

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 15th OCTOBER 2018 AT SEALAND PRIMARY SCHOOL.

PRESENT: Councillors: Chris Jones (Chair and County Councillor), Jean Fairbrother, Barbara Hinds (Vice-Chair), Joan Keith, Mikael Khan, Alex Lewis, Mary Southall, Mike Walker, Rhondda Whittaker and David Wisinger.

Peter Richmond: Clerk and Financial Officer.
One member of the public.

18/129 APOLOGIES FOR NON-ATTENDANCE

Apologies were received from Councillor Norman Jones

RESOLVED – that the apologies as submitted are received and accepted

Apologies were not received from Councillors Shelley Webber and Sarah Wilson.

18/130 CODE OF CONDUCT DECLARATION OF INTEREST

No Declarations were submitted at the beginning of the meeting.

RESOLVED – that the report be noted.

18/131 CHAIR'S REPORT AND ACTIONS SINCE 17th SEPTEMBER 2018

The Chair advised that she had attended the visit to Parc Adfer on 10th October 2018

Chair's Fund Update

Agreed Spend to date - cost of refreshments at the Remembrance Sunday Service and at the Christmas Carol Service – Total cost £250.00. Plus, a £50 payment to the Deva Silver Band who will be performing at the Christmas Carol Service.

Allocation is £800 – amount committed for spend - £300

RESOLVED – that the report be noted.

18/132 MATTERS RAISED BY THE PUBLIC

No matters were raised.

18/133 **MINUTES OF THE MEETING OF THE OF COUNCIL HELD ON 17th SEPTEMBER 2018**

RESOLVED - that the minutes of the Meeting of Council held on 17th September 2018 be confirmed as a true and correct record.

18/134 **POLICE ISSUES**

The Clerk advised that PCSO Chris Phillips 3686 is not available to attend the meeting.

1. Riverbank cycle path - Shotton to Chester – Drugs Problem.
It was previously advised that the police are carrying out patrols.
2. Community Speed Watch - Councillor Mike Walker advised recent checks had been carried out along Seahill Road and Sealand Road – near to the junction with Manor Road.
3. Cars doing U-turns – traffic lights Sealand Road/ Seahill Road – various times of the day. Also, traffic departing from St. Bartholomew’s Close having problems due to passing drivers not observing the departing traffic. CMB Craig Williams has been asked to carry out further visits.
4. Green Lane East – there is still concern about through traffic and speeding traffic especially at weekends. It was previously advised that the police are making visits. It was suggested that local residents should take photographs of the offending vehicles and then contact the police on 101.

RESOLVED – that the report be noted.

18/135 **FLINTSHIRE COUNTY COUNCIL MATTERS**

a) Water Leaking from Walls – Foxes Lane Underpass

Wayne Jones previously reminded council that further information had come to light as Welsh Water think that there is a possible leak from a mains water pipe within the bridge structure. This is still being investigated and council will be kept informed.

Wayne Jones has previously advised that the joints at the underpass are about to be resealed.

The County Councillor has again requested Mark Middleton to provide an update regarding the problem of water leaking down the walls of the underpass, this problem is still occurring and we have been told there is a leak. This issue needs to be resolved before winter.

RESOLVED – that Wayne Jones be asked to provide a progress report.

b) Underpass Lighting - Foxes Lane and Green Lane West

Wayne Jones previously advised that he still understands that it is still proposed to install new lighting at these two underpasses subject to funding being provided by NMWTRA.

RESOLVED – that Wayne Jones be asked to provide a progress report.

c) Ferry Lane Footbridge – Noise Nuisance

The County Councillor advised that she understands that costings are being produced for remedial work to be undertaken to reduce the noise nuisance.

RESOLVED – that the report be noted.

d) Car Sales – Sealand Road / St. Bartholomew's Court

Council has been advised that the planning application will not be considered until the complaints regarding the lights have been actioned. The lights need to be reviewed with the increasing hours of darkness.

RESOLVED – that the report be noted.

e) Land opposite St. Bartholomew's Church – The Spinney

The Clerk reported on correspondence received from a local resident outlining their ongoing concerns to the council's non-receipt of the planning application regarding the site, the need to remove the hardcore near to the gate, the recent damage to saplings and the need to maintain and ensure the tree preservation order.

