

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 16th OCTOBER 2017

PRESENT: Councillors: Alex Lewis (Chairman), Barbara Hinds, Chris Jones (County Councillor and Vice Chairman), Norman Jones, Mikhael Khan, Mike Walker, Rhondda Whittaker and David Wisinger.

Peter Richmond: Clerk and Financial Officer.

Also in attendance: 2 members of the public.

Prior to the meeting members of council met with John Morris Community Speed Watch Manager and outlined the process for members of the council and public to join the community speed watch scheme. The Community Speed Watch is a locally driven initiative supported by North Wales Police. Training is provided to volunteers together with high visibility jackets. Sites that will be earmarked for speed checks will be risk assessed. John will email the Clerk with a link to the Community Speed Watch web site that sets out further information and an application form that will be need to be completed and submitted. Initially a speed camera will be loaned to council and depending on the continued involvement council can subsequently consider purchasing a speed camera.

17/112 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillors Jean Fairbrother, Joan Keith, Mary Southall, Shelley Webber and Sarah Wilson.

RESOLVED – that the apologies as submitted be received and accepted

17/113 CODE OF CONDUCT DECLARATION

RESOLVED – that it be noted that no declarations were made to Council at the beginning of the meeting in respect of the agenda.

17/114 DECLARATION OF ACCEPTANCE OF OFFICE, REGISTRATION OF MEMBERS' INTEREST AND BANK MANDATE

Councillors Jean Fairbrother, Mikhael Khan and Rhondda Whittaker have completed the required signature forms.

The Clerk advised Councillors Sarah Wilson is still to complete the signature form.

The Clerk reminded members of Council that should there be change to their registered information that they should advise the Clerk so that the core information can be updated.

RESOLVED – that the report be noted.

17/115 MATTERS RAISED BY THE PUBLIC

No matters were raised.

17/116 CHAIR'S REPORT AND ACTIONS SINCE 18th SEPTEMBER 2017 AND CHAIRMANS FUND 2017/18

The Chairman advised that he had attended two recent meetings –

1. Flintshire Standards Committee.
2. Community Liaison Meeting –Wheelabrator and outlined the associated community funding arrangements.

The Chair also advised that he had no further information concerning the Chairman's Fund for 2017/18.

RESOLVED – that the report be noted.

17/117 MINUTES OF THE MEETING OF THE OF COUNCIL HELD ON 18th SEPTEMBER 2017

RESOLVED - that the minutes of the meeting of Council held on 18th September 2017 be confirmed as a true and correct record.

17/118 POLICE ISSUES

The Chairman welcomed PCSO Christopher Phillips and CMB Craig Williams to the meeting

1. Riverbank cycle path - Shotton to Chester.
Advised that covert patrols are being undertaken
2. Community Speed Watch
Already reported in the minutes – refer above.
3. Concerns were raised about the amount of speeding traffic along Seahill Road in particular in the vicinity of the former railway bridge.
This potentially will be monitored as part of the Community Speed Watch.
4. Cars doing U-turns – traffic lights Sealand Road/ Seahill Road – various times of the day.
CMB Craig Williams will investigate.
5. Green Lane East – concern about through traffic and speeding traffic - Need for improved signage.
Refer to Minute 17/119 (i)

6. Problem with Youngsters (primary aged) breaking bottles – 4pm Saturday
The Chairman to contact the Headteacher.

RESOLVED – that the reports above be noted.

17/119 FLINTSHIRE COUNTY COUNCIL MATTERS

a) Dog Control – Public Spaces Protection

The Clerk advised that in June 2017 Flintshire County Council undertook a consultation exercise into a Public Space Protection Order around dog control and dog fouling. On conclusion of the consultation, the results of the online survey and comments were collated and presented to the Environment Overview and Scrutiny Committee for discussion and the Cabinet Committee for final determination. On Tuesday 26th September, the Cabinet Committee agreed the following conditions to be enforceable from the 20th October 2017.

The Dog Control and Dog Fouling Public Space Protection Order will require dog walkers to:

- Remove dog waste immediately from the ground at all public locations.
- Put their dog on a lead when directed to do so by an authorised officer. This only applies to any public land where a dog is considered to be out of control or causing alarm and distress.
- Keep dogs on leads within cemeteries.
- Have a means on their person to collect dog waste from the ground if asked by an authorised officer.

