

SEALAND COMMUNITY COUNCIL

MINUTES OF THE MEETING OF COUNCIL HELD ON 16th JANUARY 2017

PRESENT: Councillors: Mike Walker (Chairman), Mrs. Gwyneth Bullock, John Dodd, John Griffiths, Mrs Chris Jones (County Councillor), Mrs. Joan Keith, Alex Lewis (Vice Chairman). Mrs Mary Southall, and David Wisinger.

Peter Richmond - the Clerk and Financial Officer.

Also in attendance – 2 members of the public.

Wayne Jones – Street Scene – Flintshire County Council

16/232 SUMMARY ACCOUNTS 2015/16 FINANCIAL YEAR – AS AT 31st DECEMBER 2016

The Clerk advised that in line with council's Financial Regulations he is required to submit details of the Council's overall bank balances in respect of – as at 30th June, 30th September, 31st December and 31st March each year.

The position as at 31st December 2016 is –

Account - no – 0388217 - £ 7,992.06

Account - no – 7326098 - £ 67,213.03 - Total - £75,205.09

Copies of the two bank account accounts were circulated at the meeting.

Less unpaid cheque – 03021 = £10.00 and 03022 = £108.00 – Total £118.00

Total bank Accounts - £ 75,205.09 - less unpaid cheques of £118.00 leaves a new balance of £75,087.09. The Clerk also detailed the Council's summary of accounts that detailed a closing balance of £75,087.09. A copy of the bank statements was signed by the Vice-Chairman who confirmed the accuracy of the Clerk's bank reconciliation figures.

RESOLVED: - that the report be noted.

16/233 SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS - 2016/17 FINANCIAL YEAR

The Clerk outlined the finalised expenditure and income for the 2016/17 financial year up to cheque number 003034 -

2016/17

Financial Year

Income

	Actual	Anticipated	Difference
General Admin Inc. Precept.	£57,000.00	£57,000.00	£0.00
Bank Interest	£17.61	£20.00	-£2.39
Insurance Claims / Refunds	£118.30	£0.00	£118.30
VAT Refund	£890.47	£1,100.00	-£209.53
Milk Claims	£570.27	£750.00	-£179.73
Total	£58,596.65	£58,870.00	-£273.35

Expenditure

	Actual	Anticipated	Difference
Play Areas	£2,840.00	£11,000.00	£8,160.00
Staffing Costs	£7,729.32	£9,049.00	£1,319.68
General Admin Costs	£4,655.00	£4,005.00	-£650.00
S137 Grants	£2,525.00	£3,500.00	£975.00
Bank Charges	£30.00	£0.00	-£30.00
Street Lighting	£24,107.10	£25,850.00	£1,742.90
Highways	£1,500.00	£500.00	-£1,000.00
Insurances	£1,099.65	£2,500.00	£1,400.35
Milk – Section 137	£3,123.92	£3,100.00	-£23.92
Chairman's Fund	£800.00	£800.00	£0.00
Total	£48,409.99	£60,304.00	£11,894.01

Current
Summary

Balance as at 31 March 2016	£42,277.72
Total Expenditure	£48,409.99
Total Income	£58,596.65
Balance	£10,186.66
Overall balance as at 16th January 2017	£52,464.38
VAT Costs for 2016/17 financial year	£359.11

End of Year
Prediction

Balance as at 31 March 2016	£42,777.72
Total Anticipated Expenditure	£60,304.00
Total Anticipated Income	£58,870.00
Anticipated Balance for the year	-£1,434.00
Anticipated Overall Balance as at 31st March 2017	£40,843.72

RESOLVED - that the report be noted.

16/234 PENSIONS – A CHANGE IN THE LAW

The Clerk advised that he had received a letter from the Chairman advising that to help people save more for their retirement, all employers are now required by law to provide a workplace pension scheme for certain staff and pay money into it.

Council must enrol any of its staff who meet all of the following criteria:

- earn over £192 per week (or £833 per month)
- aged 22 or over and
- under state pension age

Because the Clerk did not meet these criteria he does not have to become a member of the scheme automatically, but can ask to join it if he wants to. If the Clerk did join, each month he would put money into the pension directly from his pay and the government would also contribute through tax relief. If the Clerk earns over £112 a week (or £486 a month), the minimum amount he would put into the scheme each pay period would be 1% of earnings.

If earnings are over £112 when the Clerk asks to join, council will also contribute to the pension scheme. If earnings are less than £112 a week council is not obliged to contribute to the scheme. If the Clerk wants to join the pension scheme, he should advise the Chairman in writing by sending a letter which has to be signed. In the future if earnings are more than £192 per week (or £833 per month) or turn 22, and you have not joined the scheme, Council will automatically enrol you and tell you we have done this.

The Clerk advised that he responded to the Chairman noting that the Chairman advised that Council must enrol any staff who meet all of the following criteria:

- earn over £192 per week (or £833 per month)
- aged 22 or over and
- under state pension age

The Clerk confirmed that he agreed that he does not meet these criteria and do not have to become a member of the scheme automatically, but can ask to join it if I want to. The Clerk also confirmed that he had considered the offer to join the pension scheme and had advised that he had decided to decline. The Clerk had noted that should he earn more than £192 per week (or £833 per month) that Council will automatically enrol him.

The Clerk advised that Council will need to complete its declarant ion of compliance with the Pension Regulator before 31st August 2017.

RESOLVED – that the report be noted.

16/235 **2017 SUMMER PYAYSCHEMES**

The Clerk advised that he has been advised by the County Council that the cost for the playscheme sites for the first 3 weeks will £1,309 x 2 = £2,618. Plus, for weeks 4 and 5 at both sites £355 x 4 = £1,420. Total funding of £4,030

RESOLVED – that the –

- a) report be noted.
- b) County Council be advised that the Council will cover the indicated costs of £4,030 to provide the 2017 summer playscheme at the two Sealand sites.

16/236 **MILK CLAIM**

The Clerk advised that he had submitted the following milk claim to Flintshire County Council to administer -.

Month	Days	Pupils	Cartons	Cost
September	19	80 x 5 90 x 11	1660	£315.40
October	16	50 x 1 65 x 1 80 x 14	1235	£234.65
November	22	50 x 1 65 x 1 80 x 20	1715	£325.85
December	12	80	1620	£182.40

RESOLVED – that the report be noted

16/237 **SEALAND COMMUNITY COUNCIL – SUMMARY OF ACCOUNTS -
2017/18 FINANCIAL YEAR**

The Clerk outlined the areas of anticipated income and planned expenditure for the 2017/18 financial year as agreed at the meeting of council held on 12th December 2016

2017/18

Financial Year

	Actual	Anticipated	Difference
Income			
General Admin Inc. Precept		£57,000.00	
Bank Interest		£24.00	
Insurance Claims / Refunds		£0.00	
VAT Refund		£500.00	
Milk Claims		£500.00	
Total		£58,024.00	
Expenditure	Actual	Anticipated	Difference
Bank Charges		£60.00	
Chairman's Fund		£800.00	
Staffing Costs		£9,276.00	
General Admin Costs		£3,795.00	
Insurances		£1,200.00	
Election Costs		£4,500.00	
Play Areas		£8,100.00	
Highways		£700.00	
Street Lighting		£23,400.00	
CCTV Maintenance		£1,000.00	
Grants – Section 137		£2,500.00	
School Milk – Section 137		£3,200.00	
Total		£58,531.00	

..... Signed 13th February 2017