RESOLVED –the –

- i) report be noted.
- ii) Clerk should obtain an update from Flintshire County Council regarding the planning application to install gates at this location.
- iii) Clerk should ask the County Council's Planning Enforcement Officer to request the site owner to remove the hardcore that has been left near to the recently installed gates.
- iv) local resident be advised of the council's agreed actions.

f) Foxes Lane – Parking by the Shops and on the grass verge at Riverside Park

RESOLVED –the matter be deferred to the next meeting.

g) Deeside Lane

The Chair advised that the appeal hearing regarding PA 057737 – Change of Use of land for temporary storage of cars and vans at Wood Farm, Deeside Lane is set for 24th October 2018.

RESOLVED – that the matter be deferred.

18/136 LIGHTING MATTERS

Council has 99 lights this will further reduced at 31st March 2019 by 9 lights leaving the Council's stock at 90.

The Clerk advised that all 9 new lights have been installed and that three of the original columns are still in place – columns 61,93 and 94. The Clerk advised that he understands from the County Council that the transfer of supply is still to be completed.

The Clerk suggested that for the 2020/21 financial year the council should replace and have adopted 9 further lights – these being 86 and 90 which means that all of Sealand Avenue have been upgraded, 167 on the footway alongside the former police station, then Sandy Lane 100 to 104 (from Sealand Avenue to junction with Maplewood Avenue) and 109 (Sandy Lane cul -de sac). This would mean that the council's lighting stock at 31st March 2020 will have been reduced to 81 – less than half it was in 2010. This will leave 11 lights to be upgraded along Dee Road, Sandy Lane, Stafford Road, Queens Road and Maplewood Avenue.

The Clerk reminded Councillors again that should they see a light that needs attention to phone / text or email the Clerk straightaway or to contact Wayne Jones rather than leave to the next meeting of Council. This will ensure that lights can get fixed as soon as possible.

RESOLVED – that –

- i) the report be noted.
- ii) Council agrees that columns 86,90, 100 to 104 and 167 be replaced in the 2019/20 financial year and then have them adopted by Flintshire County Council.

18/137 GRANT REQUESTS

a) SAD UK

RESOLVED - that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £50.00 to SAD UK which are in the best interests of the area and its inhabitants.

b) Earl Haig Poppy Appeal - 2018

RESOLVED - that in accordance with Section 137 of the Local Government Act 1971 that the Council should award a grant of £100.00 to the Earl Haig Poppy Appeal – 2018 which are in the best interests of the area and its inhabitants.

18/138 SECTION 137 – LOCAL GOVERNMENT ACT 1971
PAYMENT OF GRANTS

The Clerk advised that the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 2154 and £7.57 per elector produces an upper limit of £16,305.78.

The grant allocation for the 2018/19 financial year is £2,500. Spent so far - £1,618.75

The expenditure on free school milk comes under well-being (Local Government Act 2000, Sections (1-5) - this power is again restricted again by the S137 limit (£7.57 per elector in any given financial year).

The school milk estimated expenditure for 2018/19 is £3,500. Spent so far - £1,279.46

The above indicates a total estimated Section137 (4) (a) of the Local Government Act 1972 expenditure of £6,000 in the 2018/19 financial year.

RESOLVED – that the report be noted.

18/139 PLANNING APPLICATIONS

The Clerk advised that there was one planning application received from Flintshire County Council.

058868: Application for approval of reserved matters following outline approval. (056540 at former Corus Garden City site Garden City, Deeside.

058950 Application for approval of reserved matters following outline approval. (049320) at RAF Sealand South Camp, Welsh Road, Sealand, Deeside, CH5 2RD.

058953: Construction of a 'bunded' solvent storage Tank Farm including HGV tanker unloading area, storage tanks, ink storage building (in IBC's) and solvent distillation equipment housing building at Excelsior Technologies Ltd, Parkway, Deeside Industrial Park, Deeside, CH5 2NS.

058990 Application for removal or variation of a condition following grant of planning permission. (049320) at Raf Sealand South Camp, Welsh Road, Garden City, CH5 2RDGrid

RESOLVED – that no objections be raised in respect the above planning applications.

