

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 18th SEPTEMBER 2017

PRESENT: Councillors: Alex Lewis (Chairman), Mrs. Barbara Hinds, Mrs Chris Jones (County Councillor and Vice Chairman), Jean Fairbrother, Mrs. Joan Keith, Mikhael Khan, Mrs Mary Southall, Rhondda Whittaker, Sarah Wilson and David Wisinger.

Peter Richmond: Clerk and Financial Officer.
Wayne Jones – StreetScene – Flintshire County Council
Also in attendance: 3 members of the public.

17/102 SUMMARY ACCOUNTS 2015/16 FINANCIAL YEAR – AS AT 30th JUNE 2017

The Clerk advised that in line with the new Financial Regulations he submits details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The Vice-Chair had signed off and agreed the bank reconciliation amount of £47,858.75 on 26th July 2017.

RESOLVED: - that the report be noted.

17/103 REPORT – ANNUAL FINANCIAL RETURN – 2016/17

The Clerk reported that he had been advised by letter dated 20th July 2017 by BDP on behalf of the Auditor General for Wales that they had completed the council's audit for the 2016/17 financial year.

BDO advised that there were no matters which came to their attention which required the issuing of a separate additional issues arising report. The Annual Return is now required to be presented to council, now that the audit opinion has been given, and a minute should be made to show that the Annual Return has been approved and accepted by council.

As required the Annual Return and Notice of Conclusion of Audit has been displayed on notice boards and the council's web site for the required 14 days.

RESOLVED – that the –

- i) report be noted.
- ii) Re submitted Annual Return be reapproved and accepted by council whilst noting that no changes or actions are required by Council.
- iii) Clerk be thanked for his work in undertaking the 2016/17 financial year's audit.

17/104

**SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS -
2017/18 FINANCIAL YEAR**

The Clerk outlined the expenditure and income for the 2017/18 financial year up to cheque number 003085.

		Actual	Anticipated	Difference
Income				
	General Admin Inc. Precept	£38,000.00	£57,000.00	-£19,000.00
	Bank Interest	£6.39	£24.00	-£17.61
	Insurance Claims / Refunds	£0.00	£0.00	£0.00
	VAT Refund	£389.11	£500.00	-£110.89
	Milk Claims	£234.10	£500.00	-£265.90
	Total	£38,629.60	£58,024.00	-£19,394.40
Expenditure				
	Bank Charges	£30.00	£60.00	£30.00
	Chairman's Fund	£0.00	£800.00	£800.00
	Staffing Costs	£4,940.88	£9,276.00	£4,335.12
	General Admin Costs	£1,780.27	£3,795.00	£2,014.73
	Insurances	£893.98	£1,200.00	£306.02
	Election Costs	£240.91	£4,500.00	£4,250.09
	Play Areas	£0.00	£8,100.00	£8,100.00
	Highways	£0.00	£700.00	£700.00
	Street Lighting	£3,318.11	£23,400.00	£20,081.89
	CCTV Maintenance	£660.00	£1,000.00	£340.00
	Grants – Section 137	£1,400.00	£2,500.00	£1,100.00
	School Milk – Section 137	£1,218.85	£3,200.00	£1,981.15
	Total	£14,492.00	£58,531.00	£44,039.00
Current Summary	Balance as at 31 March 2017 including £25,000 contingency fund.	£36,987.43		
	Total Expenditure	£14,492.00		
	Total Income	£38,629.60		
	Balance	£24,137.60		
	Overall balance as at 18th September 2017	£61,125.03		
	VAT Costs for 2017/18 financial year	£173.80		
End of Year Prediction	Balance as at 31 March 2017		£36,987.43	
	Total Anticipated Expenditure		£58,531.00	
	Total Anticipated Income		£58,024.00	
	Anticipated Balance for the year		-£507.00	
	Anticipated Overall Balance as at 31st March 2018		£36,480.43	