

**SEALAND COMMUNITY COUNCIL**

**MINUTES OF THE MEETING OF COUNCIL HELD ON 12<sup>th</sup> DECEMBER 2016**

**PRESENT: Councillors:** Mike Walker (Chairman), Mrs. Barbara Hinds, Mrs. Gwyneth Bullock, Mrs Chris Jones (County Councillor, Mrs. Joan Keith, Alex Lewis (Vice Chairman). Mrs Mary Southall, and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance – 3 members of the public.

Wayne Jones – Street Scene – Flintshire County Council

**16/197      SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS -**  
**2016/17 FINANCIAL YEAR**

The Clerk outlined the finalised expenditure and income for the 2016/17 financial year up to cheque number 003026 -

**2016/17**

Financial Year

**Income**

	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
General Admin Inc. Precept.	£38,000.00	£57,000.00	-£19,000.00
Bank Interest	£15.76	£20.00	-£4.24
Insurance Claims / Refunds	£118.30	£0.00	£118.30
VAT Refund	£890.47	£1,100.00	-£209.53
Milk Claims	£210.56	£750.00	-£539.44
<b>Total</b>	<b>£39,236.09</b>	<b>£58,870.00</b>	<b>-£19,634.91</b>

**Expenditure**

	<b>Actual</b>	<b>Anticipated</b>	<b>Difference</b>
Play Areas	£2,840.00	£11,000.00	£8,160.00
Staffing Costs	£6,956.67	£9,049.00	£2,092.33
General Admin Costs	£4,414.44	£4,005.00	-£409.44
S137 Grants	£2,375.00	£3,500.00	£1,125.00
Bank Charges	£20.00	£0.00	-£20.00
Street Lighting	£4,740.80	£25,850.00	£21,109.20
Highways	£0.00	£500.00	£500.00
Insurances	£1,099.65	£2,500.00	£1,400.35
Milk – Section 137	£2,381.02	£3,100.00	£718.98
Chairman's Fund	£800.00	£800.00	£0.00
<b>Total</b>	<b>£25,627.58</b>	<b>£60,304.00</b>	<b>£34,676.42</b>

Current  
Summary

Balance as at 31 March 2016	£42,277.72
Total Expenditure	£25,627.58
Total Income	£39,235.09
Balance	£13,607.51
<b>Overall balance as at 12<sup>th</sup> December 2016</b>	<b>£55,885.23</b>
VAT Costs for 2016/17 financial year	£359.11

End of Year  
Prediction

Balance as at 31 March 2016	£42,777.72
Total Anticipated Expenditure	£60,304.00
Total Anticipated Income	£58,870.00
Anticipated Balance for the year	-£1,434.00
<b>Anticipated Overall Balance as at 31<sup>st</sup> March 2017</b>	<b>£40,843.72</b>

RESOLVED - that the report be noted.

**16/205            FINANCIAL REPORT – 2016/17 and 2017/18**

The Clerk advised: -

- a) that a precept is an order to the charging authority – Flintshire County Council to pay a requested sum to the precept authority – Sealand Community Council and that the schedule of payment from Flintshire County Council will be 3 equal instalments – on the last working days of April, August and December.
- b) the Government has confirmed that the appropriate sum for the S137 Expenditure Limit for the purpose of Section 137 (4) (a) of the Local Government Act 1972 for the calculation of the Free Resource Base is based on the local population taken from the current electoral role of 1964 and £7.42 per head produces an upper limit of £14,572.00
- c) on details of anticipated income and expenditure for the 2016/17 and 2017/18 financial years.
- d) the Clerk is contracted for a working week of 12 hours. Payment is net with the Council deducting income tax at 40% and making payment to the HMRC. The Clerk advised that he works well in excess of 12 hours a week.
- e) the allowance is paid to the Clerk for the use of his private telephone, computer and a contribution towards the cost of maintaining his residence in which a room is dedicated as an office. The payment for 2016/17 is £ 2,000.00. Details of the payment are submitted on an annual basis to the HMRC. The Clerk requested that the payment should not be increased for the 2017/18 financial year.
- f) that expenses incurred in carrying out his duties are also reimbursed. The expenditure being incurred on behalf of the Council as part of its administration and running cost, i.e., stamps, payphone for daytime calls, and travelling expenses. NJC rate for Casual Users being paid for car mileage within Sealand and as required mileage to venues outside Sealand – 47p per mile.
- g) the estimated income for the current 2016/17 financial year is £58,530 and estimated expenditure is £59,415. The opening balance at 1 April 2016 was £42,278. The estimated opening balance at 1 April 2017 is estimated at approx. £39,168 assuming all planned expenditure takes place which may not be the case.