18/140 ACCOUNTS FOR PAYMENT

The Clerk referenced back to the July 2018 Minute 18/92 when council resolved the Clerk’s annual salary should be £8,120 with effect from 1st April 2018 with the adjusted back dated salary being paid at the September 2018 meeting of council. The Clerk advised that the maximum monthly payment that can be paid to avoid NI being activated is £702 so an additional £45.17 was added to the September salary leaving £53.98 still to be paid over the next two months. A further £45.17 is being paid in the October salary leaving a back pay of £8.83 for November.

RESOLVED: - that –

- i) the under mentioned accounts be approved for payment.
- ii) it be noted that the Lloyds Bank charges for the period as previously notified to Council – £5 per month.

Cheque No	Payable to	Details	Amount	VAT	Vat Code	Expenditure Powers
003178	JOLORA	Web Site Maintenance Monthly Retainer October 2018	£192.00	£32.00	294456859	Local Govt Act 1972 (S142)
003179	P. Richmond	Salary etc. – October 2018	£680.37			Local Govt Act 1972 (S112)
003180	HM Revenues and Customs Only	Income Tax – PR –October 2018	£280.80			Local Govt Act 1972 (S112)
003181	Flintshire County Council	Street Lighting Maintenance and Energy – July 2018	£591.72			Highways Act 1980 (301)
003182	Richie Hayes and Sons Dairy Ltd	School Milk – September 2018	£253.46			Local Govt Act 1971 (S137)
003183	Zoll Medical Ltd	AED Defibrillator	£960.00	£160.00	603734951	Power of Well-Being, Local Government Act 2000 (S1-5).

003184	Pawle & Co Ltd	Defibrillator Locking Cabinet	£460.80	£76.80	583384217	Power of Well-Being, Local Government Act 2000 (S1-5).
003185	SAD UK	Grant	£50.00			Local Govt Act 1971 (S137)
003186	Earl Haig Poppy Appeal 2018	Grant	£100.00			Local Govt Act 1971 (S137)
Total Spend			£3,569.15	£268.80		

18/141 **INCOME**

The Clerk advised that Council had received the following income –

Lloyds Bank	Interest	£1.98
Total		£1.98

RESOLVED – that the income be noted.

18/142 **CORRESPONDENCE**

The Clerk advised that some general correspondence had been emailed to members of council.

- a) Review of Electoral Arrangements for the County of Flintshire – letter dated 25th October 2018 received from the Chief Executive, Local Democracy and Boundary Commission for Wales.

RESOLVED – that the correspondence be noted.

18/143 **COMMUNITY TRANSPORT PROJECT**

The Clerk advised on a recent email received from Flintshire County Council dated 28th September 2018 that enclosed various bus timetables including that for the P&O Lloyd 8 Service from Sealand Manor to Mold and return. 5 return services in total. The email and attachments had been circulated to all members of council on 28th September 2018. The email will be recirculated.

RESOLVED – that the report be noted.

18/144 THE AIRFIELDS DEVELOPMENT

It was reported that major site works have now started.

RESOLVED – that the report be noted.

**18/145 MATCHED FUNDING SCHEME
IMPROVEMENTS TO CHILDREN'S PLAY AREA - 2018/19
SEALAND MANOR**

The Clerk referenced back to a letter received from Richard Roberts that outlined matched funding process for the 2018/19 financial year. The letter suggested that the Riverside Park play area has been identified as being the most in need in investment in Sealand. Council had earmarked £5,000 to enable improvements at Sealand Manor with the Sealand Manor community groups adding a further £5,000 enabling a submission of £10,000 to the county council for match funding.

A site meeting has been arranged with Richard Roberts and Councillors Mary Southall and Shelley Webber.

RESOLVED – that the report be noted.

18/146 SEALAND FLOOD WARDENS

Councillor Norman Jones has requested that the November 2018 meeting of council should have a pre-meeting starting at 6pm so that he can update council on matters relating to roles and activities to be undertaken by the Sealand Flood Wardens.

RESOLVED – that the –

- i) report be noted.
- ii) the proposal to have a pre-meeting starting at 6pm so that Councillor Norman Jones can update council on matters relating to roles and activities to be undertaken by the Sealand Flood Wardens be agreed.

18/147 CHIMNEY EMISSIONS – KNAUF AT SANDYCROFT

RESOLVED –that the matter be deferred.