Dogs are also excluded from entering:

- equipped children's play areas
- the playing area of specific sporting or recreational facilities
- School Grounds
- the playing areas of marked sports pitches

Dogs will be able to be exercised in areas surrounding the marked sports pitches, there is not a blanket ban on dogs in areas with marked sports pitches.

Breach of any of these conditions will result in the issuing of a Fixed Penalty Notice of £75.

A notice of the Dog Control and Dog Fouling Public Space Protection Order accompanies this letter. Signs are currently being produced and will be placed at appropriate locations in order for enforcement to take place in due course. Information and maps of affected areas will be available via the Flintshire website www.flintshire.gov.uk/psporesults.

RESOLVED – that

- i) the report be noted.

ii) the Clerk should check to ensure that the recreation fields / play areas at Welsh Road, Sealand Manor and Seahill Road are included in the county's list of recreation fields.

b) Water Leaking from Walls – Foxes Lane Underpass

Wayne Jones has previously advised that a drain has been installed across the footway and Mark Middleton is still speaking to NMWTRA regarding the issue.

RESOLVED – that Mark Middleton be asked to submit a progress report.

c) Underpass- Foxes Lane and Green Lane West

Wayne Jones has previously advised that he understands that it is still proposed to install new lighting at these two underpasses.

RESOLVED – that the report be noted.

d) Ferry Lane Footbridge – Noise Nuisance

Wayne Jones has previously advised that Mark Middleton is dealing with this.

RESOLVED – that Mark Middleton be asked to submit a progress report.

e) Car Sales – Sealand Road / St. Bartholomew's Court

The County Councillor advised that following a site visit the County Council have requested that the external lights be lowered and re angled to reduce the nuisance for local residents. This has not been actioned by the proprietors of the car sales site.

It was again reported that the planning application will not be considered until the complaints regarding the lights have been actioned.

RESOLVED – that the report be noted

f) The Owl Industrial Estate – Manor Road

The County Councillor advised that this site is part of an ongoing enforcement investigation.

RESOLVED – that the report be noted

g) Trees – opposite St. Bartholomew's Church

Councillor Rhondda Whittaker has provided the Clerk with a copy of the tree preservation order – a copy has been circulated to all members of Council.

It was reported that details of the owner of the said site will be referred to the Clerk.

RESOLVED – that the report be noted.

h) Mud / Potatoes on the Highway – Welsh Road and Sealand Road.

RESOLVED – that the issue be referred to Wayne Jones.

i) New Signage – Green Lane East

Wayne Jones has previously advised that he will find out what's happening regarding the signs that the County Council has agreed to install on Green Lane East – the amount of non-local traffic using the lane has not reduced.

RESOLVED – that Wayne Jones be asked to provide a progress report.

j) Farm Road – Parking Issues

Prior to the September 2017 meeting members of council met to discuss with members of the public on street parking and associated traffic congestion at Farm Road. One member of the public was in attendance.

It was agreed that the –

- a) County Council should be informed of the current on street parking problems and traffic congestion and asked whether the section of Farm Road from Bridge View to Welsh Road could be restricted to one way and
- b) Clwyd Alyn Housing Association (Sally Tonks) should be informed of the current on street parking problems and traffic congestion and asked for them to consider the providing residents parking area at the rear of properties on Farm Road / Welsh Road.

The Clerk advised that he still awaits replies.

RESOLVED – that the report be noted.

17/120 LIGHTING MATTERS

a) Street Lighting Report

All lights are working apart from columns 2,3,8,11 and 12 at Ferry Lane.

Old columns 98 at Sealand Avenue and 55 at Manor Road (has CCTV fitted) still need to be removed. These will be removed in due course as advised by Wayne Jones.

Lantern cover still missing from column 61 at Foxes Lane.

Council has 108 lights this will further reduce at 31st March 2018 by 9 lights leaving the Council's stock at 99. The Annual Finance Meeting in December 2017 will determine the allocation of funds for 2018/19 which could mean a further 10 lights are replaced and adopted by Flintshire County Council thereby reducing the lighting stock to 89 from 1st April 2019.

The Clerk reminded Councillors again that should they see a light that needs attention to phone / text or email the Clerk straightaway or to contact Wayne Jones rather than leave to the next meeting of Council. This will ensure that lights can get fixed as soon as possible.

RESOLVED – that the report be noted.

