dated 20th June 2016 from Steve Jones Chief Officer (StreetScene and Transportation) advising that in order to progress the project, he would like a member of the Transportation Team to attend your July Town and Community Council meeting to provide you with an update on the progress and particularly to agree the next steps of the process which will include the following:

1. Agree membership details of a small community sub group.
2. To agree details of community drop in event.
3. Agree Town and Community groupings and which Town and Community Councils will take the lead role.

I would appreciate your support in arranging the inclusion of this item on your agenda and do not envisage the item taking more than 10-15 minutes.

Could you please confirm the date and time of your July meeting. The Clerk advised that he has done this.

RESOLVED – it be noted that a it is planned for a member of the community transport team to meet with Council on Monday 5.45pm 18th July 2016.

16/60

NATIONAL LIBRARY OF WALES

The Clerk advised that the National Library of Wales would like to invite Council to participate in the UK Web Archive by archiving your web site (<http://sealandcommunitycouncil.gov.uk/>). The UK Web Archive is a partnership between the National Library of Wales, the British Library, and the National Library of Scotland, to preserve website for future users. We have identified this web site as an important part of Wales' documentary heritage and would like it to remain available to researchers in the future. The archived copy of your web site will form part of our permanent collections.

There are some benefits to you in having your site archived by the UK Web Archive; We will not only take the necessary preservation action to keep your publication accessible as hardware and software changes over time but will also catalogue your publication through the websites of both the National Library of Wales (www.nlw.org.uk) and the UK Web Archive (www.webarchive.org.uk), thereby increasing awareness of your publication among researchers.

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Alternatively, if you require any additional information, please do not hesitate to contact me.

RESOLVED – that the Council should participate in the UK Web Archive project

16/61 MATTERS RAISED BY MEMBERS OF COUNCIL

- Perimeter fence still needs to be repaired - Sealand Manor (Wayne Jones has contacted the Shooting School).
- Councillor Mike Walker to repair the notice board at Ferry Lane.
- Warning signs re invasive plants – Note from Wayne - signs that have been placed around Sealand and Garden City area it is warning people about the invasive plants that have been found and are being treated. The plants will have been either stem injected or sprayed to kill them off - it is to warn people not to mess around with them or to disturb them as this is how they spread.

16/62 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised.

16/63 DATE OF COUNCIL’S NEXT MEETING – 18th JULY 2016 – start at 6.30pm. (with a pre meeting at 5.45pm Community Transport and 6pm with Neil Parry concerning land drainage issues.

RESOLVED – that the meetings of Council for 2016 be held on the following Mondays – 18th July, 19th September, 17th October, 21st November and 12th December.

16/64 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL’S CODE OF CONDUCT - DECLARATION OF INTEREST

Member	Item	Minute Reference
No items were raised.		

The meeting opened at 6.30pm and closed at 8.40pm

..... Signed 18th July 2016