

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 19th SEPTEMBER 2016

PRESENT: Councillors: Alex Lewis (Vice Chairman), Mrs. Gwyneth Bullock, Mrs Chris Jones (County Councillor), N. Jones, Mrs. Joan Keith, Mrs Mary Southall and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance – four members of the public.

16/112 SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS -
2016/17 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for the 2016/17 financial year up to cheque number 002997 -

2016/17

Financial Year

Income

	Actual	Anticipated	Difference
General Admin Inc. Precept.	£38,000.00	£57,000.00	-£19,000.00
Bank Interest	£7.32	£20.00	-£12.68
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£890.47	£1,100.00	-£209.53
Milk Claims	£210.56	£750.00	-£539.44
Total	£39,108.35	£58,870.00	-£19,761.65

Expenditure

	Actual	Anticipated	Difference
Play Areas	£0.00	£11,000.00	£11,000.00
Staffing Costs	£4,637.82	£9,049.00	£4,411.18
General Admin Costs	£3,115.03	£4,005.00	£889.97
S137 Grants	£1,450.00	£3,500.00	£2,050.00
Bank Charges	£10.00	£0.00	-£10.00
Street Lighting	£2,712.00	£25,850.00	£23,138.00
Street Furniture Repairs	£0.00	£500.00	£500.00
Insurances	£1,099.65	£2,500.00	£1,400.35
Milk – Section 137	£2,065.62	£3,100.00	£1,034.38
Chairman's Fund	£0.00	£800.00	£800.00
Total	£15,090.12	£60,304.00	£45,213.88

**Current
Summary**

Balance as at 31 March 2016	£42,277.72
Total Expenditure	£15,090.12
Total Income	£39,108.35
Balance	£24,018.23
Overall balance as at 19th September 2016	£66,295.95
VAT Costs for 2016/17 financial year	£359.11

**End of Year
Prediction**

Balance as at 31 March 2016	£42,777.72
Total Anticipated Expenditure	£60,304.00
Total Anticipated Income	£58,870.00
Anticipated Balance for the year	-£1,434.00
Anticipated Overall Balance as at 31st March 2017	£40,843.72

RESOLVED - that the report be noted.

16/113 COUNCIL AUDIT FOR THE YEAR ENDED 31st MARCH 2016

The Clerk advised that BDO, on behalf of the Auditor General for Wales, has completed the audit for the year ended 31st March 2016.

On the basis of the review, the auditor's opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have to come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting their opinion are outlined in the report dated 2nd September 2016.

a) Fixed assets are shown at insurance level value rather than purchase cost. The cost value of assets is not expected to change unless the asset is ever disposed of or scrapped. A council should not adjust assets disclosed on the annual return for revaluations, depreciation or impairment. The only movements on assets should be the cost of additions or the cost value of any disposals.

The Clerk reminded Council that this was already being addressed- refer to minute 16/114.

a) Approval of the annual return - the council had not entered the minute reference and date for the approval of the accounting statements and annual governance statements. This was subsequently advised as 15/299 – 18th April 2016.

The Clerk referred to the Notice of Conclusion of Audit dated 9th September 2016 which has been added to the council's web site and 5 notice boards. There are required to remain in place for 14 days.

RESOLVED – that –

- i) the report be noted.
- ii) Annual Return for the year ended 31st March 2016 – accounting statements and Annual Governance Statement be accepted and approved by Council.
- iii) Council noted the requirements to amended its Asset Register in that they should be shown as at purchase cost. The cost value of assets is not expected to change unless the asset is ever disposed of or scrapped. The council should not adjust assets disclosed on the annual return for revaluations, depreciation or impairment. The only movements on assets should be the cost of additions or the cost value of any disposals. The Clerk be asked to undertake this and to submit a subsequent report.