18/148 COMMUNITY DEFIBRILLATOR

The Clerk reminded Council that at the Annual Finance Meeting held in December 2017 Council earmarked £1,000 for the provision of an external defibrillator.

The Clerk advised that the relevant power to enable the council to purchase a defibrillator is Power of Well-Being, Local Government Act 2000 (S1-5). Total cost exl VAT is £1,424.00

The Clerk advised that the defibrillator and the cabinet have been added to the council's asset register and the council's insurance cover with Zurich PLC.

The Clerk advised members of council of the key code to open the cabinet.

Defibrillator has been placed inside the cabinet and has been added to Ambulance Service database. It was handed over to the Council earlier in the day. The defibrillator will be need to be checked every 3 months to check the pads and batteries – the Ambulance Service will need to be advised when they need to be replaced.

The Clerk advised that the manager of the pharmacy has been requested to submit an invoice for £75 to cover the costs of providing an electricity supply to the defibrillator for the period to 31st March 2019.

RESOLVED – that the report be noted.

18/149 COMMUNITY STRATEGY- PUBLIC CONSULTATION

The Clerk referred to the meeting held at St. Bartholomew's Church on 20th August 2018 where it was agreed that the door to door surveys would be conducted as follows -

CH- St Bartholomew's Court

Councillors Alex Lewis and Jean Fairbrother - RAF houses

Councillors Joan Keith and Barbara Hinds - Deeside Lane

Councillors Shelley Webber and Mary Southall - Sealand Manor

J and SS - end of Sealand Road to Manor Road including Villa Road

PL and JW - Manor Road and ret of Sealand Road to Ferry Lane

Councillors Mike Walker and Mikael Khan – High Grove Estate and Green Lane East

Councillors Chris Jones and Dave Wisinger – Ferry Lane.

Key Dates

Survey sheets to be printed and delivered to the above by 26th August.

Information that has been collected and submitted to be passed to Jennifer Watson by 1st October

Public Meeting at St Bartholomew's on Monday 29 October at 7pm to discuss findings of the survey.

RESOLVED – that the report be noted.

18/150 SUMMARY OF ACCOUNTS – 2018/19 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for 2018/19 financial year up to cheque number 003177

2018 / 19 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£38,000.00	£57,000.00	-£19,000.00
Bank Interest	£10.78	£20.00	-£9.22
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£307.60	£200.00	+£107.60
Milk Claims	£281.94	£500.00	£218.06
Total	£38,600.32	£57,920.00	-£19,119.68
Expenditure	Actual	Anticipated	Difference
Bank Charges	£35.00	£60.00	£25.00
Chairman's Fund	£0.00	£800.00	£880.00
Staffing Costs	£5,854.70	£9,882.00	£4,027.30
General Admin Costs	£1,363.87	£3,320.00	£1,956.13
Council Web Site	£1,280.00	£2,000.00	£720.00
Insurances	£852.61	£1,000.00	£147.39
Defibrillator – LGA Act 2000(S2)	£0.00	£1,000.00	£1,000.00
Play Schemes and New Equipment	£0.00	£9,400.00	£9,400.00
Highways	£1,400.00	£0.00	-£1,400.00
Street Lighting	£3,054.51	£25,400.00	£22,345.49
CCTV Maintenance	£0.00	£200.00	£0.00
Grants – Section 137	£1,468.75	£2,500.00	£1,031.25
School Milk – Section 137	£1,279.46	£3,500.00	£2,220.54
Total	£16,588.90	£59,062.00	£42,473.10

Current Summary	Balance as at 31 March 2018 including £25,000 contingency fund.	£39,991.15
	Total expenditure	£16,588.90
	Total income	£38,600.32
	Balance in year spend	£22,011.42
	Overall balance as at 15th October 2018	£62,002.57
	VAT Costs for 2018/19 financial year	£205.20
End of Year Prediction	Balance as at 31 st March 2018	£39,991.15
	Total anticipated expenditure	£59,062.00
	Total anticipated income	£57,920.00
	Anticipated balance for the year	-£1,342.00
	Anticipated Overall Balance as at 31st March 2019	£38,649.15

RESOLVED – that the report be noted.