17/121 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £7.42 per head produces an upper limit of £14,572.00

Allocation for the 2017/18 financial year for grants is £2,500. Allocated so far is £1,400

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is restricted by the S137 limit (£7.42 per elector in any given financial year). The school milk estimated expenditure for 2016/17 is £3,200.

Giving a total estimated expenditure of - £5,700

RESOLVED – that the report be noted.

17/122 GRANT REQUESTS

a) Sealand Rainbows

At the previous meeting council received a grant requested from the new Sealand Rainbows and resolved that a grant payment of £150.00 will be made to the Sealand Rainbows as soon as they have set up a bank account.

RESOLVED – that the report be noted.

b) Earl Haig Poppy Appeal

RESOLVED: -that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £150.00 to the Earl Haig Poppy Appeal which is in the best interests of the area and its inhabitants.

17/123 PLANNING APPLICATIONS

The Clerk advised that the following planning applications had been received from Flintshire County Council.

056875 – Extension to provide storage in connection with the existing lawful use at Field to North of Marcher Court, Sealand Road, Sealand, Chester, Flintshire, CH1 6BS

057512 – Erection of new fence at Henrob Ltd Parkway One, Deeside Industrial Park, Deeside, Flintshire, CH5 2NS

057564 – Application for the approval of reserved matters following outline approval – 052875 – at 6 Welsh Road, Garden City. CH5 2RA

057747 – Application for the approval of details reserved by condition Nos 5 (phasing scheme) 6 (development brief), 30 (highways works / transport implementation strategy), 34 (framework travel plan) and 38 (scheme of layout, design and timetable for implementation of works attached to planning 049320 at RAF Sealand South Camp, Welsh Road. Deeside CH5 2RD.

RESOLVED: - that no objections be raised in respect of the above planning applications.

17/124 ACCOUNTS FOR PAYMENT

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council –£5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003086	Flintshire County Council	Contribution towards summer County playscheme - 2017	£4038.00			Local Govt Act (Miscellaneous Provisions Act) 1976(S19)
003087	P. Richmond	Salary etc – September 2017	£685.59			Local Govt Act 1972 (S112)
003088	HM Revenues and Customs Only	Income Tax – PR – September July 2017	£262.80			Local Govt Act 1972 (S112)
003089	JOLORA	Web Site Maintenance July to October 2017	£127.33			Local Govt Act 1972 (S142)
003090	Earl Haig Poopy Appeal	Grant	£150.00			Local Govt Act 1971 (S137))
Total Spend			£5,263.72	£0.00		

17/125 INCOME

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest	£1.85
Flintshire County Council	School Milk Subsidy – Spring 2017	£170.94
	Total	£172.79

RESOLVED - that the report be noted.

17/126 CORRESPONDENCE

- a) Wrexham – Bidston Rail Users Association - Notice of AGM – Saturday 11th November 2017 – The Glynne Room of Gladstone Library starting at 2.15pm and the September 2017 Newsletter.
- b) Sealand Happy Group – Letter of thanks for the council’s grant payment.

RESOLVED – that the report be noted.

17/127 COMMUNITY TRANSPORT PROJECT

There was no further action or information to report on.

RESOLVED – that the report be noted.

17/128 THE AIRFIELDS DEVELOPMENT

There was no further action or information to report on.

RESOLVED – that the report be noted.

17/129 SUMMARY ACCOUNTS 2015/16 FINANCIAL YEAR – AS AT 30th SEPTEMBER 2017

The Clerk advised that in line with the Financial Regulations he submits details of the Council’s overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year. He is unable to outline the position as at 30th September 2017 as he still awaits the bank statement for Account No - 7326098.

RESOLVED: - that the report be noted.

Note – dated 18th October 2017. The position as at 30th September 2017

Account - no – 0388217 - £ 10,415.73

Account - no – 7326098 - £ 51,133.52 - Total – £61,549.25

Copies of the two bank account accounts were circulated at the meeting.

Less unpaid cheque – 003085 - £249.91

Total bank Accounts - £ 61,549.25 - less unpaid cheque of £249.91 leaves a new balance of £61,299.34.

**17/130 SEALAND COMMUNITY COUNCIL
SUMMARY OF ACCOUNTS - 2017/18 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2017/18 financial year up to cheque number 003089.

