

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 18th FEBRUARY 2019 AT SEALAND PRIMARY SCHOOL.

PRESENT: Councillors: Chris Jones (Chair and County Councillor), Barbara Hinds (Vice-Chair), Mary Southall, Mike Walker, Rhondda Whittaker and David Wisinger.

Peter Richmond: Clerk and Financial Officer.

Wayne Jones - Streetscene

18/273 INTERNAL AUDIT PLAN – 2018/ 19

The Clerk referred to the letter received from the Council's Internal Auditor JDH Business Service Ltd that was emailed to members of council on 24th January 2019. The letter outlined the annual audit plan that is detailed in the comprehensive audit plan that comprises one year-end audit and on audit report.

The Clerk reported on the details of the audit plan

The Clerk advised that Council had agreed to approve and sign its letter of engagement with JHD Business Services Ltd at its December 2018 meeting for them to be the Council's internal auditor for the 2018/19 financial year.

RESOLVED – that the report be noted.

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18/275 SUMMARY OF ACCOUNTS – 2018/19 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for 2018/19 financial year up to cheque number 003224.

RESOLVED – that the report be noted.

2018 / 19 Financial Year	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept	£57,000.00	£57,000.00	£0.00
Bank Interest	£19.45	£20.00	-£0.55
Insurance Claims / Refunds	£0.00	£0.00	£0.00
VAT Refund	£307.60	£200.00	+£107.60
Milk Claims	£281.94	£500.00	£218.06
Total	£57,608.99	£57,920.00	-£111.01
Expenditure	Actual	Anticipated	Difference
Bank Charges	£55.00	£60.00	£5.00
Chairman's Fund	£475.00	£800.00	£325.00
Staffing Costs	£9,276.41	£9,882.00	£605.59
General Admin Costs	£2,917.83	£3,320.00	£832.17
Council Web Site	2,048.00	£2,000.00	-£48.00
Insurances	£852.61	£1,000.00	£147.39
Defibrillator – LGA Act 2000(S2)	£1,646.81	£1,000.00	-£646.81
Play Schemes and New Equipment	£4,949.00	£9,400.00	£4,451.00
Highways	£1,400.00	£0.00	-£1,400.00
Street Lighting	£23,510.89	£25,400.00	£1,889.11
CCTV Maintenance	£0.00	£200.00	£0.00
Grants – Section 137	£2,068.75	£2,500.00	£431.25
School Milk – Section 137	£1,971.44	£3,500.00	£1,528.56
Total	£51,171.74	£59,062.00	£7,890.26

Current Summary	Balance as at 31 March 2018 including £25,000 contingency fund.	£39,991.15
	Total expenditure	£51,171.74
	Total income	£57,608.99
	Balance in year spend	£6,437.25
	Overall balance as at 18th February 2019	£46,428.40
	VAT Costs for 2018/19 financial year	£607.67
End of Year Prediction	Balance as at 31 st March 2018	£39,991.15
	Total anticipated expenditure	£59,062.00
	Total anticipated income	£57,920.00
	Anticipated balance for the year	-£1,342.00
	Anticipated Overall Balance as at 31st March 2019	£38,649.15

18/282

IN ACCORDANCE WITH SEALAND COMMUNITY COUNCIL'S CODE OF CONDUCT - DECLARATION OF INTEREST

Council Member	Item	Minute Reference

The meeting opened at 6.30pm and closed at 8.35 pm

..... Signed 18th March 2019
Chair of the Council.