18/151 SEALAND COMMUNITY COUNCIL – SUMMARY ACCOUNTS 2018/19
FINANCIAL YEAR

The Clerk advised that in line with council's Financial Regulations and audit requirements he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 30th September 2018 is –

Account - no – 0388217 - £8,676.11
Account - no – 7326098 - £55,521.81
Total - £64,197.92
Less unpaid cheques
003177 - £192.00
Total unpaid cheques - £192.00

Total bank accounts - £64,197.92 less the unpaid cheque of £192.00 leaves a closing balance of £64,005.92. This amount agrees with the reported summary income and expenditure report as at 30th September 2018.

The Vice Chair authorised the reconciliation calculations as being a correct record.

RESOLVED: - that the report be noted

18/151 VISIT TO PARC ADFER

The site visit took place on 10th October 2018 at 6pm with 6 councillors attending.

RESOLVED –the report be noted.

18/152 MILK SUBSIDY CLAIMS – FLINTSHIRE COUNTY COUNCIL

The Clerk reminded council that he has submitted a further form to the RPA advising on the details of its milk claim for 2018/19 school year which needs to be authorised by the RPA so that council can submit its first claim subsidy claim for the autumn term 2018. A reply is awaited.

RESOLVED – that the report be noted.

18/153 **REMEMBRANCE SUNDAY SERVICE AND THE CHAIR'S CHRISTMAS CELEBRATIONS**

RESOLVED - that the dates for the Remembrance Sunday Service on 11th November 2018 and the Chair's Christmas Celebrations on Tuesday 18th December 2018 be noted. The venue being St. Bartholomew's Church.

18/154 **FIRST WORLD WAR EVENTS**

The Clerk advised that he had received the following information from the Church Warden at St. Bartholomew's Church.

10th and 11th November

Two-day Remembrance Weekend Exhibition and Unveiling of the Sealand Poppy Cascade - an illustrated display of information and artefacts that show the role which Sealand played in the Great War and remembering the fallen of this Community who gave their lives for our future. Open 10am - 4pm daily.

10th November

Candlelit Vigil: 6pm - a candlelit Service to remember the fallen of this Community who lost their lives in the Great War.

11th November

Civic Service of Remembrance :10.30am - a Service of Remembrance for the fallen of Sealand and Queensferry, followed by a civic reception.

11th November :2pm: Community Service of Remembrance - a half hour service at the V.I. in Saughall to remember the fallen of that Parish, followed by refreshments in the V.I.

11th November :3pm: Concert - Karl Jenkins' The Armed Man performed by the Buckley Singers

RESOLVED – that the report be noted.

18/155 **COUNCIL'S PHYSICAL ASSET REGISTER – OCTOBER 2018**

The Clerk advised that a copy of the updated Asset Physical Register has been added to the Council's web site on 10th October 2018 and a copy was also emailed to members of Council.

The asset register now includes the council's Defibrillator and Cage.

Assets	Value – Purchase Price	Insurance Cover
Chairs of Office	£6,059.90	£7,355.22
Notice Boards	£2,451.52	£5,895.42
Office Equipment	£855.00	£995.12

Public Seats	£2,085.00	£7,245.95
Street Lighting	£123,750 – proxy value see note below	£123,750.00
Digital Recorder Cameras	£4,326.00	£5,590.94
Defibrillator and Cage	£1,184.00	£1,184.00
Total	£140,711.42	£152,016.65

Note - External Auditor - Local Council Audit Team have previously advised that where a cost value is unknown a proxy value must be given to the value of the asset. This proxy value can be the insurance value, however, once this proxy value is set, the value must not change. There should not be movements for revaluations, changes in insurance value, depreciation, impairment etc.

RESOLVED – that the asset register be noted.

18/156 MATTERS RAISED BY MEMBERS OF COUNCIL

Update on the Stopping Up order – Car Parking Spaces next to the Welsh Road Pharmacy

18/157 MATTERS RAISED BY MEMBERS OF THE PUBLIC

No matters were raised.

18/158 DATE OF COUNCIL'S NEXT MEETING – 19th NOVEMBER 2018

RESOLVED – that the meetings of Council for the council year 2018 / 2019 be held on the following dates 19th November 2018, 10th December 2018 (Annual Finance Meeting), 21st January 2019, 11th February 2019, 18th March 2019, 15th April 2019 and 20th May 2019 (AGM)

18/159 IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference

The meeting opened at 6.30pm and closed at 8.15pm

..... Signed 19th November 2018
Chairman of the Council.