		Actual	Anticipated	Difference
Income				
General Admin Inc. Precept		£38,000.00	£57,000.00	-£19,000.00
Bank Interest		£9.76	£24.00	-£14.24
Insurance Claims / Refunds		£0.00	£0.00	£0.00
VAT Refund		£389.11	£500.00	-£110.89
Milk Claims		£404.84	£500.00	-£95.16
Total		£38,803.71	£58,024.00	-£19,220.29
Expenditure				
Bank Charges		£35.00	£60.00	£25.00
Chairman's Fund		£0.00	£800.00	£800.00
Staffing Costs		£5,764.36	£9,276.00	£3,511.64
General Admin Costs		£2,032.51	£3,795.00	£1,762.49
Insurances		£893.98	£1,200.00	£306.02
Election Costs		£240.91	£4,500.00	£4,250.09
Play Areas		£4,038.00	£8,100.00	£4,062.00
Highways		£0.00	£700.00	£700.00
Street Lighting		£3,318.11	£23,400.00	£20,081.89
CCTV Maintenance		£660.00	£1,000.00	£340.00
Grants – Section 137		£1,400.00	£2,500.00	£1,100.00
School Milk – Section 137		£1,218.85	£3,200.00	£1,981.15
Total		£19,610.72	£58,531.00	£38,920.28
Current Summary	Balance as at 31 March 2017 including £25,000 contingency fund.		£36,987.43	
	Total Expenditure	£19,610.72		
	Total Income	£38,803.71		
	Balance	£19,192.99		
	Overall balance as at 16th October 2017		£56,180.42	
VAT Costs for 2017/18 financial year		£173.80		
End of Year Prediction	Balance as at 31 March 2017		£36,987.43	
	Total Anticipated Expenditure		£58,531.00	
	Total Anticipated Income		£58,024.00	
	Anticipated Balance for the year		-£507.00	
	Anticipated Overall Balance as at 31st March 2018		£36,480.43	

17/131 **PARKING PROBLEMS – PROVISION OF YELLOW LINES – RIVERSIDE PARK**

The Clerk advised that after the September 2017 meeting the County Council were informed of the Council's decision to utilise its powers given under the Highways Act 1980 (274a) to agree to its estimated part contribution of £1,500.00 for the provision of double yellow lines at Riverside Park.

The County Council has advised that thanks for the conformation about the community council contributing to the waiting restrictions on Riverside Park. Unfortunately, staff are extremely busy at the moment with the Speed Limit Review and the waiting restrictions/parking at Flint which are very large jobs to complete so they will not be able to start this project until the end of the year if all goes well.

The County Councillor advised that she understands that the project should be completed by December 2017.

RESOLVED – that the report be noted.

17/132 **MATCHED FUNDING SCHEME IMPROVEMENTS TO CHILDREN'S PLAY AREAS 2017/18**

The Clerk reported on a letter received from Ian Bancroft – Chief Officer, Organisational Change 1 outlining the matched funding scheme for the 2017/18 financial year. The County Council has identified Sealand Manor as an amber site - improvements have taken place however there is a need to improve the range of toddler play provision.

The Clerk advises that Council has earmarked £5,000.00 for matched funding for this initiative in 2017/18

RESOLVED – that the council agrees to the payment of £5,000.00 in contribution for a matched funding project at Sealand Manor.

17/133 **REMEMBRANCE SUNDAY – 12th NOVEMBER 2017**

The Clerk reported that he has been advised by Steph Aldridge – Flintshire County Council that regarding the number of poppies you require for Remembrance Sunday. The County Council were hoping to get to the poppies free of charge but have been unable to do this. They are currently looking at other ways of funding the cost of the poppies from a variety of sources and they should know more in the next couple of weeks. They are also liaising with other services about installing the poppies once we receive them.

The Council has requested that poppies be provided on Welsh Road and Sealand Road – up to a maximum of 25.

Council has 4 wreaths.

Ashley Griffiths will provide on the day the standard and the gauntlets.

RESOLVED – that the report be noted.

**17/134 FLINTSHIRE COUNTY COUNCIL
PUBLIC ENGAGEMENT EVENTS 2017**

The Clerk advised that he has been advised Gillian Watkins - Communications Strategic Engagement Advisor - the date for your area location is Monday 13 November 2017. The event will take place at Sandycroft School, Sandycroft, beginning at 6.30pm and finishing by 8.30pm.

Six places have been allocated for members of your council. To assist you in making the most of your allocation please be aware that County Councillors have received a separate individual invitation.