RESOLVED: -that the report be noted.

**16/206            ALLOWANCES AND SALARY**

RESOLVED: - that the following be agreed for 2017/18 -	£
• Chair's Fund	800
• Clerk's Salary	7,276
• Clerk's Allowance	2,000
<b>Total</b>	<b>£10,076</b>

**16/207            PAYMENT OF GRANTS – FREE RESOURCE ACCOUNT**

RESOLVED: - that –

i) grant payments for the 2017/18 financial year be restricted to a maximum of £150 apart from Sealand Primary School who should receive up to a maximum of £1000.

ii) Free Resources Fund should be £2,500 - **Total - £2,500**

**16/208      SCHOOL MILK**

RESOLVED: -that Council should continue to provide milk to the pupils of Sealand Primary School ages 7+ to 10+ - gross anticipated cost £3,200. **Total - £3,200**

**16/209      PLAYLEADER SCHEMES 2017 AND PLAY AREA IMPROVEMENTS**

RESOLVED: - that Council should –

i) support both proposed Play Schemes – overall estimated cost £3,100

ii) advise the Head of Leisure Services of its decision.

iii) allocate £5000 for possible matched funding for play equipment.

**Total - £8,100**

**16/210      STREET LIGHTING**

RESOLVED: -that the following be allocated and for members of council to determine at the January 2017 meeting which 9 lights should be replaced and adopted in the 2017/18 financial year.

	£
Energy	2,400
Repairs and Maintenance	3,000
New / Replacement Columns	18,000 (9 lights)
<b>Total</b>	<b>£23,400</b>

**16/211      OTHER AREAS OF EXPENDITURE**

RESOLVED: - that the following funds be allocated: -

	£
Election Costs	4,500
Bank Charges	60
Printer Cartridges	400
Street Furniture Repairs -	700
CCTV Repairs / New computer	1,000
Insurances	1,200
Stationery	50
Annual Subscriptions	520
Audit Fees	930
Conferences	250
Council's Web Site	600
Postage / Mileage	1,000
Engraving Chain of Office	10
Data Protection Registration	35
<b>Total</b>	<b>£11,255</b>

**16/212      PRECEPT 2017/18**

The Clerk advised that the Council had agreed to an indicated expenditure of £58,531

Estimated income excluding precept is £1,024. Estimated opening balance at 1 April 2017 is £39,168. To achieve an estimated balance at 1<sup>st</sup> April 2018 of £40,000 a precept of £58,339 is required. The Clerk advised that the County Council require the completion of a precept mandate form to be signed by the Chairman and Clerk. The Clerk outlined the form -

Current year's precept – 2016/17 - £57,000

Current Tax Base of equivalent Band D properties is £1,133.04

The current Band D charge is £50.31

The precept for 2017/18 - £57 ,000

Tax Base for 2017/18 of equivalent Band D properties is £1,155.47

The band D charge for 2017/18 will be £49.33

The decrease in the Band D charge amount is £0.98

The percentage decrease in the 2017/18 Band D charge compared to the 2016/17 Band D charge is 1.95

RESOLVED:- that the –

- i) precept for 2017/18 be set at £57,000 and for Flintshire County Council to be advised accordingly and for the Clerk and Chairman to sign the required precept mandate.
- ii) Clerk be thanked for his usual excellent and informative financial report.

**16/213            DATE OF COUNCIL'S NEXT MEETING – 16<sup>th</sup> JANUARY 2017**  
**Precept)**

RESOLVED – that the meetings of Council for 2017 be held on the following Mondays 16<sup>th</sup> January, 13<sup>th</sup> February, 20<sup>th</sup> March, 24<sup>th</sup> April, 15<sup>th</sup> May, 19<sup>th</sup> June, 17<sup>th</sup> July, 18<sup>th</sup> September., 23<sup>rd</sup> October, 20<sup>th</sup> November and 11<sup>th</sup> December 2017.

The meeting opened at 6pm and closed at 8.25pm

..... Signed            12<sup>th</sup> December 2016