Numbers are limited at each event and to help us effectively manage available capacity we would ask that you use the link below to separately register each of your six representatives:

Although each event has been planned with certain communities in mind, don't worry if the date above proves to be inconvenient for any of your representatives.

These events provide a real opportunity, not only for the County Council, but also for Town and Community Councils, to hear directly from local people. In these times of continuing cuts in public spending, when local Councils need to make progressively harder choices, taking time to understand what matters to local people can only help us all to make better informed decisions.

We would welcome your support in promoting these events within your local communities and encouraging people to register their attendance and get involved.

The following councillors advise that they will be attending – Barbara Hinds and Alex Lewis.

The Clerk will also attend.

RESOLVED – that the report be noted.

17/135 MEMBER'S SELF-REGULATORY PROTOCOL

RESOLVED – that the Member's Self-Regulatory Protocol be adopted.

17/136 COUNCIL'S WEB SITE

The Clerk advised that the council makes considerable use of its web site and in turn that mean that JOLORA who maintain the site are undertaking significant work in maintaining the site. Going forward JOLORA are able to provide a maintenance plan for council for £160/month. For this plan council will receive a scheduled half-day dedicated to Sealand's

website on a monthly basis. For an average month this will cover all amendments, any extra time remaining will be used for maintaining or improving the site.

RESOLVED – that –

- i) the report be noted.
- ii) Council agrees to the proposed maintenance plan and will review in March 2018.

17/137 PROPOSED ADDITIONAL ACCESS TO THE CYCLE WAY
SEAHILL ROAD, SAUGHALL

Councillor Mike Walker advised that he has been in email discussion with a councillor at Saughall Parish and Mark Harris at Flintshire County Council.

1. Councillor Howard Jennings, Saughall Parish Council has advised Councillor Mike Walker that he has contacted Flintshire planning and spoke to the officer dealing with this. He requested that the application be sent to the Sealand council clerk, this was over a week ago it should be with you. Unfortunately, the original application was sent by post. He said “when I spoke with the planning officer he was sympathetic to the arguments regarding why the High Grove estate had been allowed to fence off their estate and have their private gate. He was minded to examine the legal documents to understand how this position was reached. There may be value in not pushing the planning dept. too hard over this and let the whole picture come out into the open. Then the negotiation on how to pay for a solution to the whole problem can start.”

2. Mark Harris had advised Councillor Mike Walker that further to his earlier discussion with Mr Jennings at Saughall Parish Council please find attached details of a pre-application inquiry that has been submitted to Flintshire County Council for an additional cycle entrance to the cycle way from Seahill Road. the above. I would be grateful to receive any comments on the proposal from Sealand Community Council.

RESOLVED – that -

- i) the report be noted.
- ii) the Clerk should contact the above requesting a formal approach be sent to council

Note – the communications ii) above were actually sent by Councillor Mike Walker on 17th October 2017 – as a result the Clerk did not contact the same.

Councillor Rhondda Whittaker declared an interest regarding the above

17/138 MATTERS RAISED BY MEMBERS OF COUNCIL

Graffiti on Foxes Lane underpass - Wayne Jones has previously advised that’s that it is on the list of works to be done.

Crack in the Centre Joint - A548 roundabout, Welsh Road site of former British Legion and at the Foxes Lane underpass – Refer to Wayne Jones.

Two Openreach Poles leaning - Sealand Road. – Near to Woodnook Nurseries.

FCC have installed a new light by access gate to Green Lane East – can council have an explanation regarding its installation.

Complaints about over grown hedge – 26 Farm Road – Refer to Clwyd Alyn Housing Association.

Perspex required for the notice board at Ferry Lane - Peter Siddorn is arranging for this to be installed.

17/139 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No issues were raised.

17/140 DATE OF COUNCIL’S NEXT MEETING – 20th NOVEMBER 2017

RESOLVED – that the meetings of Council for 2017 and 2018 be held on the following Mondays 11th December 2017 (Annual Finance Meeting), 15th January 2018, 12th February 2018, 19th March 2018, 16th April 2018, 21st May 2018 (AGM), 18th June 2018, 16th July 2018, 17th September 2018, 15th October 2018, 19th November 2018 and 10th December 2018 (Annual Finance Meeting) .

17/141 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference
Rhondda Whittaker	Proposed Additional Entrance to the Cycle Way from Seahill Road	17/137

The meeting opened at 6.30pm and closed at 8.25 pm

..... Signed 20th November 2017
Chairman of the Council.